

November 7, 2011

ECONOMIC DEVELOPMENT COMMITTEE

1. Whiting Aviation Park Master Plan Presentation - Cindy Anderson and Thomas Roda, Atkins.
2. Pensacola Bay Area Chamber of Commerce VISION 2015 Presentation - Jim Hizer and Keith Gregory
3. Update on economic development plan - Dave Hoxeng, TEAM Santa Rosa EDC, Inc.
4. Discussion of status of Boise Cascade, LLC compliance with contractual obligations in Santa Rosa Industrial Park.

Hunter Walker

From: Mia Hughes [mhughes@pensacolachamber.com]
Sent: Wednesday, October 19, 2011 11:01 AM
To: Hunter Walker
Cc: Board of County Commissioners; Rebecca Welch; Kathy Jordan
Subject: RE: Confirmation - COW Meeting, November 7

(2)

We will send the presentation as requested, thanks again.

Mia Hughes| Executive Assistant

Pensacola Bay Area Chamber of Commerce
 ph: (850) 438-4081 | fx: (850) 438-6369

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From: Hunter Walker [mailto:HunterW@santarosa.fl.gov]
Sent: Wednesday, October 19, 2011 10:58 AM
To: Mia Hughes
Cc: Board of County Commissioners; Rebecca Welch; Kathy Jordan
Subject: RE: Confirmation - COW Meeting, November 7

Thanks Ms. Hughes, Vision 2015 will be on the November 7, 2011 Committee-of-the-Whole agenda. If you can email me the PowerPoint presentation I can have it loaded in our Boardroom and also provide the Board hard copies for agenda packet. Call or email with questions. Thanks again, Hunter

From: Mia Hughes [mailto:mhughes@pensacolachamber.com]
Sent: Wednesday, October 19, 2011 10:47 AM
To: Hunter Walker
Subject: Confirmation - COW Meeting, November 7

Good Morning, Mr. Walker,

We would like to accept your offer to speak at the Committee of the Whole meeting on November 7th. Keith Gregory, Gary Huston and Jim Hizer will appear to present Vision 2015. They will be bringing a brief PowerPoint presentation. Please let me know what you will need prior to the meeting to accommodate the audio/visual request and if we should provide physical copies of the presentation for distribution. If copies are suggested, please indicate the approximate number. Thank you again for your invitation, we look forward to it.

Mia Hughes| Executive Assistant

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10/19/2011



September 1, 2011

Honorable Jim Williamson
Commissioner
Santa Rosa County Board of County Commissioners
6495 Caroline Street, Suite M
Milton, FL 32570

Dear Commissioner Williamson:

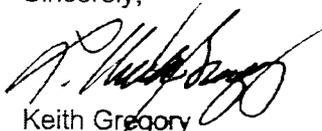
I am writing you today in my capacity as chairman of the Vision 2015 Cabinet. As you may be aware, the Pensacola Bay Area Chamber of Commerce launched the Vision 2015 campaign in October of last year. A critical component of this plan is to pursue a joint marketing and strategic planning effort with Santa Rosa County with the sole purpose to drive business development for the two-county MSA.

We have been overwhelmed with the support from the private sector for this initiative. While the original goal was to raise \$6.5 million; to date, we have received five-year commitments totaling over \$8.5 million from 113 investors, with the majority of these investors having business interests in both counties. It is heartening to us that our combined communities have embraced the chamber's renewed commitment to economic development that will ultimately benefit the entire region.

At present, we are in the early stages of implementing the joint marketing and strategic plan. We are anxious to move forward, at a rapid pace, together. Specifically, over the next 6 months, we will be formulating and unveiling a new brand for the chamber that will include a state-of-the-art website, poised to show-case and to promote assets across the metropolitan area, including the many well-planned sites in Santa County. Perhaps, more importantly are the actions taken by chamber president Jim Hizer to re-tool the chamber's economic development department with experienced economic development professionals, who are committed to selling our region to new and expanding employers. We firmly believe that if we work in unison, we will create one voice for economic prosperity.

We would respectfully request the opportunity to address the Santa Rosa County Commission during the upcoming budget process so that we might invite Santa Rosa County to become a Vision 2015 partner. We thank you in advance for your consideration.

Sincerely,



Keith Gregory
Chairman, Vision 2015



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

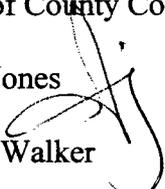


JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Angie Jones 

CC: Hunter Walker

DATE: November 3, 2011

RE: Boise Cascade, LLC

Boise Cascade purchased 27 acres in the industrial park in October, 2006, which it developed and on which is located a wholesale building supply operation. The company was mentioned in the board's last meeting, and the local manager previously met with Hunter and I regarding the company's hiring and wage obligations.

Manager Jeff Strom reports that the facility currently employs 35 people and plans to hire approximately 3 more in the next few months. The company recently expanded its operation to include a door-manufacturing facility.

When it bought the property in 2006, the company was obligated to employ 50 people within five years at 150% of the county's average wage, in the year of hiring the 50th person. In 2011, the average wage rate is \$14.69 per hour; therefore 150% is \$22.00. Boise's reported average wage is \$24.36.

November 7, 2011

ADMINISTRATIVE COMMITTEE

1. Discussion of construction of proposed Judicial Facility.
2. Discussion of Confirmation of Completion of Developer Agreement with Carolina Holdings, Inc. for intersection improvements at US90/Woodbine Road including refund of \$35,400 in transportation impact fee credits.
3. Discussion of Scope of Work and Fee proposal from Bay Design Associates for design of Equestrian Center in East Milton Park.
4. Discussion of 2012 Legislative Priority List for presentation to legislative delegation.
5. Discussion of renewal of lease with Navarre Area Board of Realtors for operation of the Navarre Community Center.
6. Discussion of allocation of \$5,000 from Navarre Beach Canal #2 MSBU for canal and seawall maintenance.
7. Discussion of submission of Florida Division of Emergency Management Flood Mitigation and Severe Repetitive Loss Program application for elevation of two (2) homes in flood prone areas.
8. Discussion of final payment to Hayes Construction, Inc. in the amount of \$75,000 for extraordinary conditions associated with Orion Lakes HMGP Stormwater Improvements project.
9. Discussion of Joint Resolution supporting U.S. House of Representative RESTORE the Gulf Coast Act (HB3096) in conjunction with eight (8) counties impacted by Deepwater Horizon oil spill.
10. Discussion of proposed Memorandum of Agreement with the Florida Association of Counties (FAC) for services associated with enactment of the RESTORE the Gulf Act in the U.S. Congress.

11. Discussion of Enterprise Florida, Inc. 2011-2012 Defense Infrastructure Grant Agreement in the amount of \$207,726 for continuation of Joint Land Use Acquisition Project proximate to NAS Whiting Field.
12. Discussion of equipment replacement in Board meeting room.
13. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
14. Public Hearing items scheduled for 9:30 a.m. Thursday, November 10, 2011:

Discussion of advisability of authorizing one or more exclusive franchise areas for the provision of solid waste collection services in the unincorporated area of Santa Rosa County lying north of the Yellow River.

An Ordinance relating to establishment of Economic Development Incentive Program.



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

①

MEMORANDUM

TO: Board of Commissioners
FROM: *Wk* Hunter Walker, County Administrator
DATE: October 31, 2011
SUBJECT: Judicial Facility

During the first calendar quarter of 2000, the Santa Rosa County Board of Commissioners solicited proposals for architectural and design services for replacement of the Courthouse. Seven (7) firms specializing in judicial facility design paired with seven (7) local architectural or engineering firms were interviewed by the Board of Commissioners and ultimately the team of Hellmuth, Obata & Kassabaum, Inc. (HOK) and Carlan-Killam Consulting Group, Inc. (now Hatch Mott McDonald) was selected. HOK provided the programming, preliminary design, etc. for the 2001-2002 effort.

In 2007 and the Board asked HOK to update the programming requirements as it searched for alternative sites and funding for a judicial facility. Attached is the updated space program summary dated April 9, 2007 which did not include updated cost estimates in that there were a number of potential sites.

I have spoken with both Duncan Broyd of HOK and Mike Broussard with Hatch Mott McDonald and they confirm that construction costs are considerably below 2001 levels and that courthouse sizing is trending downward.

This matter will be on the agenda for the November 7, 2011 Committee-of-the-Whole meeting.

Cc: Roger Blaylock
Brenda VanBrussel
Mary Johnson

Santa Rosa County Judicial Center

Final Space Program

April 9, 2007

Hellmuth, Obata & Kassabaum, Inc.

County probation?

Santa Rosa County Judicial Center

Introduction

The Building Program contains the following User Groups

Courtrooms and support space (7 courtrooms, 5 with direct prisoner access)
Chambers and Court Administration (including Guardian Ad Litem & Family Law staff)
Jury Assembly, Holding/Security & Public Law Library
Clerk of Court (9 divisions)
State Attorney
Public Defender
Building Support (lobby and engineering support spaces)

This Program is based on information provided by each department and discussions with the key personnel within those departments. The total area of the building calculates at approximately 150,000 square feet. The actual finished size of the building will vary based on the final approved plans

There is growth space built into the Program where identified. The planning and design will also focus on making the building expandable, by adding an addition to deal with long term growth.

Flexibility of use of key spaces in the building has been considered to allow people to share the use of a room for different uses, hence reducing the cost of the project. Jury Assembly can be used for training, public or staff meetings and other high volume uses. Hearing rooms can be used by Magistrates, Hearing officers or as conference rooms.

State of Florida Standards (DMS) have been used where appropriate and consistently from department to department

Long time file and archive storage is ultimately expected to be housed in a purpose built County storage building, ideally on site, but constructed at a significantly lower cost than courthouse construction. Space within the courthouse is planned for the "current" files in use by each department

Definitions

Space requirements for the Courthouse were developed on a room by room basis with **Net Square Feet (NSF)** requirements for each space calculated on anticipated operated flows and equipment layouts.

Departmental Gross Area (DGSF) includes a factor ranging from 1.2 to 1.35 have been applied to the net area requirements to accommodate movement between and among rooms and equipment and interior wall thicknesses.

Building Gross Area (BGSF) includes other space within the building necessary to support the department but is outside its physical boundaries. This includes the exterior wall thickness of the building; visitor, staff and inmate corridors; elevators; exit stairs; mechanical and electrical equipment space. **The final area of construction will be affected by the number of floors needed and actual layout of the spaces.**

SANTA ROSA COUNTY JUDICIAL CENTER

FINAL SPACE PROGRAM

Program Space Summary

DEPARTMENT	NET AREA/DEPT		DEPARTMENTAL GROSS SF			STAFF PROVIDED		COMMENTS
	Base	Expansion	Base	Expansion	Dept.Total	Base	Expansion	
1 Courts	23,834	0	28,601	0	28,601	0	0	
2 Chambers, Court Support & Guardian Ad Litem	14,820	3,290	17,962	3,948	21,732	53	15	
2.1 Chambers	8,180	2,390	9,816	2,868	12,684	21	8	Shell Expansion space
2.2 Court Support	3,670	0	4,404	0	4,404	18	0	
2.3 Guardian Ad Litem	1,710	480	2,052	576	2,628	8	4	
2.4 Family Law	1,260	420	1,680	504	2,016	6	3	
3 Jury, Holding/Security & Public Law Library	9,948	0	11,938	0	11,938	34	0	
3.1 Jury Assembly/Multipurpose	4,156	0	4,987	0	4,987	0	0	Jury, Mediation, Hearings, Bar Assoc. Cont.Ed.
3.2 Central Holding/Building Security	4,604	0	5,525	0	5,525	33	0	Staffed for max. prisoner load
3.3 Public Law Library	1,188	0	1,426	0	1,426	1	0	Library, Attorney waiting/research
4 Clerk of Court	17,678	2,439	22,098	3,285	25,383	99	34	
4.1 County & Circuit Civil	1,740	392	2,175	529	2,704	12	4	Build Expansion, but no FF&E
4.2 Family Law, Child Support, DVI	1,836	392	2,295	529	2,824	14	4	Build Expansion, but no FF&E
4.3 Juvenile	1,302	144	1,628	194	1,822	9	3	Build Expansion, but no FF&E
4.4 Probate	659	144	824	194	1,018	4	3	Build Expansion, but no FF&E
4.5 Misdemeanor	1,594	192	1,993	259	2,252	11	4	Build Expansion, but no FF&E
4.6 Felony	1,099	144	1,374	194	1,568	9	3	Build Expansion, but no FF&E
4.7 Traffic Infractions and Criminal Traffic	2,423	292	3,029	394	3,423	24	4	Build Expansion, but no FF&E
4.8 Archives/Evidence Storage	2,428	73	3,035	91	3,126	3	1	Future consolidation of files gives more Clerk space
4.9 Computer Services & Administration	4,597	666	5,746	899	6,645	13	8	Build out in Base
5 State Attorney	8,816	1,332	10,578	1,598	12,176	28	10	
6 Public Defender	5,638	1,040	7,048	1,300	8,348	27	11	
7 Building Support	4,770	0	5,724	0	5,724	0	0	Build out in Base
A Total Departmental Gross SF Required			103,939	Base	for		242 Staff	
B Total Departmental Gross SF Required			10,132	Expansion	for		70 Staff	
C Total Departmental Gross SF Required					113,902	Build-out		
Building Grossing Factor (30%)					34,171			
TOTAL BUILDING AREA					148,073	for		312 Staff



Santa Rosa Courthouse; design and construction status for 2012 and beyond.

Over the last five years, the state of play for new courthouse projects has changed dramatically. The need remains, and depending on the location it is in varying levels of crisis. Projects like the First District Court of Appeals and the ensuing situation that developed in Tallahassee, created an environment of scrutiny and distrust. There are a number of factors which, if carefully considered, can lead to resolving a long standing issue in Santa Rosa County with a reasonable investment by the tax payers.

Furthermore, when delivered successfully, the Santa Rosa County Courthouse could also be a shining example of government "getting it right"-solving a community infrastructure problem by putting people to work and getting great value for tax payers money.

Paramount to the project's success will be the selection of the location of the new courthouse. But it is only one of the key decisions that will have to be made. The following is list of key factors that are relevant to a future courts project and could be very helpful in defining the "right project" for Santa Rosa.

Construction costs-market conditions

- Competitive bidding-construction prices are lower than they have been for 10 years.
- Local workforce-job creation and pride in the work (outstanding example in the Marion County Courthouse)
- Building shell space (for future expansion) now is very good value

Building size and use of space-getting smaller to cut capital cost

- Cross-function usage -agencies realize that sharing a new space, even when smaller than expected -exceeds the capabilities of their current spaces
- Going electronic means less paper-both for everyday use and storage
- Information technology being widely used to increase efficiency and reduce added staff
- Law library size substantially reduced by providing internet access for pro se support

Energy Efficiency-more important now, long term County savings

- Reality of increasing fuel and utility costs
- Better engineering design means more efficiency and lower energy costs
- Life Cycle Cost & Return on Investment calculations

Material use and durability

- Long life, low maintenance materials for building exterior & public areas
- Local materials and quality of construction



Operational changes since 2007

- Caseload & population trends (most places have slowed down!)
- Legislative changes-need to confirm with the Courts, Clerks and other agencies
- Future staffing projections have slowed in many cases

Examples of recent, successful courthouse projects

- *Marion County Courthouse, Ocala, Florida*-150,000sf, 5 courtrooms (with 2 floors of shell space for future courts and offices). Opened last year-came in more than \$1,000,000 under budget.
- *East County Courthouse, Plant City, Florida*. 60,000sf, 4 courtrooms, Clerk, SA/PD opens to the public in December 2011. Completed for \$180/sf.

There is a great deal more detail behind each subject. We welcome the opportunity to discuss these with you.



CAROLINA HOLDINGS, INC.

2

November 2, 2011

Santa Rosa County Board of County Commissioners
c/o Ms. Angela Jones
County Attorney, Santa Rosa County
6495 Carolina Street, Suite C
Milton, FL 32570

RE: Developer Contribution Agreement – Pace Corners

Dear Ms. Jones:

We are the owner/developer of the property and project known as Pace Corners, located in the northeast quadrant of US Hwy. 90 and Woodbine Road in the Pace area of Santa Rosa County. Pursuant to the Developer Contribution Agreement as recorded in Santa Rosa County Official Records Book 2860 Page 1380, CHI/Pace Corners performed to completion the improvements required of it under said agreement. As a result, CHI/Pace Corners is entitled to an Impact Fee Credit of \$125,000.

The purpose of this letter is to:

1. Request the attached Confirmation of Completion be approved by the BOCC in order to be recorded in the Official Records of Santa Rosa County to evidence CHI/Pace Corners fulfillment of its obligation under the Developer Contribution Agreement.
2. To structure an addendum to the Developer Contribution Agreement to provide for the disbursement of the \$125,000 of Impact Fee Credits. We propose to accomplish the disbursement of these credits as follows:
 - a. When a portion of the Pace Corners property is to be developed and a building permit is applied for and issued, then a credit in the appropriate amount for that particular use would be issued. This process would be repeated until the total \$125,000 Impact Fee Credit is exhausted. Should additional Impact Fees be required of the development above the \$125,000 total credit, then the developer or appropriate party would pay for what is needed at the then prevailing rate for such impact fees.
 - b. Should a building permit be sought or issued for the development during a period of time that impact fees have been abated, then the County will reimburse the Developer in the amount that that particular use would have typically been charged for impact fees should they have been in full force and effect. For example, if a restaurant sought to have a building permit issued on November 10, 2011 and the applicable impact fee for that use is \$25,000 and impact fees are abated at that time, then the county would reimburse CHI/Pace Corners, LLC in the corresponding

Ms. Angela Jones
November 2, 2011
Page 2 of 2

amount of \$25,000. This process will be repeated until impact fees are no longer being abated or the total impact fee credit has been reimbursed.

In the interest of time, I respectfully request, that this item be placed on the Santa Rosa County BOCC agenda for its November 7, 2011 meeting. Please call me with any questions or comments. Your attention to this matter is greatly appreciated.

Sincerely,

CHIPACE CORNERS, LLC



Britt Goodson

WBG:rnd

cc: Marion Goodyear

CONFIRMATION OF COMPLETION

THIS CONFIRMATION OF COMPLETION is made this ____ day of _____, 2011 by and between CHI/Pace Corners, LLC, a South Carolina limited liability company ("Developer") and Santa Rosa County, a political subdivision of the State of Florida ("County").

RECITALS:

The Developer and the County entered into that certain Developer Contribution Agreement recorded in Official Records Book 2860, Page 1380 of the Public Records of the County (the "Agreement"). The Agreement provided that the Developer would cause certain road improvements to be made at the intersection of Woodbine Road and U.S. Highway 90 in accordance with plans identified in the Agreement (the "Roadwork"). In return for such road improvements, the County agreed to credit against the Developer's impact fees an amount not to exceed \$125,000.00 and, upon the acceptance of such road improvements, pay to the Developer an amount not to exceed \$32,500.00 as reimbursement for certain documented design and construction costs related to the Roadwork. The Roadwork has been completed to the satisfaction of the County, all such improvements have been accepted by the County and the Developer has complied with all of its obligations under the Agreement. The parties desire to enter into this Confirmation of Completion to confirm of record the satisfaction of all of Developer's obligations with respect to the Roadwork and as otherwise imposed by the Agreement.

NOW, THEREFOR, the parties hereto, desiring to be legally bound, hereby confirm the following:

1. The Roadwork has been completed in accordance with the agreed-upon plans and fully and unconditionally accepted by the County.
2. The Developer has completed all obligations imposed upon the Developer under the Agreement.
3. The parties shall agree on the method and timing of the issuance of development credits and reimbursements by no later than February 15, 2012.

The parties have executed this instrument as of the day and year set forth above.

COUNTY:

Santa Rosa County, Florida

By: _____
Chairman

Date: _____

ATTEST:

By: _____
Clerk

DEVELOPER:

CHI/Pace Corners, LLC

By: _____
Name: _____, Member

Date: _____

WITNESSES:

Name: _____

Name: _____

STATE OF FLORIDA

COUNTY OF SANTA ROSA

SWORN and subscribed to freely and voluntarily for the purposes therein expressed before me by _____, _____ of _____, Florida, who is known by me to be the person described herein and who executed the foregoing, this ____ day of _____, 2011. S/he is personally known to me or has produced _____ as identification and did/did not take an oath.

WITNESS my hand and official seal in the County and State last aforesaid this ____ day of _____, 2011.

Notary Public

Name: _____

My Commission Expires: _____

.....

STATE OF SOUTH CAROLINA

COUNTY OF GREENVILLE

SWORN and subscribed to freely and voluntarily for the purposes therein expressed before me by _____, _____ of Greenville, South Carolina, who is known by me to be the person described herein and who executed the foregoing, this ____ day of _____, 2011. S/he is personally known to me or has produced _____ as identification and did/did not take an oath.

WITNESS my hand and official seal in the County and State last aforesaid this ____ day of _____, 2011.

Notary Public

Name: _____

My Commission Expires: _____



November 2, 2011

Mr. Hunter Walker – County Administrator
Santa Rosa County Board of County Commissioners
6495 Caroline Street, Suite “M”
Milton, FL 32570-4592

Re: **New Equestrian Center at the Santa Rosa County Agri-Plex**
Fee Proposal for Architectural / Engineering Services

Dear Mr. Walker:

It was a pleasure to meet with you, Mr. Blaylock, Commissioner Cole and work group members regarding the project scope. We appreciate the opportunity to work with Santa Rosa County, and the confidence you have shown in selecting our firm as your design partner.

As discussed, you have established a project construction budget of \$800,000. Additionally you provided the project priorities (in order of priority) are as follows:

1. 205' x 350' covered structure, with 135' clear span.
 - a. Our preliminary Code review indicates such a facility will require an automatic fire sprinkler system, a fire alarm system with voice-evacuation feature, and emergency lighting.
2. Arena panels and chutes per the provided Preifert design
3. Quality Ground (soils and footing)
4. Restroom Facilities
5. Announcer Booth/Meeting Room – 20' x 28' with restroom.
 - a. As this is a second-level area, stairs and a means of handicap access will be required. Options for providing access include an elevator or a platform chair-lift system.
6. Concession Area/Food Processing

Citing Priority Item #1, a building 71,750 square feet with a minimum side/end clearance of 16'-0", designed for a minimum 130 mph base wind speed with the required foundations, fire protection, electrical service, fire alarm and lighting, will likely require the budgeted construction amount of \$800,000 (\$11.11/SF).

With consideration of the budgeted amount we agreed to design the building such that the main structure (135'x305') would be a Base-Bid item, and the two flanking (structural "lean-to") areas of 35'x350' each (on the east and west sides) would be designed as Alternate Bid items. Utilizing the DMS (Department of Management Services) "Fee Guidelines" (copy attached), the recommended fee for a **Group "F"** (Considerable Less Than Average Complexity) project of \$800,000, the guideline fee is \$50,286 (6.29%). We

bay design associates architects, p.l.
architecture + sustainability
720 bayfront parkway
Suite 200
pensacola, florida 32502
ring 850.432.0706
fax 850.433.0508
baydesign.com

propose a fee of **\$49,500** for the Basic Services (i.e. Base Bid items), a fee less than the recommended guideline.

Additionally we agreed to provide a “menu” of services for the remaining priority items, with the understanding each item must be authorized by the county. The proposed scope and fee itemization for each is as follows:

- Priority Item #2 (Arena Panels and Chutes) will be included in the Basic Services scope, therefore **no additional fee**.
- Priority Item #3 (Quality Ground) may require a design for an overhead irrigation system to maintain proper moisture content and to minimize dust. Assuming such a system cost of \$30,000 for this system, the fee to design this system would be **\$2,000**.
- Priority #4 (Restrooms): A restroom area, with male and female facilities, will be approximately 500 s.f. Assuming this restroom area will be replicated at each diagonal corner for a total cost of approximately \$100,000 (i.e. 1,000 SF at \$100/SF), our fee would be **\$6,250**.
- Priority #5 – (Announcer Booth/Meeting Rooms): at 1,120 SF (20'x28' x two levels) x \$100/s.f. the total cost is approximately \$112,000 (such cost includes required vertical accessibility and restroom). Our fee for this design work would be **\$7,700**.
- Priority #6 (Concession Area/Food Processing): per our discussions it was agreed this was not to be included at this time. If subsequently added to the project scope we will negotiate a fee at such time. It was agreed we may need only to include provisions for utility connections for 'mobile'/portable concession facilities which may be placed on an event basis. These utility connections will be included in the Basic Services.

Per the DMS definition of “Basic Services”, fees include Architectural and Engineering for design, bidding and construction phase services. We have **not included** the defined “Additional Services” as highlighted in the Guidelines (see exclusions below). In summary, our proposed fees are:

Priority Item	Fee	Services
1. Arena Covered Structure	49,500	Basic Services
2. Arena Panels and Chutes	0	Basic Services
3. Quality Ground (overhead irrigations)	2,000	Additional Services
4. Restrooms	6,250	Additional Services
5. Announcer Booth/Meeting Room	7,700	Additional Services
6. Concession Area/Food Processing	NA	Not included
Total Fee:	\$65,450	

Exclusions:

1. Geotechnical Services (soil borings for foundation and storm-water design)
2. Surveying and Civil Engineering (we understand you are under contract with Jehle-Halstead for such services)
3. Reimbursable costs (such costs should be minimal if bid documents are distributed on CD)
4. Threshold Inspection services – required by the Florida Building Code for any “Large Assembly” occupancy – we will coordinate with Tim Tolbert on his interpretation for this facility.



Mr. Hunter Walker – County Administrator
Santa Rosa County Board of County Commissioners
Re: **New Equestrian Center at the Santa Rosa County Agri-Plex**
Fee Proposal for Architectural / Engineering Services
November 2, 2011
Page 3 of 3

Again we appreciate this opportunity. We stand ready to offer any assistance and/or any additional information you require.

Should you need any such information prior to the Commission meeting or should you wish to discuss any of the items herein please do not hesitate to contact me on my cell at (850) 572-5400. We look forward to serving Santa Rosa County.

Sincerely,



Steve Jernigan, FAIA, LEED AP BD+C
Managing Partner



Design Professional Fee Guidelines For "Basic" Architectural and Engineering Services



State of Florida
Department of Management Services

Version Posted: July 2006

The competitive negotiation of A/E fees represents some of the most important proactive dollars expended on a project. These funds are an investment that affects both the quality and successful completion of a project. It is for this reason that the schedules used as a guideline for determining fees by the Department have been updated to reflect the current market conditions. The original fee guidelines were generated in 1969 when the Engineering News Record (ENR) Construction Cost Index was 1,269. The published 2005 ENR yearly average Construction Cost Index was 7,446 which represents a 587% rise in inflation and, subsequently, a significant shortfall in the fee guideline calculation. As a result the formulas used in the fee guidelines have been updated in order to be marketplace relevant and will be reviewed on a three year basis.

DEFINITIONS:

Basic Services: The fee guides shown on the following page labeled "Fee Calculator" are for "basic" architectural and standard engineering services including full service phases for design, bidding and construction. The fee is only to be used as a guide, with the actual fees justified by the architect or engineer via a detailed proposal in accordance with the format established by the Division of Real Estate Development and Management.

Additional Services: Additional services are not included within the "basic" fee guides. Additional services may include any special consultants required by the project and are typically those furnished beyond what is shown in the Form of Agreement Between Owner and Architect-Engineer used by the Division of Real Estate Development and Management. Additional services, including but not limited to those itemized on the next page labeled "Fee Calculator" shall have additional fees/expenses negotiated based on the project specific scope of services.

Formulas: ("Fee Calculator" formulas are provided for informational purposes.)

"A" Curve - $0.187547 - (0.01836 * \text{LOG}(\text{Construction Cost}/5.87))$

"B" Curve - $0.164145 - (0.015303 * \text{LOG}(\text{Construction Cost}/5.87))$

"C" Curve - $0.142432 - (0.010594 * \text{LOG}(\text{Construction Cost}/5.87))$

"D" Curve - $0.141419 - (0.01236 * \text{LOG}(\text{Construction Cost}/5.87))$

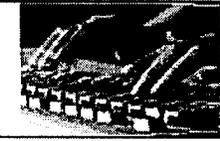
"E" Curve - $0.118011 - (0.009279 * \text{LOG}(\text{Construction Cost}/5.87))$

"F" Curve - $0.09521 - (0.006301 * \text{LOG}(\text{Construction Cost}/5.87))$

"G" Curve - $(\text{EXP}(-0.460517 * \text{LOG}(\text{Construction Cost}/5.87))) + (0.0075 * \text{LOG}((\text{Construction Cost}/5.87)/100000))$

Proceed to Fee Guide Calculator

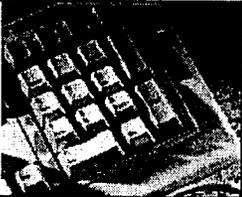
Proceed



Fee Guide Calculator

For Architectural and Engineering Services

State of Florida, Department of Management Services



Version Posted: July 2006

Project Name:							
CONSTRUCTION COST FOR BUILDING (Sitework Not Included)	COMPLEXITY GROUP - PERCENTAGE						
	A	B	C	D	E	F	G
\$ 800,000	9.33%	8.56%	8.80%	7.80%	7.04%	6.29%	9.50%
CALCULATED FEE	\$74,623	\$68,458	\$70,430	\$62,366	\$56,295	\$50,286	\$76,004

Instructions: Fill in probable construction cost at left and push enter key.

GROUP DEFINITIONS:

- "A" - CONSIDERABLY MORE THAN AVERAGE COMPLEXITY: Complex Laboratories, Medical Hospitals, Emergency Management Centers
- "B" - MORE THAN AVERAGE COMPLEXITY: Average Laboratories, Mental Hospitals, Simple Medical Hospitals, Clinics, Court Houses, Theatres, Complex University Buildings, Special Purpose Classrooms, Laboratory Classrooms, Libraries, Auditoriums, Museums, Air Terminals, Food Service Facilities, Specialized Detention Areas, Detention-Treatment Areas, Residences
- "C" - REPAIRS AND RENOVATIONS: Miscellaneous Repairs and Renovations, Alterations to Office Space or Dormitory Space, Fire Code Corrective Work
- "D" - AVERAGE COMPLEXITY: General Office Space, General Teaching Space, Gymnasiums, General Detention Living Facilities, Factory Buildings
- "E" - LESS THAN AVERAGE COMPLEXITY: Apartment Buildings, Dormitory Buildings, Service Garages, Stadiums, Repetitive Design Facilities, Office Buildings With Undefined Interior Space (open for later partitioning), Specialized Parking Structures
- "F" - CONSIDERABLY LESS THAN AVERAGE COMPLEXITY: Warehouses, Parking Garages, Storage Facilities
- "G" - BUILDING ENGINEERING SERVICES: Mechanical, Electrical and Structural not exceeding \$1,000,000 in construction (Not Including Site Civil)

ADDITIONAL SERVICES & EXPENSES:

The following services are considered Additional to Basic Services and are not included within the basic fee represented by the fee guides:

- | | |
|---|---|
| <ul style="list-style-type: none"> -Feasibility Studies/ Analysis -Facility Programming -Master Planning -Soils Investigations/Reports -Surveys -Topographic/Boundary <li style="padding-left: 20px;">Vegetation/Improvements/Utilities -Measured Drawings of Existing Facilities -Existing Facilities Analysis -Toxic Substance Mitigation Surveys and Consultation | <ul style="list-style-type: none"> -LEED Consultation <i>CAN USE "ENERGY STAR" INSTEAD</i> -Graphic and Signage Design -Special Code Reviews including ACHA -Detailed Cost Estimates -Documents Prepared For: <ul style="list-style-type: none"> -Alternate Bids Exceeding Contract Scope -Excessive Change Orders -Multiple Construction Contracts -Record Documents/As Builts |
|---|---|
- RESTROOMS, IRRIGATION, ANNOUNCE ROOM/MEETING ROOM*

JEROME
HALSTEAD

- Site Environmental Assessments
- Site DRI, PUD, Site Plan Review and/or Zoning Modifications
- Traffic Analysis and Traffic Signal Warrant Studies
- Civil Engineering Design Including Paving/Grading/Utilities
/Drainage/Stormwater Management/Environmental & All Site
Permitting
- Existing Site Utility Infrastructure Improvements
- Site Lighting Design
- Landscape Architectural & Irrigation Design
- Specialty Consultants
Voice/Data Communications; Electronic/Audio Visual;
Food Service Equipment; Hazardous Material;
Hospital/Laboratory; Interior Design; Indoor Air Quality;
Quality Control; Theater/Acoustical; Security

-Life Cycle Cost (ROI) and/or Federal DOE Energy Analysis

* As defined in the Division of Real Estate Development and Management Form of Agreement Between Owner and Architect - Engineer.

- Prolonged Construction Contract Administration Services
- Structural Threshold Inspections
- Project Representation During
Construction Beyond Bi-Monthly Administration
- Additional Construction Contract
Administration Services for Multiple Contracts
- Building Commissioning and Training Services
- Post Occupancy Inspections/ Evaluations
- Renderings/ Models
- Substantive Changes to Scope, Size or Complexity
- Owner Requested Changes to Approved Documents
- Reimbursable Expenses*

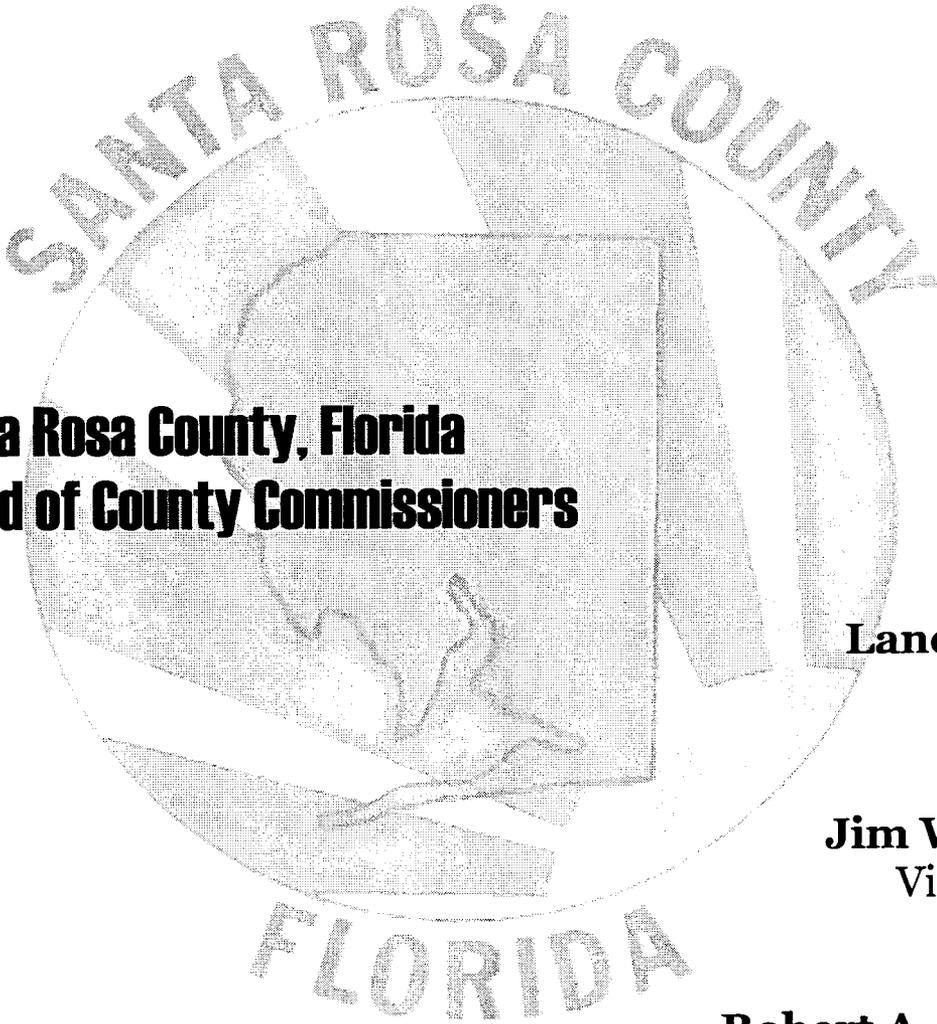
Including; but not limited to; reproduction/ printing costs,
travel expenses and special mail service expenses

WILL CONFIRM - RESID FOR
ALL "ASSEMBLY" OCCUPANCY

SHOULD BE MINIMAL -
WILL DISTRIBUTE BID
PLANS ON CD

2011 LEGISLATIVE ISSUES

4



Santa Rosa County, Florida Board of County Commissioners

Lane Lynchard
Chairman
District 5

Jim Williamson
Vice Chairman
District 1

Robert A. (Bob) Cole
District 2

Don Salter
District 3

Jim Melvin
District 4

6495 Caroline St.
Milton, FL 32570
Phone: (850) 983-1877
Fax: (850) 983-1856
www.santarosa.fl.gov

1. Revisions to House Bill 13: Onsite Sewage Systems Inspection Requirements

House Bill 13 was passed to enact proper management of onsite sewage treatment systems, including septic tanks and drain fields, by enacting a program which identifies fundamental operational conditions and enforcement procedures for failure of a system. Owners were required to pay for all 5 year evaluations and repairs. Per House Bill 13, effective January 1, 2016, the land application of septage from onsite sewage treatment and disposal systems will be prohibited.

The Santa Rosa County Commission is opposed to this bill, as it will impose excessive and unnecessary costs to Santa Rosa County residents with fully functional septic systems, particularly those on fixed incomes. Unlike many other counties, in 2000 Santa Rosa County passed local Ordinance 2000-22, which requires inspection by the Florida Department of Health of on-site septic systems whenever a property is sold or conveyed. In addition to this inspection requirement, the ordinance limits the placement of septic systems in certain wetland areas and within certain proximity to bodies of water. The ordinance was adopted by Santa Rosa County after extensive public debate and input from state and federal resources on local soil classifications and the effectiveness of septic systems within those classifications. House Bill 13 does not take into account soil type or geological differences, despite marked differences between the soil and geological conditions existing throughout our state.

Since the inception of Santa Rosa County's ordinance, 9,648 home sale inspections have occurred. Of this number, only those installed prior to 1984 required pumping and only 10% of these required maintenance. Given the fact that Santa Rosa County has had a functioning septic tank ordinance for 10 years and only a small number of those failed or required repair, the Santa Rosa Board of County Commissioners request the following changes to HB 13:

- Strike the mandatory 5 year inspection cycle as it is excessive, as shown by the low number of homes failing Santa Rosa County's required inspections. Septic systems and drain fields should be inspected upon failure or sale of the property.
- Any legislative action regarding septic tank regulations should not take a "one size fits all" approach, but be written to take in account the specific geology and geography of each county.
- Existing septic systems and drain fields inspections and repairs should be required to meet the standard under which they were originally permitted, not new standards. Such requirements would be extremely costly for the home owner, with only moderate improvements to environmental safety.

2. Regional United Recovery Plan for Northwest Florida

Seven coastal counties in the Northwest Florida Panhandle region including Santa Rosa, Escambia, Okaloosa, Walton, Bay, Gulf and Franklin Counties, have joined together to create a regional recovery plan. The seven counties represent the Florida counties most impacted, both environmentally and economically, by the Deepwater Horizon oil spill.

The Board requests that the Legislature, support the development of the unified recovery response effort set forth in the **United Recover Plan**. This includes the establishment of a 501-C3 to serve as the fiduciary agent for all fine dollars, state funds, federal funds, grants, and other future funding opportunities generated as a result of the Deepwater Horizon incident for the purposed of economic recovery, environmental restoration and tourism.

3. Amend Florida Statues 328.72(15)

As a result of **HB7175** passed during the 2006 legislative session, the wording “other boating-related activities” was deleted from 328.72(15). As a result of this change, counties can no longer utilize vessel registration funds for artificial reef development, or as match to secure limited federal artificial reef construction dollars from the Florida Wildlife Conservation Commission artificial reef program. Prior to HB7175, Santa Rosa County and other Florida counties had a reliable source of funding for artificial reef projects- especially materials of opportunity. Because HB7175 eliminated that local funding option, there is now higher competition for the Florida Fish and Wildlife Conservation Commission artificial reef grants.

As artificial reefs represent legitimate and important components of Florida's tourism economy and coastal counties depend on sufficient marine infrastructure to meet citizen and tourist demands, the Board requests that **Chapter 328.72(15)** be amended to include the development of artificial reefs.

4. Direct Request Initiatives

In recognition of the anticipated shortfalls in revenue available to the State of Florida for the short-term and potentially the medium-term, the Santa Rosa County Board of Commissioners has no requests for State appropriations for specific project or initiatives during upcoming legislative session. Given the inevitable reductions, the Board requests that revenue and programmatic reductions impacting counties be proportional to all reductions.

Additionally, the Board requests that care be given by the Legislature when dealing with revenue shortfall to resist transferring/shifting functions and responsibilities to county government in the form of unfunded mandates or masked mandates.

5. General Support Initiatives

- Continued funding of the **Florida Defense Infrastructure Grants** supporting the County's procurement of property proximate to NAS Whiting Field to reduce encroachment of development and incompatible uses which impair the mission and continued viability of Whiting and its outlying fields.
- Continued funding of **Florida Forever** program which purchases environmentally sensitive lands and places into conservation uses in perpetuity. Santa Rosa County has participated in partnership with State and Federal governments to purchase environmentally sensitive property adjacent to Clear Creek with the dual purpose of protecting this environmentally sensitive watershed and also buffer NAS Whiting Field from developmental encroachment.
- Support the inclusion of funding of roadway access by Northwest Florida Water Management District (NFWMD) in its program of purchasing environmentally sensitive property for public use. In prior years, the NFWMD has purchased environmentally sensitive property, but has not purchased the roadway access simultaneously. In several such purchases in Santa Rosa County, public access for boat ramps was purchased, but access to the property was excluded. The County purchased the property for access after-the-fact, which was extremely time consuming and expensive. Urge NFWMD to make provisions for right-of-way or access to property purchases for public use and access.
- Continued funding of **State-Aid to libraries** program which is long-standing partnership between State of Florida and local governments to provide quality library services for our mutual residents/constituents. This becomes even more important during economic downturns as libraries provide books and other material free and also serve as conduit to employment and benefit databases necessary for those seeking employment and related services.

HIGHLIGHTS OF NEW SEPTIC INSPECTION BILL

Repeals SB550 septic inspection provisions and replaces mandatory state-wide inspections of all septic systems with a program that authorizes counties and municipalities to voluntarily participate in a locally-controlled inspection program.

- a. **Counties and Municipalities can choose to participate.** Bill authorizes counties and municipalities to adopt by ordinance a program for periodic evaluation and assessment of on-site sewage and disposal systems. Requires notification of Sec. of State that an ordinance has been adopted.
 - a. All references requiring counties to “opt-out” are removed. Participation is by “opt in.”
 - b. Participation may be rescinded and ordinances repealed at any time.
 - c. Counties/municipalities with ordinances already in effect as of July, 2011 are permitted to keep those ordinances in effect.
 - d. Authorizes county/municipality to establish “reasonable” fee to cover administrative costs.
 - e. Preserves the rights of counties and municipalities to pass new ordinances provided they do not alter or limit the provisions of the inspection program.

- b. **Ordinances must follow evaluation process and procedures outlined in the bill.**
 - a. Bill narrowly defines what is evaluated and the circumstances under which a system can be determined to be “failing” and in need of repair.
 - b. Bill specifically defines options homeowner may choose to affect a repair
 - c. Prohibits forced replacement with nutrient-reducing performance-based treatment systems.
 - d. Prohibits Dept. of Health from adopting rules that alter the provisions of the inspection program.

- c. **Provides homeowner protections:**
 - a. Permits issues and approved by DOH for installation, modification, and repair transfer with title.
 - b. Title/permit transfers unencumbered by ordinances or rules different from those in effect at the time original permit was granted.
 - c. Homes foreclosed on or damaged by natural disaster do not fall into the category of “abandoned” and the home’s on-site system does not require new permitting to be reconnected to originally approved structure.
 - d. Modification of original systems is not required in a re-modeling unless a bedroom is added in the remodeling.
 - e. Only the county/municipality is authorized to levy fines for non-compliance.
 - f. Point of sale inspections may not be required.
 - g. Soil inspections and wettest season water table may not be required in the evaluation, nor can they be used to identify a system as “failed.”
 - h. All inspections must be performed by a qualified contractor and homeowner provided with an authorized signature on completion of evaluation.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.org
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners
FROM: Nancy Model, Transportation Planner *NM*
THROUGH: Beckie Cato, Planning Director
DATE: November 1, 2011
RE: SR 87 Point Paper and Maps for Visit of Legislative Delegation

RECOMMENDATION

That the Board approve the attached point paper and maps for submittal to the Northwest Florida Legislative Delegation in preparation for their visit on November 30, 2011.

BACKGROUND

Over the years, major state and federal investments have been made to widen segments of SR 87 from US 98 to the Alabama State Line. All segments have either been widened or are in various phases eventually leading to construction. The phases of each segment have been funded a step at a time and it is important to continue to seek funding to complete the remaining phases shown below:

- Design, right-of-way, and construction for 20.8 miles from NAS Whiting Field to the Alabama State Line
- Design, right-of-way, and construction for the SR 87 Connector, connecting SR 87N and SR 87S, approximately 6 - 8 miles depending on the final preferred corridor
- Construction of the 9.4 miles through Eglin Air Force Base

The purpose of the attached point paper and maps is to request support of the Legislative Delegation to keep the momentum moving to continue the widening of SR 87. Although none of the remaining phases is currently in the Florida Department of Transportation Five-Year Work Program, it often happens that new programs are announced to stimulate the economy, promote growth, etc. SR 87 is a strategic highway that could be a good fit. And, although the remaining segments are lengthy, FDOT is already separating them into more affordable segments, as often happens with expensive road projects.

Animal Services
Dominic Perschimi
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
John T. Tolbert
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director

6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

SR 87 Point Paper

Purpose: To request support of the Northwest Florida Legislative Delegation to keep the momentum moving to widen SR 87 from two to four lanes from US 98 to the Alabama State Line.

Background:

Since 2002, the following segments have been widened to four lanes:

- 4.5 miles from King Middle School in Milton to NAS Whiting Field
- 3.7 miles from Hickory Hammock Road (CR 184) to US 90
- 3.6 miles from US 98 to Five Forks Road in Navarre
- 3.0 miles from Five Forks Road to the southern Eglin boundary (now in construction)

The remaining segments are moving forward in various phases:

- 20.8 miles in Project Development and Environmental (PD&E) nearly complete from NAS Whiting Field to the Alabama State Line
- 6 – 8 miles in PD&E study to connect SR 87N and SR 87S - the SR 87 Connector
- 9.4 miles in environmental mitigation through Eglin Air Force Base

Funding has not yet been identified for the remaining phases:

- 20.8 miles for design, right-of-way (ROW) acquisition, and construction from NAS Whiting Field to the Alabama State Line
- 6 – 8 miles for design, ROW, and construction of the SR 87 Connector
- 9.4 miles for construction through Eglin Air Force Base (most construction ready of all the remaining segments)

The 2010 Census reinforces the need to continue work on SR 87 as the population grows eastward from Pensacola. Santa Rosa County was one of the fastest growing counties in the state from 2000 to 2010, growing by 28%, far outpacing its neighboring county to the west. The arrivals of the 7th Special Forces Group and the F-35 fighter are contributing to increased growth east of Pensacola. The one four-lane route north to I-65 is US 29 and AL 113. The next best candidate route north to accommodate growth is via SR 87.

Although no further phases are identified for funding in the FDOT Five Year Work Program, it often happens that new transportation programs are announced, more recently to stimulate the economy. SR 87 is a strategic road that could fit many different funding opportunities: economic development, safety, military access, regional growth, to name a few. Although remaining segments are lengthy, FDOT is already separating them into smaller more affordable segments as often happens with expensive road projects. Design of the segment from Whiting Field to 5.4 miles north is estimated at \$2,470,208.

Action Requested: To keep SR 87 in the forefront for any new funding opportunities.

Approved by the Santa Rosa Board of County Commissioners on 11/10/11

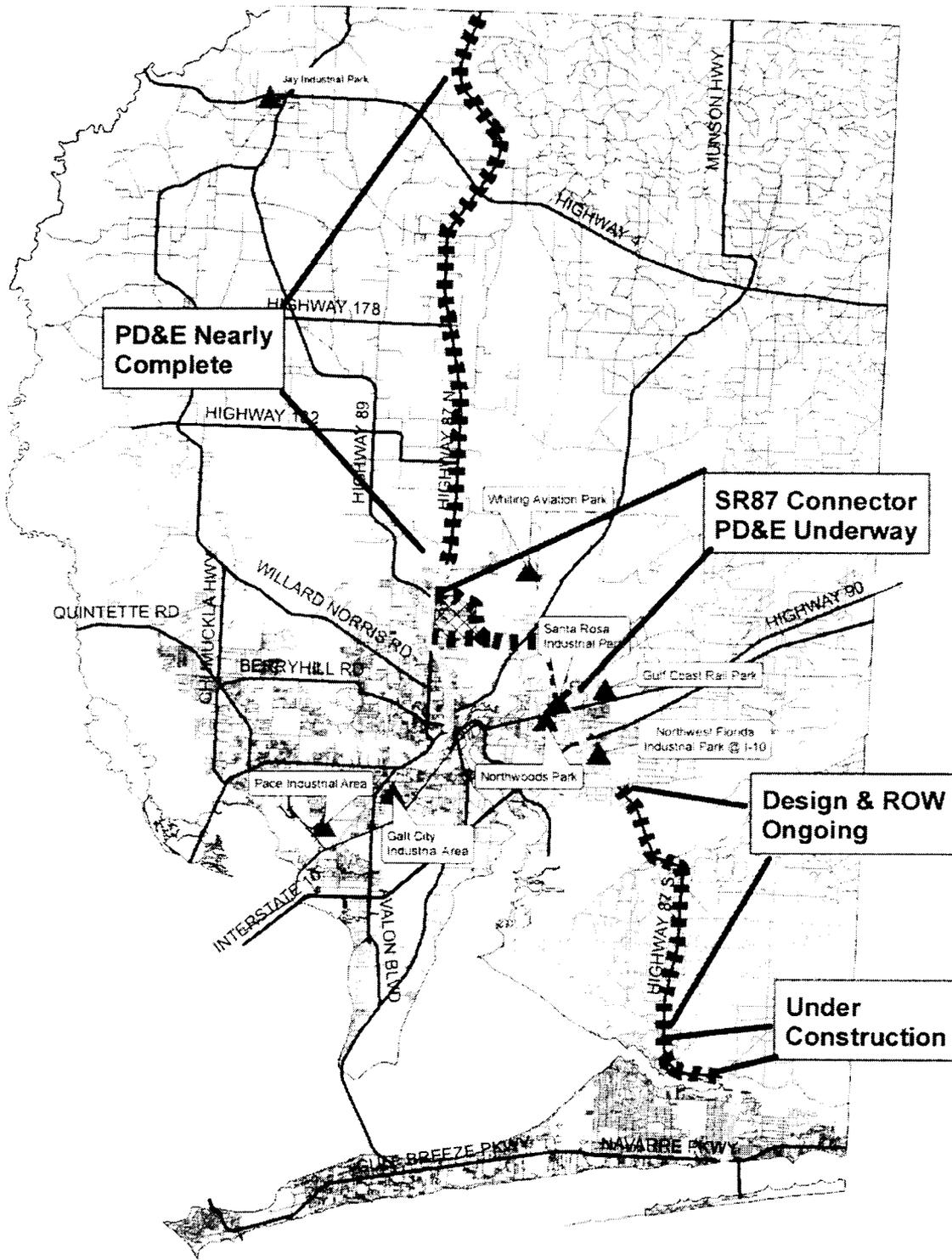
Prepared by: Nancy Model, Transportation Planner

Santa Rosa County

E-mail: nancym@santarosa.fl.gov

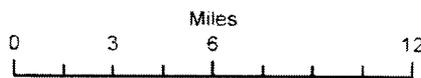
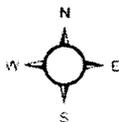
Phone: (850) 981-7080

Status of SR 87 Segments



Legend

- Industrial Parks
- Railroads
- Main Roads
- Streets
- Hwy 87 Four Laned
- Segments in Work
- Decision Pending



Hunter Walker

From: Commissioner Williamson
Sent: Monday, October 31, 2011 2:14 PM
To: Hunter Walker
Subject: FW: Important Job AND Environmental Request

FYI

From: FFFSOUTH@aol.com [FFFSOUTH@aol.com]
Sent: Sunday, October 30, 2011 5:28 AM
To: Board of County Commissioners
Subject: Important Job AND Environmental Request

Dear Santa Rosa County Commissioners,

We, the members of Fishing For Freedom, **are requesting that Santa Rosa County issue a Resolution or request for the FWC or the Governor to correct the commercial fishing net's hole size problem.** The FWC's court admitted lies about the commercial viability of nets provided fishermen since the implementation of the Limited Marine Net Fishing Act in 1995 have not only unnecessarily killed and wasted the resource at an FWC/FWRI PROVEN 98% by-catch rate, the admitted lies have devastated the economy by destroying the lives of the fishing community and all of the net fishing related jobs. (Fish houses, seafood markets, restaurants, truckers, box makers, the sport fishing industry and so many more.)

To Date: Collier County, Franklin County, Gulf County and Wakulla County are currently addressing the FWC and Governor on this important economical and environmental issue.

To make this brief, here is what would and would not be changed.

Allowed	Recommended
Present Hole Size (1 inch bar)	Corrected Hole Size (1.5" bar or larger)
Size of net: 500 square feet of netting	Size of net: 500 square feet of netting
By-Catch: 98% WASTE	By-Catch: 2% WASTE
Marketable Fish: 2%	Marketable Fish: 98%

As determined by the Supreme Court, the "Single Subject" or "sole purpose" of the amendment was to **"PREVENT UNNECESSARY KILLING, OVERHARVEST AND WASTE."**

The presently allowed net has been proven by the FWC to force fishermen to waste the resource at a 98% waste when a simple hole size change will cut the waste to only 2%. (Also proven.)

As PROVEN, the FWC's currently mandated nets are wasting MILLIONS of juvenile fish that are illegal to keep, sell or return to the water dead. (Which IS all a fisherman can do.)

The larger hole in the net allows EVERY juvenile fish to swim free of the net to grow to spawning age. The millions of grouper, snapper, trout, redfish and other assorted sports fish that are wasted by these nets are also impacting the tourist and sport community as the government puts further restrictions upon their capture... Making it undesirable for anyone to spend their money when they can not keep enough fish to make fishing trips worthwhile... EVERYONE suffers.

IF THERE IS ANY QUESTION ABOUT ANYTHING IN THIS E-MAIL, PLEASE CALL ME FOR PROOF. I have the proof to back up every assertion by FWC documentation and court room videos.

The following link shows a short video and also has our address.

<http://fishingforfreedom.net/10-20-2011-Petition-for-The-FWC-to-Address-their-Resource-and-Job-Destroying-Net-Rule-or-for-Governor-Scott-to-Intervene>

**Sincerely,
David Grix
V.P. of Fishing For Freedom (3,000 members)
<http://fishingforfreedom.net>
E-Mail: fffsouth@aol.com
Phone: 561-252-0550
Address:
8122 Rose Marie Circle
Boynton Beach, Florida 33472**

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

5

Boell
Atty
Adm



1917 Navarre School Road, Navarre, FL 32566
 (850) 939-3870 office (850) 936-9718 fax nbbor@bellsouth.net

October 21st 2011

Dear County Commissioners,

Navarre Community Center

The Navarre Area Board of Realtors® very much appreciates the opportunity to utilize the office space in the Navarre Community Center at 1917 Navarre School Road, and as such requests your consideration to extend our current agreement.

As a "not for profit organization", NABOR exists not only for the benefit of our membership, but also are keenly aware of our responsibility within the community. Our members actively participate in, and coordinate numerous community events enriching the lives of many Santa Rosa County citizens.

You will no doubt recall that NABOR invested over \$6,000 renovating the office space, installing new media wiring and improving the communal hallway. As tenants of the building, NABOR gladly cover the costs of all utilities and landscaping and ensures that the bathroom and kitchen areas are clean and adequately stocked for the benefit of all.

NABOR staff coordinates the public's rental of the Community Center and act as a full time resource for those in search of the Chamber of Commerce, tourism information, the public library and other county owned buildings.

We respectfully ask that our current arrangement be extended and welcome the opportunity to further serve our fellow Santa Rosans by acting as resident stewards of the building.

If you should have any further questions, please do not hesitate to contact me.

Angela Campbell

Angela Campbell
 Executive Director
 Navarre Area Board of Realtors®

Hunter Walker

From: JASON WILBURN [jasonfw1973@yahoo.com]
Sent: Wednesday, November 02, 2011 4:54 PM
To: Hunter Walker
Subject: Canal # 2 Navarre Beach



Mr. Walker,

Per our previous two discussions I am requesting \$5,000.00 for canal maintenance(debris removal, and stabilization, etc...) for canal #2 on Navarre Beach out of our existing canal fund. I have been and am willing to act as "liasion" between the funding source and the marine contractor. We are wanting to start on this task the week of Nov. 7th, to coincide with some seawall installations that I am overseeing as well. We feel like there is considerable value in doing both projects at the same time to save on equipment mobilization and manpower resources.

I have been working with Diane in the budgeting department, and will be requesting a draw for the sewalls that we are installing in the next couple of days. I would like to go ahead and also pay the deposit on this task as well.

Please let me know what else I can do to help move this request forward. If for any reason you cannot contact me, Kevin Rudzki is assisting me in this matter and can be reached at 850-582-7910.

Thankyou for your time

Jason Wilburn
p:850-936-0087
f:850-936-0076
c:850-232-3330



Santa Rosa County Board of County Commissioners

7

Sheila Harris, Special Projects/Grants Coordinator

6495 Caroline Street, Milton, FL. 32570-4978, Phone (850) 983-1848 / Fax (850) 983-1944

MEMORANDUM

TO: Hunter Walker
DATE: 11/02/2011
FROM: Sheila Harris
RE: FY 2012 SRL Grant Applications

Background

The Flood Mitigation Grant Program (including FMA, RFC, and SRL) funds various mitigation activities such as elevation or acquisition of flood prone properties; demolition or relocation of at-risk structures; mitigation reconstruction when traditional elevation cannot be implemented; minor localized flood drainage projects; dry floodproofing of historic structures; and some planning grants. As a local government, participating in the National Flood Insurance Program and having an approved Local Mitigation Strategy, we are eligible to apply for funds to mitigate projects included on our LMS priority list.

Working with Don Ward, flood mitigation grant program consultant, we have identified two interested owners whose properties meet the eligibility requirements for elevation. A match of 10% is required for these projects, which will be met by the homeowner.

Potential Applications

Severe Repetitive Loss Program (SRL) with 10% local match

- o Elevation of Property located at 7649 Gulf Blvd
- o Elevation of Property located at 8123 Gulf Blvd

Action Needed

Board approval is required to submit this application on behalf of the homeowners. If awarded, the county grants office will have the ability to contract with a consultant for project management.

Street Number	Street Name	SRL	Property Locator Number	FEMA Avoided Damages - 30 year	Just (Market) Value	Mit Type	Quote to elevate	Pre-Award Cost	Management Fee	Temp. Living Expense	Total	B/C
7649	Gulf Blvd.	Yes	140523	\$477,444	\$ 591,568.00	Elevation	\$ 208,000.00	\$ 2,500.00	\$ 8,320.00	\$ 6,000.00	224,820.00	2.12
8123	Gulf Blvd.	Yes	132194	\$166,939	\$ 541,813.00	Elevation	\$ 164,900.00	\$ 2,500.00	\$ 6,596.00	\$ 6,000.00	179,996.00	0.93
				\$644,383	Total		\$ 372,900.00	\$ 5,000.00	\$ 14,916.00	\$ 12,000.00	404,816.00	1.59



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

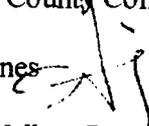


JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Angie Jones 

CC: Hunter Walker; Roger Blaylock

DATE: November 1, 2011

RE: Orion Lakes Stormwater Project/Final Payment to Hayes Construction, Inc.

For some number of weeks, we have been in discussions with Hayes Construction regarding the company's request for change order pursuant to extraordinary site conditions and dewatering efforts. After negotiation and mediation, the company has agreed to accept the sum of \$75,000 as final payment in this matter and full satisfaction of any outstanding amounts due. I would recommend payment of this amount, and it is my belief that our engineering department concurs with this recommendation.

9

RESOLUTION R2011-____ (Escambia County)

RESOLUTION R2011-____ (Santa Rosa County)

RESOLUTION R2011-____ (Okaloosa County)

RESOLUTION R2011-____ (Walton County)

RESOLUTION R2011-____ (Bay County)

RESOLUTION R2011-____ (Gulf County)

RESOLUTION R2011-____ (Franklin County)

RESOLUTION R2011-____ (Wakulla County)

A JOINT RESOLUTION OF THE COASTAL COUNTIES OF THE NORTHWEST FLORIDA PANHANDLE REGION, RELATING TO THE DEEPWATER HORIZON OIL SPILL IN THE GULF OF MEXICO; REQUESTING SUPPORT FOR CERTAIN FEDERAL LEGISLATION; DIRECTING DISTRIBUTION OF THE RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 20, 2010, the Deepwater Horizon well off of the coast of Louisiana exploded, rupturing the collection system on the Gulf floor which began spewing barrels of raw crude into the Gulf of Mexico; and

WHEREAS, federal, state and local governments banded together to control and contain this spill but were unable to do so until after the well was finally capped on July 15, 2010; and

WHEREAS, the uncontained well spewed approximately 4.9 million barrels (205.8 million gallons) of oil into the Gulf of Mexico which impacted the entire Gulf of Mexico and caused damages in all states bordering the Gulf, including Alabama, Florida, Mississippi, Louisiana and Texas; and

WHEREAS, this is the largest accidental marine oil spill in history; and

WHEREAS, the spill caused both environmental and economic damages; and

WHEREAS, individuals, businesses and governmental entities suffered effects from both the environmental and economic damage; and

WHEREAS, the Federal Government has a system to collect penalties from responsible parties through the Clean Water Act; and

WHEREAS, those monies may be reallocated by an Act of Congress to mitigate and assist with recovery from both the environmental and economic damages which were sustained by jurisdictions along the Gulf of Mexico; and

WHEREAS, the eight most impacted counties in the State of Florida came together in November 2010, and have joined each other in solidarity to express the concerns for their impacted region and citizens; and

WHEREAS, the eight impacted counties in the State of Florida hereby offer this resolution in support of House Bill 3096, the "Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2011" (hereinafter referred to as "the Act"), which calls for Eighty Percent (80%) of the fines to be deposited in the Gulf Coast Restoration Trust Fund and reallocated to the Gulf Coast states with a portion directly allocated to Northwest Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARDS OF COUNTY COMMISSIONERS AS FOLLOWS:

Section 1. The recitals above are hereby incorporated in this resolution.

Section 2. The undersigned coalition of Florida counties hereby supports the Act in its entirety as it relates to the Gulf Coast Restoration Trust Fund to address the needs of the Gulf Coast region directly impacted by the Deepwater Horizon oil spill.

Section 3. This Resolution shall be effective upon execution by the last enacting County. The last enacting County is responsible for distribution of an original copy of this resolution back to each enacting County. Additionally, the Florida Association of Counties is hereby directed to provide a certified copy of this resolution to the following, as well as to the individual counties in the Northwest Florida Oil Spill Impacted Coalition:

The Honorable Barack Obama
President of the United States
The White House
1600 Pennsylvania Avenue NW
Washington, DC 20500

The Honorable Senator Bill Nelson
U.S. Senate
716 Hart Senate Office Building
Washington, DC 20510

The Honorable Senator Marco Rubio
U.S. Senate
B40A Dirksen Senate Office Building
Washington, DC 20510

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MEMORANDUM

To: Chairs, Boards of County Commissioner
County Managers

From: John Wayne Smith, Legislative Director

Date: October 11, 2011

Subject: Gulf Coast County Coalition Memorandum of Agreement

The Gulf Coast County Coalition, consisting of the eight counties disproportionately impacted by BP Deepwater Oil Spill, has recommended in concept a contract proposal with the Florida Association of Counties (FAC) to assist in the costs and expenses to implement a strategy to enhance the economic and environmental restoration of these communities. This proposed concept has been approved by the FAC Federal Action Strike Team (FAST).

Attached is a Memorandum of Agreement outlining the scope and responsibilities of the FAC participating in a coordination role and a proposed fee schedule consistent with the proposed county by county allocation criteria from BP fines pursuant to H.R. 3096 or S. 1400 (The RESTORE Gulf Coast Act of 2011).

Please review the attached Memorandum of Agreement prior to the schedule conference call on Wednesday, October 26th at 9:00 a.m. Eastern (8:00 a.m. Central). If you have any questions or need additional information please contact John Wayne Smith at 850-922-9755 or jsmith@fl-counties.com.

Gulf Coast County Coalition Memorandum of Agreement

Proposal – Provide strategic consulting, coordination and advocacy for Gulf Coast County Coalition which shall consist of the eight counties (Wakulla, Franklin, Gulf, Bay, Walton, Okaloosa, Santa Rosa and Escambia) identified as part of the Commission on Oil Spill Response Coordination, including any municipality within one of the stated counties, and any other entity that desires to participate in an effort to support the following mission; including but not limited to:

1. Coordinating activities regarding the Federal approval and Implementation of the MABUS Report; including but not limited to:
 - a. Passage of H.R. 3096/S. 1400 (or similar legislation)
 - i. Establishing federal Gulf Coast Economic and Environmental Recovery Fund (not less than 80% of BP fines);
 - ii. Including additional language creating Local Restore Councils;
 - iii. Including additional language creating allocation criteria for Florida's Gulf Coast Counties;
 - b. Improving communication and coordination roles of state and local governments in the Oil Pollution Act of 1990;
 - c. Ensuring Incident Management Strategy Plans and Contingency Plans are consistent and recognize local economic and environmental priorities;
 - d. Streamlining guidelines for private and public claims process outlined in the Oil Pollution Act of 1990;
2. Coordinating activities, meetings, conference calls and monitoring county priorities regarding the Natural Resources Damage Assessment (NRDA) process;
3. Coordinating activities associated with the federal Environmental Protection Agency's (EPA) Gulf Coast Ecosystem Restoration Task Force;
4. Coordinating activities associated with State of Florida loss of revenue claim and county revenue sharing;
5. Coordinating activities and events associated with the Commission on Oil Response Coordination;
6. Coordinating activities and events associated with the Joint Florida Association of Counties, Florida League of Cities and Florida School Boards Task Force;
7. Coordinating activities and events associated with the National Association of Counties (NACo) Gulf Counties and Parishes Oil Spill Task Force; and
8. Any other issues relating to BP Deepwater Oil Spill as needed.

Other Specific Tasks and Responsibilities

1. Coordinating meetings, conference calls and other events as needed for stakeholders;
2. Coordinating and leveraging other advocacy and lobbying resources; and

Proposed Fee Structure

2011-12

- Wakulla \$2,500
- Franklin \$2,500
- Gulf \$2,500
- Walton \$7,500
- Bay \$7,500
- Okaloosa \$7,500
- Santa Rosa \$5,000
- Escambia \$15,000



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October 3, 2011

Sheila Harris
Special Projects Coordinator/Grants
6495 Caroline St., Suite H
Milton, FL 32570

Dear Ms. Harris:

On behalf of Governor Rick Scott and Secretary of Commerce Gray Swoope, I am pleased to inform you that Santa Rosa County has been awarded \$207,726 under the Fiscal Year 2011-2012 Defense Infrastructure Grant program.

Congratulations!

The award is to be used to fund qualifying expenses associated with the project entitled, "Joint Land Use Plan Acquisition Funding." Enterprise Florida will administer the grant and work with the Department of Economic Opportunity to effect the timely disbursement of funds for this project.

If you require additional information, please contact Rocky McPherson at (850)-298-6652, Email: mcpherson@eflorida.com, or Heather Cave at (850)-298-6640, Email: hcave@eflorida.com.

Sincerely,

A handwritten signature in black ink that reads 'Al Latimer'.

Al Latimer
Senior Vice President
External Affairs & Investor Relations
Enterprise Florida, Inc.

Cc: Cindy Anderson
R. Lane Lynchard





SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

M E M O R A N D U M

TO: Board of Commissioners

FROM: *HW* Hunter Walker, County Administrator

DATE: November 4, 2011

SUBJECT: Boardroom Audio/Video Equipment Upgrade

The audio, video, and control equipment in the Board of Commissioners meeting room was installed when building was converted to Administrative Center in 1998 and is in need of upgrading or replacement. In 1998, Walthall and Associates, Inc. of Pensacola was chosen as the systems engineer and as such was responsible for the initial purchase/installation of all the equipment in the Boardroom and has been responsible for service since 1998.

Staff requested Walthall and Associates provide an estimate on the cost of upgrading the aforementioned systems which has been attached. As you will note the audio system and voting/agenda software are standard packaged systems which will cost \$54,753 to replace. The firm that developed the current voting system software no longer exists and the software needs replacement; the agenda software is an enhancement which will enable Commissioners to view the agenda item and backup material from smaller monitor within the display. It has become apparent that after thirteen (13) years of use, the current audio system needs replacement.

The largest cost associated with the proposed systems upgrade is the replacement of the present video system with digital cameras, monitors and control room equipment, as well as the projector and large screen. The current system has served well, but the advances in quality and capabilities of the replacement equipment and systems make this a good time to upgrade.

Walthall estimates the total replacement cost will not exceed \$165,000. The Budget Director and I proposed to fund this capital purchase from reserves generated by the results of operation for FY2010-2011.

Chuck Walthall of Walthall and Associates, Inc. will be at the Monday meeting to review this in more detail.

cc: Aleta Floyd

2180 Creighton Road
Pensacola, FL. 32504

T 850.478.9002
F 850.478.9831

www.walthallcorp.net



November 3, 2011

Aleta Floyd
Santa Rosa County
Administrative Office Complex
6495 Caroline Street; Suite L
Milton, FL 32570

RE: Santa Rosa County Boardroom AV & Broadcast Systems

Aleta:

Based on the study we completed earlier this year and our most recent review and updating of the information, we suggest Santa Rosa County procure a new digital audio system, voting system, agenda system and high definition (HD) broadcast camera system. The total of all systems should not exceed \$169,825 and would most likely bid out for no more than \$165,000, including our fees and expenses. The existing systems have served you well but are becoming quite dated and in need of constant repair.

The digital audio system offers identical functions, ease of operation, component level support and full software configuration at a price half that of a similar custom designed audio system. Each of five (5) seats would include a member's microphone station with a LCD screen. The other ~~seven~~ ^{eight} seats and the lectern would include a member's microphone station without the LCD screen. The existing ceiling loudspeakers would be incorporated in the new system along with their power amplifiers. As such, some of the existing audio equipment is reusable. The voting and agenda features of the new digital audio system are integrated software modules.

+13
Flat
screen
monitors

The high definition broadcast system would include both new video projection (projector & screen) and a four (4) camera (HD PTZ) system, including the SD/HD digital video switcher. The new broadcast system is capable of producing both standard definition (SD) or HD formats. Recording and streaming functions would be fully supported by the new broadcast system.

The recommended systems are capable of using a majority of the existing cable infrastructure. An additional run of CAT5e (shielded) cable may be required between the control room and the dais. The existing tall black equipment rack would be replaced with a 3 bay credenza rack / desk there by cleaning up the control room visually and providing a more function space.

Implementation of the above recommended systems could be installed within a five (5) day period, followed by two (2) days of formal training. As demonstrated over the past 15 years, we will provide continual support.

Best Regards,

Chuck Walthall
Walthall & Associates Inc

Santa Rosa County Board Room
Totals

	Standard Package System	Touch Panel Package System	Custom	HD-SDI Broadcast	Symposium System
Audio System	\$49,727.00		\$62,543.00		
Voting software	\$3,987.00		\$49,920.00		
Agenda software	\$1,039.00				
Touch panel system + voting & agenda		\$70,643.00			
Video System & 15" displays				\$115,072.12	
Additional Stations (12)					\$15,732.00
Total	\$54,753.00	\$70,643.00	\$112,463.00	\$115,072.12	\$15,732.00

Estimated bid price not to exceed

\$169,825.12

\$165,000.00



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
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JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

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RECEIVED OCT 28 2011

DATE: OCTOBER 17, 2011
TO: TLT TRANSPORT, LLC
FROM: KATHY JORDAN
RE: APPLICATION FOR PERMIT FOR NON-EMERGENCY AMBULANCE SERVICE

In accordance with Santa Rosa County Ordinance 87-54, please find enclosed in this packet an application for a permit pertaining to the operation of non-emergency medical services and a Vehicle Identification form. Please complete both forms and return no later than November 30, 2011 to the Santa Rosa County Administrator's Office, 6495 Caroline Street, Suite D, Milton, FL 32570.

A copy of your insurance, covering occurrences up to \$500,000 and a \$50.00 application fee are also required. Please make checks payable to Santa Rosa County.

If you have any questions concerning this process, please contact the Santa Rosa County Administrator's Office at (850) 983-1855.

Thank you.

ATTACHMENTS: APPLICATION
VEHICLE FORM

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PUBLIC NOTICE

The Board of County Commissioners will hold a public hearing at 9:30 a.m., on November 10, 2011, in the Board of County Commissioners' Meeting Room, 6495 Caroline Street, Milton, Florida 32570, to discuss the advisability of authorizing one or more exclusive franchises for the provision of solid waste collection services in the unincorporated area of Santa Rosa County lying north of the Yellow River. If you are a person with a disability who needs any accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact Kathy Jordan at (850) 983-1855 or at 6495 Caroline Street, Milton at least one (1) week prior to the date of the public hearing.

-
- 1 issue –Press Gazette – October 12, 2011
 - 1 issue – Gulf Breeze News – October 13, 2011
 - 1 issue – Navarre Press – October 13, 2011

Bill and proof of publication to:
Santa Rosa County Administrative Offices
6495 Caroline Street, Suite D
Milton, Florida 32570
Attn: Kathy Jordan, Office Manager

1/16th page ad

PUBLIC NOTICE

ORDINANCE NO. 2011 - _____

AN ORDINANCE RELATING TO SANTA ROSA COUNTY, FLORIDA; ESTABLISHING THE SANTA ROSA COUNTY ECONOMIC DEVELOPMENT INCENTIVE ORDINANCE; PROVIDING FOR CODIFICATION; AND, PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

SECTION 1. TITLE.

This Ordinance shall be known and may be referred to as the “Santa Rosa County Economic Development Incentive Ordinance.”

SECTION 2. PURPOSE AND INTENT.

This ordinance is enacted pursuant to the authority granted to the Board of County Commissioners under Article VIII, Section 1(f) of the Florida Constitution, F.S., § 125.01(1)(w), and F.S. § 125.045(2) and (3). The Board of County Commissioners (BOCC) finds that attracting and retaining business enterprises in Santa Rosa County constitutes a public purpose that justifies the use of public funds to achieve the county’s economic development goals.

The goal of this ordinance is to maintain a stable economy, fortify the tax base and provide a better standard of living for county residents by attracting, retaining and fostering the expansion of business enterprises that provide above-average salaries and employment opportunities to county residents. It is the intent of this ordinance to establish a mechanism to accomplish this goal.

The incentives offered through this ordinance are intended to attract and retain business enterprises engaged in industry. For purposes of this ordinance, “industry” shall mean any business that sells more than 50% of its product or service outside the three county area – Santa Rosa, Escambia and/or Okaloosa.

Economic incentives to target business enterprises shall be in the form of rebates of ad valorem property taxes. Only those business enterprises meeting the eligibility criteria described below shall be considered for a rebate. Rebates shall be calculated on the following criteria:

(a) Rebates. Eligible business enterprises shall be entitled to apply for rebates based upon the number of full-time jobs created and the average wage of the jobs. The County will offer this rebate based on the following scale as it pertains to the average wage rate of the industry:

(1) 100% to 150% greater than the County's average wage rate as defined annually by the State of Florida – 100% for ten years.

(2) 151% or greater than the County's average wage rate as defined annually by the State of Florida – 100% for fifteen years.

(b) If a company locates within a Florida Brownfield Redevelopment Area within Santa Rosa County, the rebate will be based upon the following scale:

(1) 85% to 115% greater than the County's average wage rate as defined annually by the State – 100% for ten years.

(2) 116% or greater than the County's average wage rate as defined annually by the State – 100% for fifteen years.

(c) Rebates may be awarded for ad valorem property taxes that were paid to the county for the year that the business enterprise created the jobs giving rise to the rebate. Nothing herein shall be construed to obligate Santa Rosa County to approve the maximum rebate. The Board of County Commissioners shall have sole discretion to approve each rebate application and the amount of the rebate. Approval of any rebate shall be subject to lawfully available and budgeted funds.

(d) The following criteria must be satisfied by all applicants for rebate awards:

- (1) Business enterprises must create or maintain in Santa Rosa County a minimum of ten full-time jobs during the year for which the rebate is sought.
- (2) Eligible business enterprises must have commenced operations with an established payroll for permanent, full-time jobs during the first year for which a rebate is sought. Business enterprises engaged in construction and other actions in anticipation of commencing operations, but which have not yet commenced operations and established a payroll for permanent, full-time jobs, shall not be eligible. Business enterprises shall not be eligible for a rebate during any year in which it ceases operations in Santa Rosa County.
- (3) Eligible business enterprises must generate at least 51 percent of their gross revenues from outside Santa Rosa County.

SECTION 3. CODIFICATION. The provisions of this ordinance shall become and be made a part of the code of laws and ordinances of the County of Santa Rosa. The sections of this ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section", "Ordinance", or any other appropriate word.

SECTION 4. EFFECTIVE DATE. This Ordinance shall take effect upon filing of a certified copy of this Ordinance with the Department of State within ten (10) days after enactment.

PASSED AND ADOPTED by a vote of ___ yeas and ___ nays and ___ absent of the Board of County Commissioners of Santa Rosa County, Florida, on the ___ day of _____, 2011.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

By: _____
Chairman

ATTEST:

Clerk of Court

I, Mary Johnson, Clerk of Court of Santa Rosa County, Florida, do hereby certify that the same was adopted and filed of record and a copy deposited in the Postal Department of the United States of America for delivery by registered mail to the Secretary of the State of Florida, on this _____ day of _____, 2011.

Clerk of Court



SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov

Preliminary
Engineers Report
November 7, 2011

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for November 10, 2011 at 9:00 a.m. in Milton, Florida.

1. Discussion regarding rehabilitation of Navarre Beach bridges. (Attachment A)
2. Recommend approval of Final Plat for Summerset Estates 1st Addition, a 62 lot subdivision of a portion of Section(s) 20, 21, 28 & 29, Township 2 South, Range 27 West, Santa Rosa County, Florida. (Working District 5)

Location: 6 miles, more or less, West on U.S. 98 from Highway 87, after Fuller Road and before Conover Cove, property on the South side of U.S. 98.

FLORIDA DEPARTMENT OF TRANSPORTATION BRIDGE MANAGEMENT SYSTEM Inspection/CID/Bridge Profile Report

BRIDGE ID: 580951
DISTRICT: 03 Chipley

PAGE: 2 OF 80
INSPECTION DATE: 2/21/2011 GLRF

BY: Volkert, Inc OWNER: 2 County Hwy Agency MAINTAINED BY: 2 County Hwy Agency STRUCTURE TYPE: 4 Steel Continuous - G3 Girder-Floorbeam LOCATION: 0.8mi. SOUTH OF US99 SERVICE TYPE ON: 1 Highway SERV TYPE UND: 5 Waterway	STRUCTURE NAME: Not Recorded YEAR BUILT: 1980 SECTION NO.: 58-540 C00 MP: 4.272 ROUTE: 00399 FACILITY CARRIED: CR 399 FEATURE INTERSECTED: ICWW AT NAVARRE
---	--

- THIS BRIDGE CONTAINS FRACTURE CRITICAL COMPONENTS
- THIS BRIDGE IS SCOUR CRITICAL
- THIS REPORT IDENTIFIES DEFICIENCIES WHICH REQUIRE PROMPT CORRECTIVE ACTION
- FUNCTIONALLY OBSOLETE STRUCTURALLY DEFICIENT

TYPE OF INSPECTION: Interim
 DATE FIELD INSPECTION WAS PERFORMED: ABOVE WATER: 02/21/2011 UNDERWATER: 02/21/2011

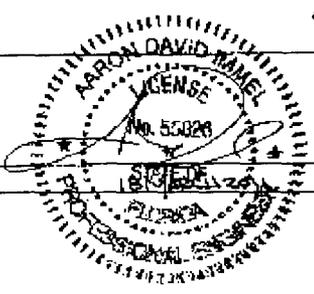
SMART FLAGS:	OVERALL NBI RATINGS:	
None	DECK: 6 Satisfactory	CHANNEL: 4 Protection Undermining
	SUPERSTRUCTURE: 5 Fair	CULVERT: N/A (NBI)
	SUBSTRUCTURE: 6 Satisfactory	SUFF. RATING: 46.6
	PERF. RATING: Fair	HEALTH INDEX: 75.97

FIELD PERSONNEL / TITLE / NUMBER	INITIALS
Vaughan, Rankie - Volkert Bridge Inspector (CBI# 00125) (lead)	<u>RV</u>
Powell, Todd - Volkert Bridge Inspector (CBI #00377)	_____
Hend, Matthew - Volkert Assistant Inspector	_____
Swann, Paul - Volkert Bridge Inspector / Diver (CBI#00443) (lead)	<u>PS</u>
Burnett, Matthew - Volkert Inspector / Diver	_____
Powell, Todd - Volkert Bridge Inspector / Diver (CBI #00377)	_____

REVIEWING BRIDGE INSPECTION SUPERVISOR: _____
 Bell, Matthew - Volkert Structural Engineer (PE #68517) MB

CONFIRMING REGISTERED PROFESSIONAL ENGINEER: _____
 Inzwei, Aaron - Volkert Project Manager (PE# 53026)
 Volkert, Inc.
 3809 Moffatt Road
 Mobile, AL 36618

SIGNATURE: _____
 DATE: _____



This report contains information relating to the physical security of a structure and depictions of the structure. This information is confidential and exempt from public inspection pursuant to sections 119.071(3)(a) and 119.071(3)(b), Florida Statutes. Only the cover page of this report may be inspected and copied.

REPORT ID: INSPC05 (condensed) PRINTED: 03/11/2011

**FLORIDA DEPARTMENT OF TRANSPORTATION
BRIDGE MANAGEMENT SYSTEM
Inspection/CID/Bridge Profile Report**

**BRIDGE ID: 580910
DISTRICT: 03 Chipley**

**PAGE: 2 OF 28
INSPECTION DATE: 3/23/2010 ZSWZ**

BY: Volkert & Associates, Inc.
OWNER: 2 County Hwy Agency
MAINTAINED BY: 2 County Hwy Agency
STRUCTURE TYPE: 5 Prestressed Concrete - 02 Stringer/Girder
LOCATION: 1.0mi. SOUTH OF US98
SERVICE TYPE ON: 1 Highway
SERV TYPE UND: 5 Waterway

STRUCTURE NAME: Not Recorded
YEAR BUILT: 1960
SECTION NO.: 58 640 000
MP: 3.858
ROUTE: 00399
FACILITY CARRIED: CR 399
FEATURE INTERSECTED: NAVARRE RELIEF

- THIS BRIDGE CONTAINS FRACTURE CRITICAL COMPONENTS
 THIS BRIDGE IS SCOUR CRITICAL
 THIS REPORT IDENTIFIES DEFICIENCIES WHICH REQUIRE PROMPT CORRECTIVE ACTION
 FUNCTIONALLY OBSOLETE STRUCTURALLY DEFICIENT

TYPE OF INSPECTION: Regular NBI
DATE FIELD INSPECTION WAS PERFORMED: ABOVE WATER: 03/23/2010 UNDERWATER: 03/23/2010

SMART FLAGS:	OVERALL NBI RATINGS:
None	DECK: 7 Good CHANNEL: 8 Protected SUPERSTRUCTURE: 7 Good CULVERT: N N/A (NBI) SUBSTRUCTURE: 7 Good SUFF. RATING: 65.9 PERF. RATING: Good HEALTH INDEX: 85.80

FIELD PERSONNEL / TITLE / NUMBER	INITIALS
Vaughan, Ronnie - Volkert Bridge Inspector (CBI# 00125) (lead)	<u>RV</u>
Collins, Wayne - Volkert Bridge Inspector (CBI #00345)	<u> </u>
Powell, Todd - Volkert Bridge Inspector / Diver (CBI #00377)	<u>T.P.</u>
Swann, Paul - Volkert Bridge Inspector / Diver (CBI#00440)	<u> </u>

REVIEWING BRIDGE INSPECTION SUPERVISOR:
Bell, Matthew - Volkert Structural Engineer (PE #58517) MB

CONFIRMING REGISTERED PROFESSIONAL ENGINEER:
Immel, Aaron - Volkert Project Manager (PE# 55026)
Volkert & Associates
P.O. Box 7434, 3809 Moffett Road
Mobile, Al 36618

SIGNATURE: 
DATE: 30 APRIL 2010

This report contains information relating to the physical security of a structure and depictions of the structure. This information is confidential and exempt from public inspection pursuant to sections 119.071(3)(a) and 119.071(3)(b), Florida Statutes. Only the cover page of this report may be inspected and copied.

AGENDA

Santa Rosa County
Public Services Committee
Meeting, November 7, 2011, 9:00 A.M.

DEVELOPMENT SERVICES

1. Discussion of proposed LDC amendment to allow the use of a Recreational Vehicle (RV) as temporary living quarters on a construction site.
2. Discussion of renewal of Vehicle Lease Agreement with Pensacola Bay Transportation for the 5311 Program and authorize the chairman to sign related documents.



Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

John T. "Tim" Tolbert
Building and Fire Official

MEMORANDUM

TO: Board of County Commissioners

FROM: Beckie Cato, Planning and Zoning Director

THRU: Tony Gomillion, Public Services Director

DATE: November 1, 2011

RE: Use of Recreational Vehicle as Temporary Living Quarters on Construction Site

RECOMMENDATION

That the Board discuss proposed LDC amendment to allow the use of a Recreational Vehicle (RV) as temporary living quarters on a construction site.

BACKGROUND

The LDC does not allow the use of RVs as living quarters; however, the Development Services Center receives regular requests to permit RVs for use as living quarters during construction projects. In September, the Board directed staff to prepare and amend the LDC to address this issue and to bring it back to the Board for discussion.

Proposed language is attached that would allow for temporary use of an RV as temporary living quarters during construction subject to specific criteria.

NEXT STEPS

If approved by the Board, staff will schedule public hearings for adoption of the amendment.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7000

**PROPOSED LDC AMENDMENT
USE OF RV'S AS TEMPORARY LIVING QUARTERS**

6.04.04 Uses and Parking of Recreational Vehicles: As of the adoption date of this ordinance, the use of recreational vehicles as permanent living quarters is forbidden, except in duly licensed campgrounds and in P-2 districts. Recreational vehicles may be stored in residential districts on the same lot as the principal residential structure. In addition, recreational vehicles may be used as temporary living quarters in accordance with the following: All recreational vehicles located in residential districts except for those being stored and not occupied and located on the same lot with the principal structure shall be removed within 60 days of the effective date of this ordinance.

A. The temporary (seasonal) use of recreational vehicles (RVs) located in Agriculture or Agriculture-2 districts is permitted on parcels of at least five (5) acres in size, subject to the following requirements:

1. A. The recreational vehicle must be owned by the property owner or an immediate family member.
2. B. The property owner shall provide for the lawful disposal of all waste.
3. C. Commercial use of recreational vehicles in Agriculture or Agriculture-2 districts is prohibited. RVs or RV space may not be leased.
4. D. The recreational vehicle must adhere to the setback requirements for accessory building and structures found in Section 2.10.05.
5. E. The number of recreational vehicles per parcel shall be limited to one (1) per five (5) acres.

B. The temporary (seasonal) use of recreational vehicles located in the Agriculture or Agriculture-2 districts is permitted as a special exception on parcels less than five (5) acres in size, subject to the requirements found in Section 2.04.00.C.9.

C. Recreational vehicles may be temporarily used as living quarters during a construction project, in accordance with the following:

1. On vacant lots in residential zones, a recreational vehicle can be utilized as a temporary living quarters by the property owner during the construction of the primary residence. In commercial and industrial zones, a recreational vehicle can be utilized as a temporary living quarters for security purposes during a construction project, with the maximum number of occupants of the recreational vehicle being limited to two (2).
2. A permit is required for the temporary use of the recreational vehicle.
3. Only one (1) recreational vehicle can be located and used as a temporary living quarter

per lot of record or project parcel.

4. An active building permit must be in place and construction must be actively underway.
5. The recreational vehicle must be located on private property in such a way as to not interfere with the use or enjoyment of any adjacent public or private property.
6. All waste must be disposed of in a lawful manner.
7. All electrical or utility connections to the recreational vehicle must be properly permitted.
8. The use of the recreational vehicle as a living quarter may in no case exceed two (2) years and must cease within fourteen (14) days of the issuance of the first certificate of occupancy.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners
FROM: Nancy Model, Transportation Planner *NM*
THROUGH: Beckie Cato, Planning Director
DATE: November 1, 2011
RE: Renewal of Vehicle Lease Agreement with Pensacola Bay Transportation

RECOMMENDATION

That the Board approve renewal of the attached agreement, with any changes recommended by the County Attorney, to authorize the County to continue to lease three vehicles to Pensacola Bay Transportation for use in the 5311 door-to-door public transportation service.

BACKGROUND

Currently, the County leases three vehicles to Pensacola Bay Transportation for door-to-door public transportation service in the rural areas of the County. The vehicles, one van and two small cutaways, were procured in 2009 as part of the American Recovery and Reinvestment Act (ARRA) of 2009. They have been in service for nearly two years and the agreement has expired.

The current executed agreement is attached. The following paragraph will be added at the request of the Florida Department of Transportation for all contracts involving state funds:

“The County shall utilize the U.S. Department of Homeland Security’s E-Verify system to verify the employment eligibility of all new employees hired by the County during the term of the contract; and shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security’s E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.”

Animal Services
Dominic Persichini
Director
4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

Building Inspections & Code Compliance
John T. Tolbert
Building Official
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director
4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

Community Planning, Zoning & Development
Rebecca Cato
Director
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7075

Veterans Services
Karen Haworth
Director
6051 Old Bagdad Hwy,
Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

**EQUIPMENT LEASE AGREEMENT
SANTA ROSA COUNTY
AND
PENSACOLA BAY TRANSPORTATION**

This Agreement, entered into this 10th day of December, 2009, by and between Santa Rosa County, hereinafter called the "Lessor", and Pensacola Bay Transportation, hereinafter called the "Lessee", is effective on the date herein specified.

WITNESSETH

WHEREAS, the Lessee has been contracted to operate Section 5311 public transportation service in the non-urbanized areas of Santa Rosa County by Santa Rosa County, a sub-recipient of the federal 5311 grant;

WHEREAS, the Lessee, in its capacity as a transportation operator is in need of vehicles and equipment to serve the needs of the people of Santa Rosa County and is desirous of leasing from the Lessor passenger vehicles, as described in Exhibit A;

NOW, THEREFORE, for and in consideration of the premises and covenants contained herein, it is agreed as follows:

1. **LEASE TERM**

The vehicle(s) and equipment further described in Exhibit A, attached hereto and made a part hereof, are leased to the Lessee on the specified effective date, which is the latest date on the signature page, through December 31, 2010, with the possibility of renewal.

2. **LESSEE COSTS**

The Lessor agrees to a \$1.00 per year per vehicle lease.

3. **DELIVERY**

The equipment at Exhibit A will be available for pick-up by Pensacola Bay Transportation at Santa Rosa County Public Works, 6075 Old Bagdad Highway, Milton, Florida 32583 upon delivery of vehicles.

4. **TITLE**

It is expressly understood and agreed by the parties hereto that the title(s) to all equipment herein leased are and shall remain in the ownership of Santa Rosa County and the Lessee agrees not to loan, sell, sublet, assign or mortgage said equipment, or lend or permit said equipment to be subject to any legal process without the prior written consent of Santa Rosa County.

5. **MAINTENANCE**

A. The Lessee shall provide and pay the cost of maintenance and repair service of the leased equipment in accordance with standard preventive and corrective maintenance procedures on the basis of instructions in accordance with Florida Law – Rule 14-90 and/or supplied by the manufacturer, except that the Lessor shall provide the first \$250.00 of preventive maintenance in accordance with the Joint Participation Agreement between Santa Rosa County and the Florida Department of Transportation

(FDOT). Preventive maintenance practices consistent with proper equipment care shall be exercised, including special attention to corrosion control. The Lessee further agrees to maintain the equipment in presentable condition.

B. All maintenance actions and replacement of parts shall be documented fully and reported to Lessor in accordance with reporting requirements, as contained in paragraph 13.

C. The Lessee understands and agrees to adhere to all requirements of the Federal Transit Administration (FTA) and FDOT relative to a satisfactory maintenance program for all leased equipment. The Lessee further agrees to submit an equipment maintenance plan and a safety plan and other appropriate reports to the FTA Sub-Grantee, which is the Lessor. These plans may be those included in the system safety program plan and security program plan that is part of the terms of the Lessee's contract.

6. FEDERAL INTEREST IN EQUIPMENT

This lease Agreement provides for the use of public transportation equipment that has been financed by FTA. The Lessor and the Lessee warrant that the use of these FTA funded vehicles and equipment will be governed by the Lessor's FTA Agreement, by FTA Circular 9045.1, and by the Office of Management and Budget Circular A-87, codified at 2CFR part 225.

7. PROHIBITION ON CONFLICTS OF INTEREST

The Lessor and Lessee warrant that no employee, officer, or agent of the Lessor, nor any partner of such a person, nor any member of the immediate family of such a person, nor any organization which employs, or is about to employ, such a person, has a financial or other interest in the Lessee or will otherwise benefit from the execution or performance of this lease Agreement.

8. OWNERSHIP OF PARTS

The Lessee agrees to maintain a complete and accurate record with respect to any Lessor furnished equipment, parts, if any, using such parts only in the repair and maintenance of the Lessor's equipment. All such records shall be maintained on a generally acceptable accounting basis and shall be clearly identified and readily accessible to the Lessor upon request, at any and all reasonable times. However, it is expressly understood and agreed that nothing in this Agreement obligates the Lessor to furnish maintenance and repair parts to the Lessee and that all Lessee purchased parts installed on leased equipment become the property of the Lessor.

9. INSURANCE

The Lessee shall agree to carry insurance, or, if self-insured, guarantee liability, for minimum coverage as follows, naming Santa Rosa County as one of the insured:

Liability coverage in an amount of \$100,000 for the death or injury for anyone person, \$300,000 in the event of death or injury of two or more persons in a single accident, including liability to any employees engaged in operation of the vehicle(s), and \$50,000 for property damage. Comprehensive and collision coverage will be obtained for the full value of each vehicle, less normal deductible, not to exceed \$1,000.00, which shall be borne by the Lessee. Current value of equipment leased under this Agreement is as specified in Exhibit A.

10. OPERATIONS

In the operation of equipment leased by this Agreement, Lessee agrees:

A. To limit use of leased vehicle(s) and equipment to Santa Rosa County or its subcontractor. No changes of use of said vehicle(s) and equipment will be implemented by Lessee unless written authorization is received from Lessor.

B. To maintain an FDOT approved System Safety Program Plan (SSPP) and Security Program Plan as required by Florida Law - Rule Chapter 14-90 which stipulates equipment and operational safety standards governing public sector bus systems in the state and remain compliant with the SSPP, the SPP, and Rule 19-90 FAC.

C. Not to make any alterations or modifications to the equipment except upon receipt of written consent of the Lessor. The only exception to this provision is for the installation or alteration of passenger seats, seat belts and wheelchair locking equipment; such changes, however, must be made in accordance with acceptable industry standards and Americans with Disabilities standards and shall not permanently mar or damage the vehicle(s) or equipment; further, such changes shall, upon the termination of this Agreement, remain the property of the Lessor or shall be changed to original condition as the vehicles were received by Lessee, at the Lessor's sole discretion and instruction.

D. To precisely follow the Lessor's guidelines for affixing or painting any designs, or marking signs on the leased vehicles. No political advertisements will appear on leased equipment. Public service posters or announcements may be placed in pre-existing advertising racks, if any.

E. Not to use the equipment in violation of federal, state or local statute, law, regulation, ruling, order or ordinance.

F. To hold Lessor harmless for all fines, forfeitures or penalties for traffic violations or other violations incurred in connection with the operation of this equipment by Lessee.

G. To cause each vehicle to be operated only by a fully qualified, competent, and properly trained and licensed driver. Lessee shall require each driver to have a good driving record and to operate with all due care and diligence to prevent injuries, loss and damage of any nature. Procedures and training will be outlined in the SSPP.

H. To maintain in force an approved Drug Free Workplace Program and regularly train all qualified drivers, mechanics and other safety-sensitive personnel about system safety and substance abuse.

I. To protect the equipment from theft and other hazards while under Lessee's control.

J. To be responsible for damages and loss to equipment in the event of disaster, fire, theft, flood, riots, strikes, conversion, collision, or other partial or total destruction except to the extent the County may be reimbursed by payment of insurance proceeds.

K. To verbally notify the Lessor immediately of any theft, fire, improper performance, damage, accidents or collision in which the equipment has been involved and, refrain from operation of such equipment so involved until permission is obtained from the County; to supply a copy of any report required to be filed with any administrative body or governmental unit, to supply a written report within seven (7) days of any theft, fire, accident or collision involving any equipment. In the event of failure to so notify lessor, Lessee will be responsible for any loss to the County as a result of such failure; to cooperate fully with the County in any reasonable way to prevent loss; to aid in every reasonable way in the defense of suits or other proceedings which may be brought as a result of the operation of said

equipment; to notify the County promptly of any papers, notices or documents served upon the Lessee, its agents, servants, or employees, arising out of the operation of said equipment.

L. Lessee shall not initiate any actions to recover losses for damages to equipment without written consent of Santa Rosa County. Lessee shall take no steps which would affect the County's claim for damages, if any, without written consent of the County.

M. The Lessee shall not operate the vehicles without proper air-conditioning.

N. The Lessee shall ensure two-way communication between the drivers and Pensacola Bay Transportation dispatch during hours of transit service.

O. The Lessor shall ensure the words "Public Transportation" are displayed on the vehicles.

11. INDEMNIFICATION AND HOLD HARMLESS CLAUSE

The Lessee shall indemnify and hold harmless the Lessor against all claims and suits for injury or damage to any person or property whatsoever, including death, which may arise or result from the operation of the equipment leased by this Agreement, and will defend on behalf of the Lessor any suits jointly against the Lessee and Lessor or alone for or arising out of any of the aforesaid causes.

Further, the Lessee hereby agrees to indemnify, defend, save and hold harmless the Lessor from all claims, demands, liabilities and suits of any nature whatever arising out of, because of or due to the breach of this lease Agreement by the Lessee, its agents or employees, or due to any act or occurrence of omission or commission by the Lessee, its agents or employees. It is specifically understood and agreed that this indemnification Agreement does not cover or indemnify the Lessor for its sole negligence or breach of contract. The amount of indemnification shall not exceed the limits of the Lessee's policy and shall be no less than the limits established by Florida Statute.

12. DISCRIMINATION

The Lessee shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, veteran's status, or physical handicap. The Lessee shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, color, sex, national origin, veteran's status, or physical handicap. Such action shall include but not be limited to the following: employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Lessee agrees to post in conspicuous places notices provided by Lessor setting forth the provision of this non-discrimination clause.

13. REQUIRED REPORTS

A. The Lessee shall maintain and implement an equipment maintenance plan as part of its SSPP to be submitted for approval by FDOT. The plan will establish procedures for maintaining all rolling stock, and other capital assets on a regular basis, minimizing down time due to repairs, and prolonging the useful life of each asset.

B. In addition to special reports, as necessary, certain regular operating and maintenance reports, including required reports of FTA or FDOT, shall be required by the Lessor, of the Lessee.

C. Maintenance Reports

(1) Records of inspection, corrective, or preventive maintenance actions, including identification and cost of parts used, labor hours and vehicle mileage will be recorded on work order forms. The work order should identify how failure(s), if any, were detected, whether by regular inspection, driver report, vehicle breakdown or other. The work order forms shall be accumulated and maintained on file, with inspection checklists, for the inspection of the Lessor at any and all reasonable times.

(2) Individual vehicle maintenance record files shall be kept current by the Lessee and shall be available for Lessor's review during periodic compliance inspections.

(3) It is the ultimate responsibility of the Lessee to ensure that all required reports are properly maintained and that any and all reports required by other agencies, including but not limited to FTA and FDOT, are properly maintained and submitted.

14. INVENTORY

The Lessor shall complete a biennial inventory of property. The Lessee shall cooperate and coordinate with the Lessor in completion of this task.

15. AUDITS AND INSPECTIONS

Lessee agrees to permit the Lessor's designated representatives to audit all books, records and files relative to the operation and maintenance of the leased vehicle(s), equipment and parts, as applicable; to assist in providing said documents and information and to permit inspection of vehicle(s), equipment, and parts by FTA, FDOT or the Lessor's representatives. Time for conducting said audits and inspections shall be during normal business hours.

16. SUBCONTRACTS

For the duration of this AGREEMENT, the Lessee may need to enter various Agreements and contracts with third parties to provide the services needed to fulfill this Agreement. The Lessee shall enter into any contracts during the term of this Agreement with notification at contract execution to the County. Upon termination or expiration of this Agreement, such contractual obligations entered into by the Lessee in its capacity under this Agreement shall automatically revert to the Lessor, which may cancel, renegotiate, or continue these subcontracts. The Lessee shall include this statement in all subcontracts.

17. WARRANTS

The Lessee warrants that it has not employed or retained any company or person, other than a bona-fide employee working solely for the Lessee, to solicit or secure this Agreement, and that he has not paid or agreed to pay any company or person other than a bona-fide employee working solely for the Lessee, any fee, commission, percentage brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Lessor shall have the right to annul this Agreement without liability.

18. TERMINATION

A. BREACH: The Lessor may, by written notice to the Lessee, cancel this Agreement for any of the following reasons, to be effective upon receipt of said notice:

(1) The Lessee takes any action pertaining to this Agreement without approval of the Lessor which under the procedures of the Agreement would have required the approval of the Lessor.

(2) The Lessee defaults under any provisions of this Agreement.

(3) The Lessee uses the vehicle(s), equipment or parts in a manner not provided for under the provisions of this Agreement.

B. Either party, Lessor or Lessee, may cancel or terminate this Agreement without cause by not less than thirty (30) days written notice to the other party.

19. ACTION UPON EXPIRATION OR CANCELLATION

In the event of expiration or cancellation of this Agreement, Lessee agrees to proceed as follows:

A. Provide storage space for all leased vehicle(s), equipment and parts, if applicable, until Lessor is prepared to transport to the next destination.

B. To be responsible for the cost of repairing, replacing or restoring any of said vehicle(s), equipment or parts in substandard condition.

C. To insure that tread remaining on the tires of the vehicle(s) is no less than 7/32" on any of the tires to provide for safe transport by the Lessor to the next destination and to be responsible for the cost of replacing tires not meeting said standards.

D. Any vehicle not in the same or better condition, reasonable wear and tear excepted, at the time of expiration or cancellation of this Agreement as when the vehicles were delivered to the Lessee shall be considered as in substandard condition.

20. VEHICLE CONDITION AT DELIVERY

It is the joint responsibility of the Lessor and Lessee to inspect all vehicle(s), equipment and parts, if applicable, at the execution of this Agreement. Any vehicle(s) and equipment not operating properly or not in good condition at the execution of the Agreement shall be noted and the Lessee shall correct any deficiencies. The Lessor has the right to remove any vehicle(s) or equipment from this Agreement which, in the opinion of Lessor, has incurred damages or requires repairs that are too costly to warrant such repair. Once the Agreement is executed, the Lessee assumes full responsibility for all maintenance and repairs to same for the duration of the Agreement, with the exception of the first \$250 of preventive maintenance which is the responsibility of the Lessor through a Joint Participation Agreement with FDOT.

21. RENEWAL OF LEASE

This LEASE shall be from the date of commencement, indicated in paragraph 1 of this LEASE through December 31, 2010, with the option for renewal, beginning from the date of commencement indicated on the first page of this LEASE. Such renewals shall be subject to the same terms and provisions of this lease or amendments thereof.

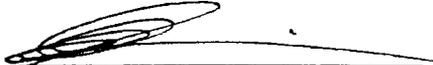
22. COMPLETENESS OF AGREEMENT

This lease set forth all the Agreements, terms, conditions and understandings, between Lessor and Lessee and there are no Agreements, customs, usages, terms, conditions, or understandings, either oral or

written, expressed or implied, between the Lessor and the Lessee, as Lessor and Lessee, other than are herein set forth.

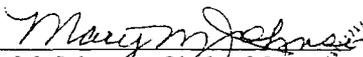
IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first above written.

SANTA ROSA COUNTY


Gordon Goodin, Chairman BOCC

BCC approved December 10, 2009 ✓

ATTEST:


Mary M. Johnson, Clerk of Court

12/28/2009
Date

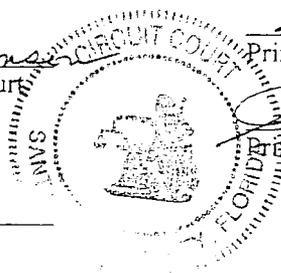
PENSACOLA BAY TRANSPORTATION


Signature
Patricia Johnson/General Manager
Printed Name & Title
12/18/09
Date

WITNESSES:


Printed: Michael Blewitt


Printed: Jeanne Handgraft



**EXHIBIT A
LEASE AGREEMENT**

This exhibit forms an integral part of the particular lease Agreement between Santa Rosa County and Pensacola Bay Transportation for those vehicles listed below:

2010 22' Champion Small Cutaway VIN# 1GBJG31K991173951, equipped with wheelchair lift

2010 22' Champion Small Cutaway VIN# 1GBJG31K791173348, equipped with wheelchair lift

2010 Commuter Passenger Van VIN# 1FTNE24L69DA92602

AGENDA
PUBLIC WORKS COMMITTEE

November 7, 2011

Chairman: Commissioner Salter

Vice Chairman: Commissioner Lynchard

1. Discussion of purchase of steel beams and steel piling for bridge construction from Sabel Steel Service at a cost of \$69,913.50 based on comparison shopping.

COST COMPARISON WORK-UP SHEET

FOR:

STEEL BRIDGE PILINGS & WIDE FLANGE BEAMS

Sabel Steel

30 H. Piling 12" @ 74# \$1,840.75 ea.

10 Wide Flange 21" @ 62# \$1,469.00 ea.

Total \$69,913.50

Bell Steel

30 H. Piling 12" @ 74# \$2,300.93 ea.

10 Wide Flange 21" @ 62# \$1,959.20 ea.

Total \$88,619.90

Corporate Headquarters
 749 North Court Street
 P.O. Box 4747
 Montgomery, AL 36103
 334-285-8771 FAX 334-283-7949
 800-392-5754

Sabel Steel Service

Quote No 05 - 21593
Quote Date 10/28/2011

1988 Taylor Road
 P.O. Box 8483
 Dothan, AL 36302
 334-793-2322
 FAX 334-793-8132
 800-225-7313

2809 Flannery Rd
 P.O. Box 45888
 Baton Rouge, LA 70895
 225-356-9812
 Fax 225-272-2215
 877-797-8335

126 Western Road
 Woodstock, AL 36188
 205-938-0467
 FAX 205-938-0467
 800-452-5929

6051 Highway 90
 P.O. Box 88
 Theodore, AL 36590
 251-653-1911
 Fax 251-653-0808
 800-924-8588

20 East Gordon Road
 P.O. Box 1904
 Newnan, GA 30264-1904
 770-252-4280
 FAX 770-252-4043
 800-754-1988

Bill To		Ship To	
45360 SANTA ROSA COUNTY DEPT. OF PUBLIC WORKS 6075 OLD BAGDAD HWY. MILTON, FL 32583		SANTA ROSA COUNTY DEPT. OF PUBLIC WORKS 6075 OLD BAGDAD HWY. MILTON, FL 32583	
Your Order No.	Ship Via OUR TRUCK	Special Instructions ATTN: TOM COLLINS	
Sales Rep 22	In House Sales LG	Tax Code 2000000	

Quantity	Description	Weight	Footage	Price	Amount	
30	H. PILING BEAM 12" @ 74# MILL ROLLING 11-14-2011 ROLLING CLOSES 10-31-2011 NEXT MILL ROLLING 11-21-2011	50'	111000	1500	1840.75	55222.50
10	W.F. BEAM 21" @ 62# SUBJECT TO PRIOR SALE THANKS, LARRY GRIMES	50'	31000	500	1469.40	14694.00

Quote Valid Through 11/02/2011	Total Weight 142,000	Total Amount \$69,916.50
---------------------------------------	-----------------------------	---------------------------------

All quotes are subject to material availability and prior sale at time of order.

Quoted	10/28/2011
Promised	10/28/2011

over 45 years of excellence

8788 Paul Starr Drive
 Pensacola, FL 32514
 phone: (850)479-2980
 fax: (850)474-0833

Bill To: SANTA ROSA CTY ROAD DEPART.
 6075 OLD BAGDAD HWY
 MILTON, FL
 32583

Ship To: SANTA ROSA CTY ROAD DEPART.
 6075 OLD BAGDAD HWY
 MILTON, FL
 ATTN: TOM COLLINS 32583
 Telephone 850-626-0191

Entered	Sold By	Ship Via	Sale Type	Customer #	Customer PO	Terms
LL	NB	TRUCK	Quote	19140		NET 30

B/O	Qty	Description	Weight	Unit Price	Total Price
	10	Miscellaneous X W21X62 A36 Dom 50' 0" **ALLOW 7-10 DAYS +++++	31000	1959.20 U	\$19592.00
	30	Miscellaneous X HP12X74 A36 Dom 50' 0" **NEXT ROLLING NOV.14TH-WOULD NEED TO PLACE ORDER BY NOV.1ST 2ND ROLLING NOV.21ST +++++ *OUR OFFICE WILL BE CLOSED MONDAY 31ST FOR INVENTORY THANK YOU LESA	111000	2300.93 U	\$69027.90
Totals			142000		\$88619.90

- 9) **Budget Amendment 2012 – 032** in the amount of **\$253,889**. Carry forward of District Recreation project funds for projects not completed or cancelled and distributes to the appropriate accounts. These funds came from the closing of Fund 110 - Recreation Projects Fund to the General Fund at the close of the last fiscal year.
- 10) **Budget Amendment 2012 – 033** in the amount of **\$1,550,000**. Recognizes lease for Santa Rosa Medical Center, and Letters of Agreement between Santa Rosa County and the State of Florida through its Agency for Health Care Administration (AHCA) for fiscal year 2011/2012, to increase the provision of Medicaid funded health services to the people of Santa Rosa County and the State of Florida at large.
- 11) **Budget Amendment 2012 – 034** in the amount of **\$3,320,724**. Carries forward Impact Fee Fund balance of \$3,320,724 and distributes \$24,876 to complete the re-design of the Five Points Intersection, \$305,875 into Area 1 Reserves, \$2,986,374 into Area 3 Reserves, and \$3,599 into the Admin Reserves.
- 12) **Budget Amendment 2012 – 035** in the amount of **\$866,960**. Carries forward MSBU Fire Districts fund balance of \$866,960 and distributes \$700,000 for the Bagdad VFD Building and \$166,960 for Reserves for Contingency.
- 13) **Budget Amendment 2012 – 036** in the amount of **\$48,050**. Funds architectural services for Pace Community Center from Dist. 1 and Dist. 3 Recreation Funds equally.
- 14) **Budget Amendment 2012 – 037** in the amount of **\$400,000**. Recognizes EPA Grant (\$213,000) and carries forward funds (\$187,000) for rehabilitation of the Navarre Beach wastewater treatment clarifier project in the Navarre Beach Fund.
- 15) **Budget Amendment 2012 – 038** in the amount of **\$6,291,764**. Carries forward fund balances in the Capital Funds and places in reserves.
- 16) **Budget Amendment 2012 – 039** in the amount of **\$204,988**. Carries forward funds for paving projects in all five Districts in Road & Bridge Fund (Dist. 1 \$59,093; Dist. 2 \$38,664; Dist. 3 \$4,540; Dist. 4 \$43,735; Dist. 5 \$45,765); and, \$13,191 to complete the paving of the parking lot / driving course at the South Service Center.
- 17) **Budget Amendment 2012 – 040** in the amount of **\$2,600,104**. Carries forward unspent budget authorizations and recognizes FEMA HMGP Grant Revenues for seven stormwater and drainage improvement projects, funded 75% HMGP Grant Funds and 25% Electric Franchise Fee Drainage Reserves.
- 18) **Budget Amendment 2012 – 041** in the amount of **\$1,418,995**. Recognizes unearned portion of the Florida Department of Transportation Local Agency Program Agreement for the SR 1 Historic Restoration/Multi Use Trail.
- 19) **Budget Amendment 2012 – 042** in the amount of **\$207,726**. Recognizes 2011-2012 Defense Infrastructure Grant Award (DIG 12-00) for purchase of land or easements around Whiting Field.

County Expenditure/Check Register:

- 20) Recommend approval of County Expenditures / Check Register

1

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** SIGNS AND REFLECTIVE METAL SHEETING
2. **RESPONSIBLE OFFICE:** ROAD & BRIDGE
3. **DESCRIPTION OF SERVICE/PRODUCT:**
County Road Markers, Arrows, Stop Signs, All Way Stops, Yield Signs, MPH Signs, Speed Zone Ahead, Reduced Speed Ahead, No Parking, etc.
4. **SCOPE OF WORK:**

N/A
5. **BIDDERS AND PRICES:**

A. Rocal, Inc.	Detailed Pricing
B. Vulcan Signs	Detailed Pricing
C. Allmac Signs	Detailed Pricing
D. Lightle Enterprises of Ohio, LLC	Detailed Pricing
E. Custom Products Corp.	Detailed Pricing

Orrin Smith

From: Avis Whitfield
Sent: Tuesday, November 01, 2011 9:49 AM
To: Orrin Smith; Joel Haniford
Cc: Stephen Furman; Tom Collins; Louann Callahan; GasPC; signshop
Subject: Bids on Signs and Reflective Sheeting Material

I recommend the bid for Signs and Reflective Sheeting Material be awarded to Vulcan Signs as the low bidder meeting specifications.

Avis Whitfield
Director
Santa Rosa County Public Works

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

2

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 31, 2011

FROM: **Grants Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 33420014	CDBG Economic Development Grant	\$ 33,000
To:	0788 – 534001	Other Contracts - Administration	\$ 33,000

State reason for this request:

Recognizes remaining CDBG – Economic Development Grant from last year and allocates for Blackwater Prison Infrastructure Improvements.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-025

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

2012-025

Diane Ebentheuer

From: Sheila Harris

Sent: Monday, October 31, 2011 10:25 AM

To: Joel Haniford

Cc: Diane Ebentheuer

Subject: Budget Amendment Request - Carry Forward CDBG ED Grant

I need a budget amendment to reauthorize remaining budget from last year's BA 2011-032 for the CDBG - Economic Development Grant for the Blackwater Prison Infrastructure Improvements as follows:

104 - 33420014	CDBG Economic Development Grant	\$ 33,000
0788 - 534001	Other Contracts - Administration	\$ 33,000

Authorizes approved but unspent CDBG grant allocation from the 2008 CDBG Economic Development Grant for grant administration associated with final admin and closeout of grant.

Please let me know if you have any questions.

Sheila A. Harris, Special Projects/Grants
 Santa Rosa County BOCC
 6495 Caroline Street, Suite H
 Milton, Florida 32570
 (850) 983-1848 (850) 393-5239 (Cell)
 (850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 31, 2011

FROM: **Grants Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 3315005	Federal Home Program (HUD)	\$ 29,669
To:	0786 – 531001	Prof Services – Administration	\$ 6,997
	0786 – 5310016	Prof Services – Engineering	\$ 22,672

State reason for this request:

Rolls over unspent CDBG Bagdad Sewer Disaster Recovery project funds from last year and allocates for expenditure.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-026

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

2012-026

Diane Ebentheuer

From: Sheila Harris

Sent: Monday, October 31, 2011 10:53 AM

To: Joel Haniford

Cc: Diane Ebentheuer

Subject: Budget Amendment Request - Rollover Bagdad Sewer CDBG Grant

Joel,

I need a budget amendment to roll over the unspent authorization from last year's BA (2011-025) associated with the CDBG Bagdad Sewer Disaster Recovery project.

104 - 3315005	CDBG Disaster Recovery Grant	\$45,525 \$29,669
0786 - 531001	Other Contracts - Administration	\$ 6,997
0786 - 5310016	Engineering	\$22,672

Sheila A. Harris, Special Projects/Grants
 Santa Rosa County BOCC
 6495 Caroline Street, Suite H
 Milton, Florida 32570
 (850) 983-1848 (850) 393-5239 (Cell)
 (850) 983-1944 Fax
sheilah@santarosa.fl.gov

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4

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 31, 2011

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990001	Cash Carried Forward	\$ 126,631
To:	0030 – 51000	Personnel Services	\$ 126,631

State reason for this request:

Recognizes FY 2011 excess fees from the Clerk of Courts Child Support Division and allocates back to Clerk of Court to cover 3% COLA for 10/1/2011 through 6/30/2012 in the General Fund.

Requested by Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-027

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Cole

November 7, 2011

Bid Actions:

- 1) Discussion of bids received for signs and reflective materials. Over-all low bidder meeting specifications is Vulcan Signs.

Budget:

- 2) **Budget Amendment 2012 – 025** in the amount of **\$33,000**. Recognizes remaining CDBG – Economic Development Grant from last year and allocates for Blackwater Prison Infrastructure Improvements.
- 3) **Budget Amendment 2012 – 026** in the amount of **\$29,669**. Rolls over unspent CDBG Bagdad Sewer Disaster Recovery project funds from last year and allocates for expenditure.
- 4) **Budget Amendment 2012 – 027** in the amount of **\$126,631**. Recognizes FY 2011 excess fees from the Clerk of Courts Child Support Division and allocates back to Clerk of Court to cover 3% COLA for 10/1/2011 through 6/30/2012 in the General Fund.
- 5) **Budget Amendment 2012 – 028** in the amount of **\$6,242,688**. Carries forward prior year Electric Franchise Fee balances \$747,540 to Economic Development Reserve; and, \$5,495,148 to the Road & Drainage Reserve.
- 6) **Budget Amendment 2012 – 029** in the amount of **\$2,148,887**. Funds Small County Outreach Program Projects (SCOP) with 25% from Roads & Drainage Electric Franchise Fee Funds (\$537,221) and 75% from FDOT JPA (\$1,611,666.)
 - A. Widening/resurfacing CR191 (Garcon Point Road) south of Mary Kitchens Road to one mile south of Interstate 10;
 - B. Resurfacing Hamilton Bridge Road from East Spencer Field Road to SR 89 (Dogwood Drive) with exception milepost 3.264 to 4.114; and
 - C. Resurfacing CR191A (Old Bagdad Hwy) from SR 10 (US 90) to CR 191 (Forsyth Street.)
- 7) **Budget Amendment 2012 – 030** in the amount of **\$1,385**. Carries forward funds to purchase 2 thin clients and 1 vga adaptor for Community Development Housing in the General Fund
- 8) **Budget Amendment 2012 – 031** in the amount of **\$45,000**. Funds various tourist activities which the TDC supports using Reserve for Contingencies in the Tourist Development Tax Fund.

2012-027

MARY M. JOHNSON
CLERK OF CIRCUIT COURT
SANTA ROSA COUNTY, FLORIDA
850-983-1973 850-983-1986

6495 Caroline Street, Suite A
Milton, Florida 32570

Post Office Box 472
Milton, Florida 32572

October 31, 2011

Ms. Susan Hoodless, Director of Finance
Santa Rosa County Clerk of Circuit Court
Post Office Box 472
Milton, Florida 32572

Annual Report – FY 10-11

Dear Susan:

Please find attached the General Ledger, Revenues and Expenditures for FY '10-'11 for the Clerk's Office Accounts. Please consider these reports to be my official annual financial report.

Also, please find attached Check #14245 dated October 31, 2011, in the amount of \$204,329.11. This is the excess fees for the Office of Clerk of Courts. The Child Support funds needing to be returned to the Clerk's Office is \$126,630.16. These funds will cover the 3% COLA for 10/1/2011 through 6/30/2012. Funds not used for this purpose will be returned to the Board of County Commissioners.

Thank you for your help.

Respectfully,

Mary
Mary M. Johnson
Clerk of Circuit Court

2011 OCT 31 P 1:22

FILED
SANTA ROSA COUNTY
CLERK'S OFFICE

Mary M. Johnson
 Clerk of The Circuit Court
 of Santa Rosa County
 Po Box 472
 Milton, Florida 32572

REGIONS BANK
 6499 CAROLINE ST.
 MILTON, FLORIDA 32570

CHECK DATE
 10/31/11

CHECK NO.
 14245

AMOUNT

\$***204,329.11*

PAY THE SUM OF ****204329* DOLLARS AND *11* CENTS

TO THE ORDER OF SANTA ROSA CTY BRD OF CTY COM

EXPENSE (OPERATING) ACCOUNT

Mary M. Johnson

⑈ 14245⑈ ⑆063104668⑆0032544790⑈

Vendor NO. 165
 Clerk of The Circuit Court of Santa Rosa County

CHECK NO. 14245

ACCOUNT	PURCH. ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
001	208000	EXCESS FEES	9,326.56	EXC FEES-RECORDING
150	208000	EXCESS FEES	68,372.39	EXC FEES-BOARD
157	208000	EXCESS FEES	126,630.16	EXC FEES-C/S IV-D

FILED
 SANTA ROSA COUNTY
 CLERK'S OFFICE
 2011 OCT 31 P 1:22

165 SANTA ROSA CTY BRD OF CTY COM

5

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 11/01/2011

FROM: **Electric Franchise Fee Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	106 – 3990006	Balance Forward – Economic Development	\$ 747,540
	106 – 3990007	Balance Forward – Roads & Drainage	\$5,495,148
TO:	9106 – 5990015	Reserves – Economic Development	\$ 747,540
	9106 – 5990016	Reserves – Roads & Drainage	\$5,495,148

State reason for this request:

Carries forward prior year Electric Franchise Fee balances \$747,540 to Economic Development Reserve; and, \$5,495,148 to the Road & Drainage Reserve.

Requested by Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-028

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

6

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 11/01/2011

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	9106 – 5990016	Reserves – Road & Drainage	(\$ 537,221)
	9106 – 59100101	To Road & Bridge Fund	\$ 537,221
TO:	101 – 3344901	FDOT JPA	\$ 1,611,666
	101 – 3810001	From Electric Franchise Fee Fund	\$ 537,221
	2100 – 5340035	FDOT Grant Projects	\$ 2,148,887

State reason for this request:

Funds Small County Outreach Program Projects (SCOP) with 25% from Roads & Drainage Electric Franchise Fee Funds (\$537,221) and 75% from FDOT JPA (\$1,611,666.)

1. \$852,837 widening/resurfacing CR191 (Garcon Point Road) south of Mary Kitchens Road to one mile south of Interstate 10;
2. \$666,310 resurfacing Hamilton Bridge Road from East Spencer Field Road to SR 89 (Dogwood Drive) with exception milepost 3.264 to 4.114; and
3. \$629,740 resurfacing CR191A (Old Bagdad Hwy) from SR 10 (US 90) to CR 191 (Forsyth Street.)

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2012-029**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Joel Haniford

2012-029

From: Avis Whitfield
Sent: Thursday, October 27, 2011 1:08 PM
To: Joel Haniford
Cc: Stephen Furman; Louann Callahan
Subject: BA for approved SCOP projects

Joel,

I will need the following Budget Amendment for Small County Outreach Program projects (SCOP). Funding will come from Franchise Fees for Roads & Drainage and be moved into 2100-5340035 (FDOT Grant Projects):

Total = 2,148,837

- * \$852,837.00 for widening and resurfacing of CR 191 (Garcon Point Road), from south of Mary Kitchens Road to one mile south of Interstate 10.
- * \$666,310.00 for resurfacing Hamilton Bridge Road, from East Spencer Field Road to SR 89 (Dogwood Drive) (excepting out the segment from milepost 3.264 to milepost 4.114).
- * \$629,740.00 for resurfacing of CR 191A (Old Bagdad Hwy) from SR 10 (US 90) to CR 191 (Forsyth Street).

FDOT will provide reimbursement at a rate of 75% on each of these projects.

Avis Whitfield
Director
Santa Rosa County Public Works

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 11/01/2011

FROM: **Community Development Housing**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001 – 3990001	Cash Carried Forward	\$ 1,385
TO:	3301 – 552001	Operating Supplies	\$ 1,385

State reason for this request:

Carries forward funds to purchase 2 thin clients and 1 vga adaptor for Community Development Housing in the General Fund

Requested by Janice Boone/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-030

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Joel Haniford

2012-030

From: Aleta Floyd
Sent: Tuesday, October 25, 2011 2:15 PM
To: Joel Haniford
Cc: Mary Ann Vance; Laurie Schulze; Val Jarvis; Janice Boone
Subject: RE: Housing Request for Computer Equipment
Attachments: Housing PO 11008858.pdf

Joel,
They will need \$1384.02 transferred to 3301-552001 for two thin clients and 1 vga adapter.
Please add to the 1st (and only) meeting in November's agenda.
Do you need anything else from anyone?
Thanks,
Aleta

From: Joel Haniford
Sent: Tuesday, October 25, 2011 10:48 AM
To: Aleta Floyd
Cc: Mary Ann Vance; Laurie Schulze; Val Jarvis; Janice Boone
Subject: RE: Housing Request for Computer Equipment

Yes, no problem. Provide me the details (and amount) for the 1st meeting in November.

Joel Haniford
CMB Director
Santa Rosa County
850-983-1860 (Office)
850-393-9762 (Cell)

From: Aleta Floyd
Sent: Tuesday, October 25, 2011 10:37 AM
To: Joel Haniford
Cc: Mary Ann Vance; Laurie Schulze; Val Jarvis; Janice Boone
Subject: RE: Housing Request for Computer Equipment

Joel,
Janice had a budget amendment to purchase 2 thin clients last fiscal year that was approved by the bocc.

We had asked Housing to delay the purchase since so many new models were being released during the 3rd quarter. It was worth the delay since the new models will give them many new features that will ensure longevity for at least 5 years if not 7.
But the order was messed up thru some confusion during the ordering process and the clients did not arrive by 9/30. Since it was a budgeted and planned purchase, can a budget amendment be done to carry forward the funds?
thanks,
Aleta

From: Janice Boone
Sent: Tuesday, October 25, 2011 8:10 AM
To: Aleta Floyd
Cc: Mary Ann Vance; Laurie Schulze; Val Jarvis
Subject: Housing Request for Computer Equipment

Aleta,



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 11/01/2011

FROM: **Tourist Development Tax Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	4010 - 599001	Reserve for Contingencies	(\$ 45,000)
TO:	4010 - 5810011	Aid to Municipalities	\$ 25,000
	4010 - 5820028	Aid to Organizations	\$ 20,000

State reason for this request:

Funds various tourist activities which the TDC supports using Reserve for Contingencies in the Tourist Development Tax Fund.

Requested by Kate Wilkes/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-031

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Below is a list of events in Santa Rosa County that the TDC has supported because they provide the type of activities which interest tourists who typically are attracted to this area.

This list is not a guarantee of support from the TDC and there may be other events added. We would like to request that \$45,000 be moved from reserves to the budget so that the BOCC will not have to approve each individually.

All events will still be required to submit a grant request which requires them to provide information regarding the event and be a not for profit organization. They must submit a follow up demonstrating numbers of participants and an attempt to determine numbers of those who stay in our accommodations. We expect evidence of other sponsors and matching funds and/or in-kind contributions. The grant applications must be approved by either the North or South Committees and the TDC.

They must also submit a budget and paid invoices showing proof of payment before any funds are paid.

Any request which is over \$5000 or is a one-time event or project will be presented to the SR BOCC.

Santa Rosa County Fair

Munson Heritage Festival

Scratch Ankle

2010-5810011 25,000

Bagdad Water front event

4010-5820028 20,000

PJC Lumberjack Festival

4010-599001 <45,000>

Santa Rosa County Arts Riverwalk

Santa Rosa Historical Society Event

Panhandle Butterfly House Monarch Madness

Christmas in the Park

Kiln Walk event

Navarre Beach Marine Sanctuary Run for the Reef

Gulf Coast Surf Sisters

Krewe of Jestors Mardi Gras Parade

Navarre Chamber FunFest

Navarre Beach Arts

Navarre Beach Marine Science Summer Program

9

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 11/01/2011

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001 – 3990001	Cash Carried Forward	\$ 253,889
TO:	Various	See Attached	\$ 253,889

State reason for this request:

Carry forward of District Recreation project funds for projects not completed or cancelled and distributes to the appropriate accounts. These funds came from the closing of Fund 110 - Recreation Projects Fund to the General Fund at the close of the last fiscal year.

Requested by Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-032

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BA2012-032 (cont)

During Fiscal Year 2011, it was determined that Fund 110 did not qualify as a "Special Revenue Fund". At the close of the FY, this fund balance was transferred to the General Fund. Thus, the Carry Forward and re-authorization of prior year projects is in the General Fund.

Dept - Account	Purpose	Amount
0662 - 534001	Navarre Beach Marine Sanctuary - These funds were provided equally by the TDC and District IV Recreation Funds	\$ 150,000
2600 - 534001	Veteran Memorial Plaze Kisok Sign	\$ 10,000
2600 - 552001	Navarre Soccer Park Compost (from Dist IV)	\$ 3,001
2600 - 552001	Swenson Park Pavilion (from Dist V)	\$ 3,100

The following funds are being returned to the District Recreation Capital Funds because the projects cost less than the budgeted amounts.

Dept - Account	Purpose	Amount
9001 - 59100311	Return to District I Capital Fund	\$ 1,681
311 - 38100011	From General Fund	\$ 1,681
2321 - 599001	District I Capital Reserves	\$ 1,681
9001 - 59100312	Return to District II Capital Fund	\$ 1,651
311 - 38100011	From General Fund	\$ 1,651
2322 - 599001	District II Capital Reserves	\$ 1,651
9001 - 59100313	Return to District III Capital Fund	\$ 1,105
311 - 38100011	From General Fund	\$ 1,105
2323 - 599001	District III Capital Reserves	\$ 1,105
9001 - 59100314	Return to District IV Capital Fund	\$ 5,162
311 - 38100011	From General Fund	\$ 5,162
2324 - 599001	District IV Capital Reserves	\$ 5,162
9001 - 59100315	Return to District V Capital Fund	\$ 78,189
311 - 38100011	From General Fund	\$ 78,189
2325 - 599001	District V Capital Reserves This includes cancellation of Tiger Point Restroom Improvements.	\$ 78,189
Budget Amendment Total		\$ 253,889

10

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. *NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: 11/01/2011

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001 – 3620009	Lease – Santa Rosa Med Center	\$ 1,550,000
TO:	0014 – 5490054	AHCA – Medicaid Buy Back	\$ 700,433
	0014 – 5490055	AHCA – Medicaid Removal	\$ 761,706
	9001 – 599001	Reserve for Contingencies	\$ 87,861

State reason for this request:

Recognizes lease for Santa Rosa Medical Center, and Letters of Agreement between Santa Rosa County and the State of Florida through its Agency for Health Care Administration (AHCA) for fiscal year 2011/2012, to increase the provision of Medicaid funded health services to the people of Santa Rosa County and the State of Florida at large.

Requested by Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-033

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

11

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 1, 2011

FROM: **Impact Fee Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	111 – 3990001	Cash Carried Forward	\$ 3,320,724
To:	2104 – 5630037	Five Points Project	\$ 24,876
	2104 – 5990024	Area 1 Reserves	\$ 305,875
	2104 – 5990026	Area 3 Reserves	\$ 2,986,374
	2104 – 5990027	Impact Fee Admin Reserves	\$ 3,599

State reason for this request:

Carries forward Impact Fee Fund balance of \$3,320,724 and distributes \$24,876 to complete the re-design of the Five Points Intersection, \$305,875 into Area 1 Reserves, \$2,986,374 into Area 3 Reserves, and \$3,599 into the Admin Reserves.

Requested by: Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-034

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

12

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 1, 2011

FROM: **MSBU Fire Districts**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	120 – 3990001	Cash Carried Forward	\$ 866,960
To:	8100 – 562001	Buildings	\$ 700,000
	8100 – 599001	Reserve for Contingency	\$ 166,960

State reason for this request:

Carries forward MSBU Fire Districts fund balance of \$866,960 and distributes \$700,000 for the Bagdad VFD Building and \$166,960 for Reserves for Contingency.

Requested by: Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-035

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

13

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 1, 2011

FROM: **Dist. 1 & 3 Capital Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2321 – 599001	Reserve for Contingencies	(\$ 24,025)
	2321 – 59100302	To Capital Projects Fund	\$ 24,025
	2323 – 599001	Reserve for Contingencies	(\$ 24,025)
	2323 – 59100302	To Capital Projects Fund	\$ 24,025
To:	302 – 3810009	From Dist. 1 Rec Fund	\$ 24,025
	302 – 38100010	From Dist. 3 Rec Fund	\$ 24,025
	0721 – 5620026	Pace Community Center	\$ 48,050

State reason for this request:

Funds architectural services for Pace Community Center from Dist. 1 and Dist. 3 Recreation Funds equally.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-036

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Joel Haniford

2012-036

From: Shirley Powell
Sent: Tuesday, November 01, 2011 1:51 PM
To: Joel Haniford
Subject: FW: Pace Community Center

Joel,

The budget amendment is for architectural services and the architect is Quina Grundhoefer Architects. Thanks!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway, Suite 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

302-3810009 DIST I
302-38100010 DIST III
0721-5620026
Pace Community
Center

From: Shirley Powell
Sent: Tuesday, November 01, 2011 1:43 PM
To: Joel Haniford
Cc: Roger Blaylock
Subject: Pace Community Center

Funded equally by
DIST I & III Recreation
Funds

Yes, please prepare a budget amendment. This item was approved at the July 14, 2011 Board meeting. Contract amount is \$48,050.00. Please let me know if you need anything else from me. Thanks!!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway, Suite 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

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14

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 1, 2011

FROM: **Navarre Beach Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	401 - 3313504	EPA Grant	\$ 213,000
	401 - 3990001	Cash Carried Forward	\$ 187,000
To:	0660 - 563001	Improvements Other Than Buildings	\$ 400,000

State reason for this request:

Recognizes EPA Grant (\$213,000) and carries forward funds (\$187,000) for rehabilitation of the Navarre Beach wastewater treatment clarifier project in the Navarre Beach Fund.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2012-037**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Joel Haniford

2012-037

From: Shirley Powell
Sent: Tuesday, November 01, 2011 1:48 PM
To: Joel Haniford
Cc: Roger Blaylock; Sheila Harris
Subject: Navarre Beach Wastewater Treatment Plant Clarifier Rehab

Joel,

Would you please prepare a budget amendment for the referenced project. This item (EPA Grant) was approved at the Board meeting on October 27, 2011. The total amount of the grant is \$400,000.00 with EPA reimbursing SRC a maximum of \$213,000.00. The remainder of the cost should come out of Navarre Beach Reserves. Please let me know if you need any additional information. Thanks!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway, Suite 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

401-331 EPA Grant
401-3990001 CCF
0660-563001 Imp Cth

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 3, 2010

FROM: **Capital Projects Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	Various	See Attached - Cash Carried Forward	\$ 6,291,764
To:	Various	See Attached - Reserves	\$ 6,291,764

State reason for this request:

Carries forward fund balances in the Capital Funds and places in reserves.

Requested by Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-038

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/7/2011

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BA2012-038 (cont)**Capital Funds**

Fund 302	Capital Projects Fund		
	3990001	Cash Carried Forward	\$ 2,258,993
	0720-562001	Mosquito Control Building	\$ 40,703
	0720-5630042	Whiting Aviation Park Master Plan	\$ 17,464
	9302-5990017	Reserve for Future Capital	\$ 2,200,826
Fund 311	District I Capital Projects Fund		
	3990001	Cash Carried Forward	\$ 418,748
	2321-599001	Reserve for Contingencies	\$ 418,748
Fund 312	District II Capital Projects Fund		
	3990001	Cash Carried Forward	\$ 1,266,634
	2322-562001	Agri-Plex Complex	\$ 15,000
	2322-599001	Reserve for Contingencies	\$ 1,251,634
Fund 313	District III Capital Projects Fund		
	3990001	Cash Carried Forward	\$ 479,672
	2323-599001	Reserve for Contingencies	\$ 479,672
Fund 314	District IV Capital Projects Fund		
	3990001	Cash Carried Forward	\$ 675,947
	2324-599001	Reserve for Contingencies	\$ 675,947
Fund 315	District V Capital Projects Fund		
	3990001	Cash Carried Forward	\$ 1,191,770
	2325-599001	Reserve for Contingencies	\$ 1,191,770

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 2, 2011

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	101 – 3990001	Cash Carried Forward	\$ 204,988
To:	2100 – 5340033	Paving Projects	\$ 204,988

State reason for this request:

Carries forward funds for paving projects in all five Districts in Road & Bridge Fund (Dist. 1 \$59,093; Dist. 2 \$38,664; Dist. 3 \$4,540; Dist. 4 \$43,735; Dist. 5 \$45,765); and, \$13,191 to complete the paving of the parking lot / driving course at the South Service Center.

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-039

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/7/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Joel Haniford

2012-039

From: Avis Whitfield
Sent: Wednesday, November 02, 2011 8:50 AM
To: Joel Haniford
Cc: Louann Callahan
Subject: BA for carry forward

Joel

We will need a budget amendment to carry forward \$204,988.00 in 2100-5340033 for paving projects in all five Districts and the South End Service Center parking lot/driving course project. These funds are to complete projects approved in the 2010/2011 fiscal year and to carry forward any remaining funds designated for paving projects. The breakdown per District/Project is:

District 1	\$59,093.00
District 2	38,664.00
District 3	4540.00
District 4	43,735.00
District 5	45,765.00
S. Ser. Cen.	13,191.00

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 2, 2011

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	101 – Various	See Attached – FEMA HMGP Revenue	\$ 1,945,462
	101 – 3990001	Cash Carried Forward	\$ 654,642
To:	2106 – Various	See Attached – Contractual Services	\$ 2,600,104

State reason for this request:

Carries forward unspent budget authorizations and recognizes FEMA HMGP Grant Revenues for seven stormwater and drainage improvement projects, funded 75% HMGP Grant Funds and 25% Electric Franchise Fee Drainage Reserves.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-040

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/7/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BA2012-040 (cont)

Fund 101	FEMA HMGP REVENUE -		
	33139021	Ganges/Madura	\$ 413,443
	33139022	Sabertooth	\$ 2,792
	33139023	Orion Lake	\$ 149,582
	33139024	Villa Venyce	\$ 75,989
	33139027	Harrison	\$ 1,303,656
		Total FEMA HMGP Revenue	\$ 1,945,462

	CONTRACTUAL SERVICES -		
Dept. 2106	53400021	Ganges/Madura	\$ 551,257
	53400022	Sabertooth	\$ 3,722
	53400033	Orion Lake	\$ 199,442
	53400024	Villa Venyce	\$ 101,319.00
	53400025	Ramblewood	\$ 4,338
	53400026	Greenbriar	\$ 1,818
	53400027	Harrison	\$ 1,738,208
		Total Contractual Services	\$ 2,600,104

Diane Ebentheuer

2012-040

From: Sheila Harris**Sent:** Wednesday, November 02, 2011 9:53 AM**To:** Joel Haniford**Cc:** Diane Ebentheuer**Subject:** Budget Amendment Request - Carry Forward HMGP Drainage Budgets

Need to carry forward the unspent budget authorizations for projects from BA 2011-044 for 7 HMGP stormwater projects as follows:

Fund 101:	101-33139021	FEMA HMGP Revenue – Ganges/Madura	\$ 413,443
	101-33139022	FEMA HMGP Revenue – Sabertooth	\$ 2,792
	101-33139023	FEMA HMGP Revenue – Orion Lake	\$ 149,582
	101-33139024	FEMA HMGP Revenue – Villa Venyce	\$ 75,989
	101-33139025	FEMA HMGP Revenue – Ramblewood	\$ 0
	101-33139026	FEMA HMGP Revenue – Greenbriar	\$ 0
	101-33139027	FEMA HMGP Revenue – Harrison	\$ 1,303,656
	101-3990001	Cash Carried Forward	\$ 654,642
	2106 -53400021	Contractual Services – Ganges/Madura	\$ 551,257
	2106 -53400022	Contractual Services – Sabertooth	\$ 3,722
	2106 -53400033	Contractual Services – Orion Lake	\$ 199,442
	2106 -53400024	Contractual Services – Villa Venyce	\$ 101,319
	2106 -53400025	Contractual Services – Ramblewood	\$ 4,338
	2106 -53400026	Contractual Services – Greenbriar	\$ 1,818
	2106 -53400027	Contractual Services – Harrison	\$ 1,738,208

Recognizes FEMA HMGP Grant Revenues for Phase II construction of stormwater and drainage improvements for the incomplete projects funded 75% with HMGP Grant funds and with local match of 25% coming from Electric Franchise Fee Drainage Reserves and two completed projects with remaining administration contract balances with reimbursement from Electric Franchise Fee Drainage Reserves.

Sheila A. Harris, Special Projects/Grants
 Santa Rosa County BOCC
 6495 Caroline Street, Suite H
 Milton, Florida 32570
 (850) 983-1848 (850) 393-5239 (Cell)
 (850) 983-1944 Fax
sheillah@santarosa.fl.gov

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 2, 2011

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3344901	FDOT Transportation Grant	\$ 1,418,995
To:	0013 – 534001	Other Contractual Services	\$ 1,418,995

State reason for this request:

Recognizes unearned portion of the Florida Department of Transportation Local Agency Program Agreement for the SR 1 Historic Restoration/Multi Use Trail.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-041

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/7/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 3, 2011

FROM: **Grant Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 - 3342003	FL Defense Infrastructure Grant	\$ 207,726
To:	4011 - 5610011	DIG Land Acquisition	\$ 207,726

State reason for this request:

Recognizes 2011-2012 Defense Infrastructure Grant Award (DIG 12-00) for purchase of land or easements around Whiting Field.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-042

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/07/2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of November, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Diane Ebentheuer

2012-042

From: Sheila Harris
Sent: Thursday, November 03, 2011 1:23 PM
To: Joel Haniford
Cc: Diane Ebentheuer
Subject: Budget Amendment - DIG Grant Award

Joel,

We just got the contract late yesterday, is it possible to do this as an add-on to next weeks budget amendments so that Angie can close on property?

I need a budget amendment appropriating the \$207,726 DIG Award that is expected to be approved at the November 10, 2011 board meeting.

104 - 3342003	Defense Infrastructure Grant	\$ 207,726
4011-5610011	DIG Land Acquisition	\$ 202,726

Recognizes 2011-2012 Defense Infrastructure Grant Award (DIG 12-00) to purchase land or restrictive easements around Whiting Field as identified in the Joint Land Use Study (JLUS) agreement.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

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11/3/2011