FLORIDA SPORTS
FOUNDATION

February 24, 2016

Julie Morgan
Tourist Development Director
Santa Rosa County Tourist Development Office
8543 Navarre Parkway
Navarre, FL 32566

Dear Julie:

On behalf of the Florida Sports Foundation, I am pleased to inform you that the Board of Directors has approved the following grant(s):

$12,000.00 for **Tough Mudder Gulf Coast 2016**- *April 9-10, 2016*

Please accept the amount of this conditional award by signing and returning both copies of the enclosed contract agreements to my attention within thirty (30) days. A checklist is provided below for your convenience.

- **Read and sign both contracts and return both to FSF**
- **Make sure a certificate of insurance naming Florida Sports Foundation is in place and a copy is sent to FSF 15 days prior to the event.**
- **A Post Event Report is required within 90 days of the event end date for disbursement and should include:**
    - Front and back copies of cancelled checks, or electronic funds transfers, from grantee to third party for reimbursable expenses.
    - An invoice supporting charges paid above.
    - Proof of exposure for FSF- photos of banners if available.

The Post Event Report can be found and completed on our website at www.fsfgrants.com.

If you have any questions or concerns, please contact me at (850) 410-5288

Sincerely,

Lisa

Lisa Kirkland OSteen
Director of Marketing