



# SANTA ROSA COUNTY EMERGENCY MANAGEMENT

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4499 Pine Forest Road | Milton, Florida 32583

To: Board of County Commissioners

From: Brad Baker, Director, Emergency Management

Through: Tony Gomillion, County Administrator

Date: May 26, 2016

Subject: Radio Maintenance Agreement Renewal

## **RECOMMENDATION**

Recommend renewal of the radio maintenance agreement with CES, Inc., dba Team One Communications in the amount of \$18,420 annually.

## **DISCUSSION**

CES, Inc has provided our radio maintenance since 2009. We indicated at the January 14, 2016 meeting that there would be a need to update their agreement for servicing the system's legacy items including the public works repeater, the county paging system, etc. upon successful transition to the new system.

The existing agreement was approved for support through May 2016 and this agreement will be valid for one year. A copy of the agreement is attached for your review.

## **COMPLETION**

Santa Rosa County Attorney has reviewed the agreement and DEM will monitor.

**AGREEMENT**

**SANTA ROSA COUNTY** ("County") and **CES, INC., dba TEAM ONE COMMUNICATIONS**, ("Contractor") enter into this Agreement this \_\_\_\_ day of \_\_\_\_\_, 2016.

A. This Agreement shall be for the period of June 1, 2016, through May 31, 2019, for Communications Maintenance Services for the County as follows:

1. Contractor will be required to provide Communications Maintenance Services in Santa Rosa County as set out in the Exhibit A.

2. The annual contract amount is \$18,425.00 with payments to be made monthly. Any services not covered under this agreement will be billed at the hourly rate of \$85.00 per hour.

3. Contractor shall have and maintain the required insurance as specified in the attached Exhibit B, and shall provide Santa Rosa County proof of such insurance prior to commencing work.

4. Santa Rosa County may terminate this agreement without cause. Contractor will be paid for all work performed prior to termination.

5. This contract may be extended for additional one (1) year periods upon the agreement of both parties.

6. Contractor agrees to indemnify and hold harmless County, its agents, officials, and employees for any and all claims, suits and damages arising out of the operation of this contract.

7. The Contract Documents shall include the Contractor's agreed upon services, Attachment A.

**IN WITNESS WHEREOF**, the parties have signed this agreement as of the day and year first above written.

**BOARD OF COUNTY COMMISSIONERS  
SANTA ROSA COUNTY, FLORIDA**

**ATTEST:**

By: \_\_\_\_\_  
Lane Lynchard, Chairman

\_\_\_\_\_  
Donald C. Spencer, Clerk of Court

**CONTRACTOR:**

**CES, INC. dba TEAM ONE COMMUNICATIONS**

**By:** \_\_\_\_\_  
Name & Title: \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

## **EXHIBIT A**

- 1) Maintain and support Cambium wireless PTP100 and PTP500 systems with associated RAD network hardware at following tower locations. This wireless network supports analog radio traffic to and from these locations.
  - A.) PTP from East Milton Water Tank to SO
  - B.) PTP from East Milton Water Tank to EOC
  - C.) PTP from EOC Tower to Central Tower
  - D.) PTP from Central Tower to East Milton Water Tank
  - E.) PTP from East Milton Water Tank to Harold Water Tank
  - F.) PTP from Central Tower to Whiteroad Water Tank
  - G.) PTP from Whiteroad Water Tank to Quintette Water Tank
  - H.) PTP from South Tower to Whispering Pines
- 2) Maintain and support three (3) VHF repeaters used for analog two tones Fire Paging at South, North and Central Tower.
- 3) Maintain and support three (3) DX Paging Transmitters for Digital Paging located at the South, Central and North Towers. This is a best level of efforts, since the paging manufacture has gone out of business.
- 4) Maintain and support two (2) analog VHF repeaters used for Inter-op at the Munson (VTAC) and South Tower locations (VTAC)
- 5) Maintain and support the Zetron paging terminal located at the EOC.
- 6) Maintain and support the door and environmental systems at the South, Central and North Tower. This is a best level of effort support on this system.

Team One shall have no liability under the contract for failure to provide or delay in providing service due to causes beyond our control and without fault or negligence including but not restricted to Acts of God, Acts of public enemy, acts of the United States, any State, or any political subdivision of the foregoing, acts of the County, it's agents, employees or contractors, fires, flood lightning strikes and unusually severe weather conditions, or defaults of the contractor due to any such causes.

Our proposal does not include and does not cover the furnishing of fixed equipment, antennas, transmission line, antenna hardware, external wiring, towers, tower lighting, and installation new equipment.

## **EXHIBIT B**

### **INSURANCE REQUIREMENTS**

Contractor shall purchase and maintain commercial general liability insurance endorsed to provide contractual liability with limits in the amount of not less than \$300,000 combined single limits. Santa Rosa County, its agents, and employees shall be listed as an additional insured under the commercial general liability.

Contractor shall carry commercial automobile insurance written to cover all owned, hired, and non-owned vehicles. Such policy shall be written with not less than \$300,000.00 combined single limits or with split limits of not less than \$300,000.00 per person, \$300,000.00 for two or more persons, and property damage of not less than \$100,000.00. Such insurance shall contain a severability of interest clause, to provide coverage to Santa Rosa County should Santa Rosa County be held liable for the use, ownership, operation or maintenance of any motor vehicle covered under the above automobile policy.

Contractor shall purchase and maintain statutory worker's compensation coverage, including employer's liability, unless not required by law because contractor employs no employees. All such coverages shall be written with insurance companies admitted to do business in Florida. Any policies written with non-admitted insurance companies shall be subject to specific approval by the County. Insurance certificates shall be provided to the County, and these certificates shall contain a thirty (30) day cancellation clause.