



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, August 28, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Jim Melvin

Prayer – Pastor Shane Tucker, Journey Church

Pledge of Allegiance

Approval of the Minutes of the July 24, 2014 Regular and Special Meetings

Approval of the Agenda

Economic Development Committee – Salter & Melvin

1. Recommend acquisition of conservation easement on following two (2) parcels adjacent to NAS Whiting Field in on-going base buffering program funded by Florida Defense Initiative Grant and US Navy REPI funds.
 - 20 acre parcel owned by Ray and Sarah Reilly with an appraised value of \$26,000
 - 41.78 acre parcel owned by Mark Reinhardt with an appraised value of \$104,000

Administrative Committee – Melvin & Salter

1. Recommend Resolution committing funding of local portion of Navarre Beach berm and dune renourishment project.
2. Recommend joint letter with Escambia County Board of Commissioners to Congressman Miller and Senators Nelson and Rubio regarding federal legislation allowing fee simple title on Santa Rosa Island.

Administrative Committee – continued

3. Discussion of request from Northwest Florida Marine Education and Discovery of Gulf Ecosystems, Inc. for actions associated with location of Reef Cam on Pavilion No. 2 at Navarre Beach.
4. Recommend waiver of permitting fees for construction of residence for disabled veteran by Homes for Our Troops, Inc. at 8656 Tupelo Drive, Navarre.
5. Recommend scheduling following public meetings regarding proposed judicial facility:
 - 6:00 p.m. Monday Sept. 15 Pace Community Center
 - 6:00 p.m. Tuesday Sept. 23 Milton Library Mtg. Room
 - 6:00 p.m. Tuesday Sept. 30 Jay Community Center
 - 6:00 p.m. Tuesday Oct. 7 Navarre Visitors Center
 - 6:00 p.m. Tuesday Oct. 20 Tiger Point Community Center
 - 9:00 a.m. Tuesday Sept. 30 Tiger Point Community Center
 - 8:30 a.m. Wednesday Oct. 8 Board Meeting Room
6. Recommend Amendment No. 1 to Florida Coalition Against Domestic Violence contract for Domestic Violence Grant Program and authorize execution of relevant documents.
7. Recommend Community Off-site Clinic Agreement with Walgreen Company to provide annual flu shots for employees at several locations at no cost to Santa Rosa County.
8. Recommend FY2014-2015 Florida Division of Library and Information Services State-Aid to Libraries Agreement for library operations and authorize execution of relevant documents.
9. Recommend annual designation of surplus property for disposal by Clerk of Courts.
10. Recommend 4th Annual Science Spooktacular by the Sea event hosted by the Navarre Beach Marine Science Station in the Navarre Beach Marine Park October 24-25, 2014.
11. Recommend license agreement with property owner at 2635 Venetian Way for flood repairs caused by April 30 flooding event.
12. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Marine Advisory	September	2	Cancelled
MSBU Public Hearing	September	2	6:00 p.m.
Blackwater Soil and Water Conservation Dist. 6285 Dogwood Dr., Milton	September	4	7:30 a.m.
Tourist Development North End Committee Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton	September	4	8:30 a.m.

Administrative Committee – continued

Public Hearing on FY14/15 Tentative Budget	September 4	6:00 p.m.
Commission Committee	September 8	9:00 a.m.
RESTORE Council	September 8	3:00 p.m.
Fire Department Executive Group	September 8	6:30 p.m.
Emergency Operations Center, 4499 Pine Forest Rd, Milton		
Tourist Development South End Committee	September 10	9:00 a.m.
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre		
Building Code Board of Adjustments	September 10	Cancelled
Commission Regular	September 11	9:00 a.m.
Zoning Board Meeting	September 11	6:00 p.m.

Engineer's Report

1. Recommend initiating process to amend Chapter 4 of the Land Development Code updating Florida Building Code revisions, FDOT specification revisions, ADA requirements, etc.
2. Recommend advertise Request for Proposals for Solid Waste Collection Services north of Yellow River including amendment to vehicle weight for small haulers from 10,000 GVW to 15,000 GVW with start date of January 1, 2015.

Public Services Committee – Lynchard & Williamson

1. Recommend the following recommendations from staff and project volunteers on construction of restroom facilities at Navarre Park:
 - Locate facility at western end of property outside of the flood zone at an estimated cost of \$100,000
 - 30'x50' restroom using treated material; Hardie board exterior; interior tile walls; metal roof; concrete/epoxy flooring; metal/touchless fixtures; heating and air conditioning
 - Volunteer group will provide design services; contractor and labor for project as available. County will provide site plan; building grade; utility connections and specifications and other assistance as required
 - County will also purchase materials that are not donated led by Building Maintenance pursuant to procurement ordinance
 - Close the westernmost pavilion during construction for safety and security

Public Services Committee –continued

2. Recommend appointment of Anna Weaver to the SHIP Affordable Housing Advisory Committee as recommended by that committee.
3. Recommend submittal of annual reports as prepared to Florida Housing Finance and authorization of execution of the Certification forms by the Chairman and County Administrator.
4. Recommend supporting Navarre Community Access Road Feasibility Study as proposed by the Florida Department of Transportation requiring local 50% match of \$250,000.

Public Works Committee – Williamson & Cole

Budget & Financial Management Committee – Cole & Lynchard

1. Recommend schedule of pricing from Santa Rosa Fence & More, LLC for the annual chain link fencing contract as the sole bidder meeting specifications.
2. Recommend bid in the amount of \$17,299 each for three (3) ½ ton pickup trucks for Building Inspection Department at aggregate cost of \$51,897 as low bidder meeting specifications.
3. Recommend Budget Amendment 2014 – 164 in the amount of \$36,804 correcting funds erroneously charged to TDC for Navarre Beach Sea Turtle Conservation Center Building from District IV Reserves.
4. Recommend Budget Amendment 2014 – 165 in the amount of \$10,500 to transfer funds from the Capital Fund for purchase of large scanner/copier as approved at the August 14, 2014 meeting.
5. Recommend Budget Amendment 2014 – 166 in the amount of \$578,760 carrying forward prior year program income and interest, and program income and interest reallocating strategy balances in the SHIP Program Fund.
6. Recommend Budget Amendment 2014 – 167 in the amount of \$600 for power supply to the irrigation for Phase 2 Hwy. 98 Median Beautification Project from District V Project Fund.

Budget & Financial Management Committee – continued

7. Recommend Budget Amendment 2014 – 168 in the amount of \$48,085 carrying forward funds for the purchase of a self-propelled broom in the Road & Bridge Fund as approved at the August 14, 2014 meeting.
8. Recommend Budget Amendment 2014 – 169 in the amount of \$280,000 recognizing LWCF grant funds in the District II Recreation Fund in the amount of \$200,000 and additional TDC reserves in the amount of \$80,000 as approved by the TDC at June 23, 2014.
9. Recommend Budget Amendment 2014 - 170 in the amount of \$70,000 establishing Sea Turtle Conservation Center construction account from District IV funds.
10. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum