

Regular Meeting
February 25, 2016
Milton, Florida

The Board of County Commissioners of Santa Rosa County, Florida, met in Regular Session on the above date with the following members present: Chairman Lane Lynchard, Don Salter, Jayer Williamson, Rob Williamson and Robert “Bob” Cole. Also present were the Public Works Director (Steven Furman), Clerk of Court (Donald C. Spencer), Administrative Assistant/Office Manager (Emily Spencer), County Administrator (Tony Gomillion), County Attorney (Roy Andrews), County Engineer (Roger Blaylock), and Budget Director (Jayne Bell). Lynchard called the meeting to order at 9:00 a.m. The meeting was opened in prayer by Pastor Kevin Nelson, Stump Springs Baptist Church. Those present joined in the pledge of allegiance to the flag.

First on the agenda, Lynchard moved approval without objection of the minutes of the February 1, 2016 Board Workshop and February 11, 2016 Regular Meeting.

J. Williamson said February 29 - March 4, 2016; Benny Russell Park will be closed due to the new expansion.

Next, Lynchard moved approval without objection of the agenda.

Next on the agenda, there was a public hearing regarding an amendment to Ordinance 2006-37 and Chapter 5 Buildings and Building Regulations.

Lynchard moved approval without objection.

ORDINANCE NO. 2016-04 RECORDED IN ORD. BOOK NO. 14 AT PAGES 212-215
AND RECORDED IN OR BK 3499 AT PAGES 552-555.

Economic Development Committee – J. Williamson & Lynchard

1. Recommend approval of Tough Mudder Special Events Permit for April 9 and 10, 2016 at Ates Ranch in Milton. In addition, recommend funding agreement in the amount of \$80,000.00 with Tough Mudder, Inc. for marketing efforts. J. Williamson moved approval without objection.
2. Recommend hiring RUF Strategic Solutions to conduct a Connex Consumer Profile of Santa Rosa County Visitors in the amount of \$10,000.00 as recommended by the Santa Rosa County Tourist Development Council Board of Directors. J. Williamson moved approval without objection.

Administrative Committee – Lynchard & J. Williamson

1. Discussion of approval of downtown location for the courthouse site development, based on additional information provided by HOK and City of Milton.

Cole said he urges the Board not to vote on this item today. He said he does not feel it is best use of tax dollars to put a \$40-50 million investment at the downtown location. Cole said he would feel better if all of the needed parcels were under a contract, but believes some are not. He further discussed the flood inundation map from Hurricane Ivan. Cole

said the Board has heard concerns from two of the constitutional officers which are primary users of the court facility, regarding reasons not to build the courthouse downtown. He said he proposed another plan on a 40+ acre parcel in which the county will have a return on investment. Cole said the price of this land has decreased from \$1.6 million to \$1.3 million.

Ira Mae Bruce said she would like to see the courthouse built in a more central area for the entire county.

Carolyn Cobb said she feels the Board should make a decision. She said she feels the LOST (Local Option Sales Tax) should strictly be for the courthouse.

Wilbert Courtney said the citizens have already told the Board where to put the courthouse.

Salter said he will continue to support the Highway 90 West site because he feels it is the best site, but he also supports the will of the people.

R. Williamson moved approval for downtown Milton to be the location of the next judicial center. J. Williamson seconded and the motion passed with R. Williamson, J. Williamson, and Lynchard voting in favor. Cole and Salter opposed.

2. Recommend approval of the final task order to HOK for current workshop task and to provide final report documents in the amount of \$15,000.00. This is provided for in the current services agreement dated February 25, 2015. Lynchard moved approval without objection.
3. Recommend scheduling workshop on April 11, 2016 at 6:00 p.m. to discuss Local Options Sales Tax (LOST) initiative for capital projects. Lynchard moved approval without objection.
4. Recommend approval of 2016 work plan for road paving and resurfacing. Lynchard moved approval without objection.
5. Recommend agreement with the District Medical Examiner consistent with established budget for FY 2016 in the amount of \$260,000.00. Lynchard moved approval without objection.
6. Recommend the utilization of Area 3 Road Impact Fees for the following projects at an estimated cost:
 - Soundside/Godwin Connection - \$145,856.20
 - Godwin Connection to Tiger Point Park - \$86,000.00
 - Ortega Street Sidewalk - \$62,758.00Lynchard moved approval without objection.
7. Recommend scheduling public hearing on March 10, 2016 for ordinance amending the Land Development Code related to Flood Hazard Zones. Lynchard moved approval without objection.
8. Recommend scheduling public hearing on March 10, 2016 regarding ordinance and resolution establishing the Navarre Beach Renourishment MSBU. Lynchard moved approval without objection.
9. Recommend appointment of Katrina Simpkins of Global Connections to Employment/Lakeview Center, Inc. to the CareerSource Escarosa, Inc. Board of Directors, representing individuals with disabilities. Lynchard moved approval without objection.
10. Recommend appointment of Mark V. Lewellyn as the organized labor representative on the CareerSource Escarosa, Inc. Board of Directors. Lynchard moved approval without objection.

11. Recommend request from the Clerk of Court to add an assistant deputy clerk to BOCC position to the Board Support Department. This maximum initial additional annual cost with benefits would be approximately \$43,000.00.

R. Williamson said he is not in favor of adding this position in the middle of the budget year and feels this can be part of the upcoming budget discussion.

Spencer said the reason he is asking for this is because the workload has increased by 30% on a two employee department.

Salter said acknowledging that things change during the course of the year and the additional workload placed on these positions, he will support this request.

Cole said he is in support of this request.

Lynchard said he is in support of this position because of the increase in the workload of this department.

Lynchard moved approval of the position. Cole seconded and the motion passed with J. Williamson, Cole, Lynchard and Salter voted in favor. R. Williamson objected.

12. Recommend approval of updated Variable Annuity Life Insurance Company Plan documents and approval to terminate the plan effective March 1, 2016. Lynchard moved approval without objection.
13. Recommend renewal of the lease agreement with Santa Rosa Kid’s House and a companion agreement with Guardian Ad Litem. Lynchard moved approval without objection.
14. Recommend approval for Crossfit Navarre to change the date of the previously approved event from May 7-8 to May 14-15, 2016. Lynchard moved approval without objection.
15. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Local Mitigation Strategy Task Force	February 25	Cancelled
Tourist Development South End Committee	March 1	8:30 a.m.
Navarre Visitors’ Center, 8543 Navarre Parkway, Navarre		
Marine Advisory	March 1	5:00 p.m.
CDBG Citizen’s Advisory Task Force	March 2	9:30 a.m.
Human Resources Conference Room, 6495 Caroline St., Milton		
Tourist Development Council Board Meeting	March 3	8:30 a.m.
Commission Committee	March 7	9:00 a.m.
Building Code Board of Adjustments	March 9	2:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Commission Regular	March 10	9:00 a.m.
Zoning Board Meeting	March 10	6:00 p.m.

Lynchard moved approval without objection.

16. Discussion of one year anniversary of the Black Hawk Memorial events. This was item was for information only.

R. Williamson discussed a list of events taking place on March 10th and 11th for the Navarre Black Hawk Memorial.

Engineer’s Report

1. Recommend Contract Amendment No. 1 to extend the contract with AECOM to April 1, 2016 for the Berryhill Road Mill and Resurface LAP project. Lynchard moved approval without objection.

2. Recommend approval to increase Task Order GEO 15-04 in the amount of \$56,426.00 with Geosyntec Consultants to provide CQA Services for Central Landfill Cell C Construction and Certification. Lynchard moved approval without objection.

Public Services Committee – Cole & R. Williamson

1. Recommend approval for an inter-local memorandum of understanding (MOU) by and between Escambia County, FL, the Pensacola Police Department, the Gulf Breeze Police Department and Santa Rosa County through our Emergency Management Department. Cole moved approval without objection.

Lynchard thanked Santa Rosa County’s Emergency Management Department for offering assistance to Escambia County during the recent storm.

2. Recommend approval of emergency housing repair project located at 6443 Baxley Road, Milton. The total project cost with fees is \$12,132.20, which exceeds the policy limit. Cole moved approval without objection.
3. Recommend approval of emergency housing repair project located at 7868 Highway 4, Jay. The total project cost with fees is \$12,160.20, which exceeds the policy limit. Cole moved approval without objection.
4. Recommend approval of the SHIP mortgage subordination agreement for property located at 4292 Avenida San Marcus, Pace. Agreement is consistent with Board policy. Cole moved approval without objection.

Other Discussion

Cole said recently there was a train stalled on the tracks in East Milton which blocked several crossings including the one to the Sheriff’s Office. He said the train had to be separated in order for an ambulance to get to an emergency situation down North Airport Road. Cole said has asked Gomillion to come back to the Board regarding a way to rectify this problem and on a connectivity from Jeff Ates Road to North Airport Road.

Public Works Committee – Salter & Cole

1. Recommend resurfacing the following roads in District 2 at an estimated cost of \$289,106.00:

Old Hickory Hammock (*from Skylark Road to Black Oak Road*)
SA Jones Road (*from I-10 to south of Bodega Drive*)
Bodega Drive
Oak Street (*from 7070 Oak Street to Dorrs Fence Street*)
Cross Street (*Eastern 440 feet*)
Traci Drive
Kim Drive (*from Traci Drive north 400 feet*)
Bellbrook Road (*from Douglas Drive east 685 feet*)
Douglas Drive
Dorrs Fence Street
Webb Circle

Salter moved approval without objection.

2. Recommend paving Pine Top Road in District 2 at an estimated cost of \$30,330.00. Salter moved approval without objection.
3. Recommend request from the Sheriff’s Department for Public Works to provide labor and equipment for the clearing and grubbing of approximately one-half acre of land west of the jail for a storage building. Salter moved approval without objection.

4. Recommend renewal of the ABM Southern Management contract for custodial services for county buildings for one year at current pricing, as allowed by the contract. Salter moved approval without objection.
5. Recommend a request from the Spanish Trace Homeowners Association for the installation of a crosswalk and associated drainage work on East Bay Blvd. to provide safe access to the multi-use path at a cost of approximately \$2,500.00; with funding from the Area 3 impact fees. Salter moved approval without objection.
6. Recommend awarding contract for a “pour-in-place” playground surface at the Benny Russell Park to J.A. Dawson & Company in the amount of \$47,517.00 as the low bidder meeting specifications. The funding was previously approved by the Board at the November 9, 2015 meeting. Salter moved approval without objection.

Budget & Financial Management Committee – R. Williamson & Salter

1. Recommend bid in the amount of \$31,230.00 from Mike Motes Builders, LLC for Housing Rehabilitation Project located at 6445 Julia Drive in Milton. R. Williamson moved approval without objection.
2. Recommend rejection of bids for Housing Rehabilitation Project located at 6642 Grace Street in Milton and rebidding the project with modified scope. R. Williamson moved approval without objection.
3. Recommend Budget Amendment 2016 – 104 in the amount of \$30,400 to recognize grant modification #1 to increase the budget for Settler’s Colony construction to include an increase for archaeological monitoring as required by FEMA and an increase in project/grant management services as approved at the February 11, 2016 meeting. R. Williamson moved approval without objection.
4. Recommend Budget Amendment 2016 – 105 in the amount of \$36,988 to carry forward funds for the contract with the Florida Department of Agriculture and Consumer Services for an agricultural Best Management Practices Technician as approved at the February 11, 2016 meeting. R. Williamson moved approval without objection.
5. Recommend Budget Amendment 2016 – 106 in the amount of \$58,000 to transfer funds from the Salary account to the Other Contract Services account in the Navarre Beach Utility Fund to cover Landrum staffing costs. R. Williamson moved approval without objection.
6. Recommend Budget Amendment 2016 – 107 in the amount of \$50,400 to carry forward funds for payment of labor costs associated with Navarre Beach pier gate collections by Coastal Concessions as approved at the January 14, 2016 meeting. R. Williamson moved approval without objection.
7. Recommend Budget Amendment 2016 – 108 in the amount of \$3,826 to fund the purchase of a new fence (\$2,530) along the eastern border of the playground area at Pace Community Center and the sod (\$1,296) surrounding the new playground area from District I and III Recreation Funds. R. Williamson moved approval without objection.
8. Recommend county check register. R. Williamson moved approval without objection.

Other Discussion

Salter recognized Kaycee Lagarde with the Pensacola News Journal. He said this will be her last meeting with the Board. He said he would like to commend her on great unbiased coverage. He said he has enjoyed working with her.

Adjournment

There being no further business to come before the Board at this time, the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: Lane Lynchard, Chairman

Attest: Donald C. Spencer, Clerk of Court