

Regular Meeting
June 09, 2016
Milton, Florida

The Board of County Commissioners of Santa Rosa County, Florida, met in Regular Session on the above date with the following members present: Chairman Lane Lynchard, Robert "Bob" Cole, Don Salter, Jaye Williamson and Rob Williamson. Also present were the Assistant Public Works Director (Glenn Bailey), Clerk of Court (Donald C. Spencer), Administrative Assistant (Emily Spencer), County Administrator (Tony Gomillion), County Attorney (Roy Andrews), County Engineer (Roger Blaylock) and Budget Director (Jayne Bell). Lynchard called the meeting to order at 9:00 a.m. The meeting was opened in prayer by Associate Pastor Andrew DeGuire, Living Truth Church. Those present joined in the pledge of allegiance to the flag.

First on the agenda, Lynchard moved approval without objection of the minutes of the May 26, 2016 Regular and Special Meetings.

Next, Lynchard moved approval without objection of the agenda.

Next on the agenda, there was a public hearing for each of the proposed ordinances listed below:

1. Proposed ordinance imposing a one half cent sales tax for construction of a courthouse.

Dan Behan said regressive sales taxes are "no good". He said the county has a lot of poor people.

Lynchard said in Santa Rosa County, property tax makes up a larger portion of the local revenue, more than the state average. He said the sales tax is an opportunity to take some of the burden off of the county's property owners and allow visitors and tourist to help pay for the courthouse.

Sandra Cantu asked the population of the south end of county. Lynchard said approximately 70,000. Cantu asked if there are more people that use the civil part of the courthouse rather than the criminal or vice versa. Spencer said more citizens use the criminal traffic, misdemeanor and felony divisions. Cantu said if more people use criminal than why not build a facility for the criminal section at the jail, so there is not a security conflict. Lynchard said if the county builds a separate facility for civil and one for criminal, then the many of the administration costs would double. There was further discussion.

Wallis Mahute said she agrees the county needs a new courthouse. She said she wishes the Board would have left the courthouse tax at a penny.

Lynchard moved approval of the ordinance imposing a one half cent sales tax for construction of a courthouse. Cole opposed.

R. Williamson asked Cole why he objects.

Cole said he has always been adamantly opposed to the downtown site and this sales tax is to build the courthouse downtown. He said he brought the Board another site for consideration and there was not even a discussion of this site.

Lynchard said the Board had already evaluated that property and moved passed it. He said that is why it did not get further attraction. Lynchard said this site went to a vote and received the fewest votes of all three sites.

J. Williamson said the reason that he did not support this site is because it received the least amount of public support and he does not think the county needs to get in the real estate business of flipping property.

There was further discussion regarding the history of the courthouse project.

R. Williamson said the win for the people of the county, is getting a courthouse built and getting it behind us. He said he thinks it is important that the Board moves in “lock-step” on this sales tax referendum. R. Williamson said a vote was made by the Board, and the will of the Board was that the location would be in downtown Milton. He said he wishes Cole would reconsider his objection, respectfully.

Salter said downtown was not his preferred location either however the Board went through a three year process evaluating numerous locations and he is willing to let the people of Santa Rosa County make a decision. He said it was the will of the majority of this Board to move consideration for downtown and the county needs a new courthouse.

J. Williamson said he also asks Cole to please reconsider his objection.

Cole said he will withdraw his opposition to putting this on the ballot.

R. Williamson thanked Cole and said he commends him. Lynchard said he appreciates the sentiment as well.

R. Williamson moved approval of the ordinance. J. Williamson seconded and the motion passed unanimously.

ORDINANCE NO. 2016-15 RECORDED IN ORD. BOOK NO. 14 AT PAGES _____
AND RECORDED IN OR BK NO _____ AT PAGES _____.

2. Proposed ordinance imposing a one half cent sales tax to provide for law enforcement/fire and public safety facilities and equipment, transportation and drainage improvements and infrastructure.

Cole said he will adamantly work towards this. He said he strongly supports this sales tax.

Lynchard moved approval without objection.

ORDINANCE NO. 2016-14 RECORDED IN ORD. BOOK NO. 14 AT PAGES _____
AND RECORDED IN OR BK NO _____ AT PAGES _____.

3. Proposed ordinance renewing the current six cent local option gas tax.

Lynchard moved approval without objection.

ORDINANCE NO. 2016-16 RECORDED IN ORD. BOOK NO. 14 AT PAGES _____
AND RECORDED IN OR BK NO _____ AT PAGES _____.

Economic Development Committee - J. Williamson & Lynchard

1) Special Event Application for Blueberry 5K

Recommend approval of the Special Event Permit application from The Arc of the Emerald Coast Santa Rosa to host a Blueberry 5K Run/Walk. J. Williamson moved approval without objection.

Administrative Committee - Lynchard & J. Williamson

1) Navarre Beach Pier

Recommend approval of amended operator agreement with Coastal Concessions for the ongoing operation of the Navarre Beach Gulf Pier. Lynchard moved approval without objection.

2) City of Milton Interlocal Agreement

Recommend approval of interlocal agreement with the City of Milton for the incremental tax contribution associated with the recently approved Community Redevelopment Areas within the City. Lynchard moved approval without objection.

3) NACo Voting Credentials

Recommend approval of Commissioner Bob Cole as the voting representative for Santa Rosa County at the 2016 NACo annual conference and for Commissioner Cole to vote for Greg Cox as the NACo 2nd Vice-President. Lynchard moved approval without objection.

4) Inflatable Amusement Devices

Recommend specific insurance requirements for the placement of inflatable amusement devices on County property as outlined in Risk Management Director's June 1, 2016 memo. Lynchard moved approval without objection.

5) Blue Water Holdings Settlement Offer

Recommend rejection of settlement offer dated April 26, 2016 from Blue Water Holdings SRC, Inc. Lynchard moved approval without objection.

6) Sheriff's Office's 1st Annual Shred-a-Thon

Recommend request from the Crime Prevention Unit to use the South End Annex parking lot on July 22, 2016 for the 1st Annual Shred-a-Thon. Lynchard moved approval without objection.

7) Meeting List

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| • Fire Department Executive Group | June 13 | Cancelled |
| • Commission Committee | June 20 | 9:00 a.m. |
| • Bagdad Architectural Advisory Board | June 22 | 8:30 a.m. |
| ◦ Public Services Conference Room, 6051 Old Bagdad Hwy., Milton | | |
| • Parks and Recreation | June 22 | 5:30 p.m. |
| • Commission Regular | June 23 | 9:00 a.m. |
| • Commission Special – Rezoning Meeting | June 23 | 6:00 p.m. |

Lynchard moved approval without objection.

Engineer's Report

1) Central Landfill Articulated Dump Truck Rental

Recommend approval of rental of a 25 ton articulated off road dump truck from Beard Equipment for three months at a rate of \$8,100.00 per month to be used at Central Landfill. Lynchard moved approval without objection.

2) Task Order 31 - Navarre Beach Utilities Lift Station No. 7 Replacement

Recommend approval of Task Order 31 to authorize CH2M Hill Engineers to provide professional engineering services during the design, bid and construction phases for the replacement of Lift Station No. 7 with a budget ceiling of \$160,700. Lynchard moved approval without objection.

3) Navarre Park

Recommend staff develop Professional Service Agreement with Genesis Engineering for Navarre Park Master Planning. Lynchard moved approval without objection.

4) Venetian Way/Coronado Drive HMGP

Recommend staff develop Professional Service Agreement with Southern Site and Utility Design for the Venetian Way/Coronado Drive HMGP. Lynchard moved approval without objection.

Other Discussion

Cole asked if the Board should recommend staff develop a plan regarding restrooms on the Navarre Beach Pier. Lynchard said the Board directed staff on Monday to look into this.

Blaylock gave an update on the Navarre Beach renourishment project. He said the project is on task to complete the dredging by June 20th. Blaylock further discussed Tropical Storm Colin's effects on the renourishment project.

Sandra Cantu asked if the sand replenishment is being washed away. Blaylock said no. He said it is being readjusted in shape.

Public Services Committee - Cole & R. Williamson

No Agenda Items.

Public Works Committee - Salter & Cole

1) Department of Corrections contract renewal

Recommend approval of three year contract renewal on Work Squad 1081 with the Florida Department of Corrections at an annual cost of \$57,497.00. Salter moved approval without objection.

Budget & Financial Management Committee - R. Williamson & Salter

1) Bid Action

Recommend bid from Mike Motes Builders, LLC in the amount of \$32,670.00 for SHIP Demo/Reconstruction Project located at 5624 Michael Drive, Milton as the low bidder meeting specifications. R. Williamson moved approval without objection.

2) Bid Action

Recommend rejecting lone bid for Blackwater Heritage Trail Connector Sidewalks and request termination of LAP (Local Agency Program) agreement. Request FDOT (Florida Department of Transportation) funding in a future fiscal year to be bundled with future LAP project. R. Williamson moved approval without objection.

R. Williamson said at yesterday's TPO (Transportation Planning Organization) meeting, the project to connect the sidewalks from Henry Street to Old Bagdad Highway, ranked number 1 on the Transportations Alternatives Program (TAP). He said the LAP project may not work out for this project.

Cole said he is going to look into the possibility of the county receiving assistance with building a bridge over Pond Creek.

Blaylock said staff is going to return the two proposals for this LAP project.

3) Budget Amendment 2016-147

Recommend Budget Amendment 2016 - 147 in the amount of \$20,000 to carry forward funds in the Fine & Forfeiture Fund to promote the Santa Rosa County Sheriff's Office Crime Prevention Campaign and allocate for expenditure that meets F.S. 775.083(2) purposes. R. Williamson moved approval without objection.

4) Budget Amendment 2016-148

Recommend Budget Amendment 2016 - 148 in the amount of \$55,410 to carry forward funds to purchase an underwater camera on behalf of Northwest Florida Marine Education and Discovery of Gulf Ecosystems, Inc., which includes installation and associated costs as approved at the May 26, 2016 meeting. R. Williamson moved approval without objection.

5) Budget Amendment 2016-149

Recommend Budget Amendment 2016 - 149 in the amount of \$83,796 to carry forward funds in the Landfill Fund for the purchase of a mechanics service truck from Hub City Ford as approved at the May 26, 2016 meeting. R. Williamson moved approval without objection.

6) Microsoft Office 365, Exchange/Email Server, SQL Server, and Budget Amendment 2016-150

Recommend purchase of Microsoft Office 365, Exchange/Email server software from Lift-Off, LLC (\$55,194) and SQL server from SHI (\$35,663) for a total cost of \$90,857. Lift-Off was based on comparison shopping and SHI is a State of Florida Microsoft select agreement contract. Recommend Budget Amendment 2016 - 150 in the amount of \$25,856 to transfer funds from the Salaries account to the Intangible Assets account to fund the countywide cloud subscription services by upgrading to Office 365, the Exchange/Email Server and SQL (Structured Query Language) Server. R. Williamson moved approval without objection.

7) Budget Amendment 2016-151

Recommend Budget Amendment 2016 - 151 in the amount of \$2,328 to recognize the donation from Bagdad Waterfronts Florida Partnership, Inc. related to the purchase of wayside exhibits for the Bagdad Mill Site Park. R. Williamson moved approval without objection.

8) Check Register

Recommend County Check Register. R. Williamson moved approval without objection.

Public Forum

Mahute asked if the county is looking into portable bathrooms for the Navarre Beach Pier. Lynchard said the Board has asked staff to explore all of the options and bring the Board back the best alternative. Mahute said she believes that DEP (Department of Environmental Protection) will not allow porta-potties there. Blaylock said the request was for a restroom facility. He said DEP does not allow a permanent structure.

Cole asked Blaylock if the county owned a portable system, could it be maintained through Navarre Beach utilities. Blaylock said staff will look into all of the different options.

Cantu said she is concerned about the lack of time between Monday and Thursday's meetings in regards to the citizens having time to research and give input on agenda items. Lynchard discussed the timeframe of the agenda and notification process.

Nat Williams asked the radius of the county's public notification process. Lynchard said this varies according to the request. Andrews said 500 feet is the most common requirement. He said the requirement is greater, than this, for borrow and C&D pits. Williams asked what the notification radius would be if someone was planning on putting in a 4 acre dump. Andrews said the county does not permit municipal waste facilities. He said he believes for C&D pits or land clearing pits; there is a half mile requirement. Williams said he believes he is within a half mile radius to the Blue Water Horizon issue and he was never notified. He said he would like for the public to be notified if something such as this is about to come into their neighborhood. Williams said he does not think a half mile is sufficient. He said the Planning Department needs to better look at what is beneficial for the people in the area and not just the businesses.

There was further discussion regarding the history of Santa Rosa County pits.

Salter said a few years ago, the county put a two year moratorium on all of the pits throughout the county while the new standards were being readdressed. He said it took approximately two years to come up with new standards to make sure that if a pit goes in, it is going to have to meet the most stringent current standards allowable in the state of Florida.

Mahute said she has never seen a notice that goes beyond 500 feet, not even for landfills. Lynchard asked Andrews to email a copy of this amendment to Mahute. Andrews said the notice was addressed at the time that the pit zoning designation was put in.

Cantu said if there are garbage collecting sites that would not qualify under the current set of rules, then they should not be operating. She said she understands the purpose of grandfathering but feels there are somethings that should not be grandfathered.

Carl Wells said everyone knows the county has to have a pit and places to dump and it can be done right. He said Blue Water Horizon is a bad group.

Salter said the Board realizes the county has to have pits but it wants them in the right places and done correctly.

Adjournment

There being no further business to come before the Board at this time, the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: Lane Lynchard, Chairman

Attest: Donald C. Spencer, Clerk of Court

Special Meeting
Budget Workshop
June 6, 2016
Milton, Florida

Present: Chairman Lane Lynchard and members Jayer Williamson, Robert “Bob” Cole, Rob Williamson and Don Salter. Also present were Clerk of Court (Donald C. Spencer), Administrative Assistant (Emily Spencer), County Administrator (Tony Gomillion), County Attorney (Roy Andrews), Administrative Coordinator (Sabrina White) and Budget Director (Jayne Bell). The meeting was called to order at 1:30 p.m. in the Board Room at the Santa Rosa County Administrative Center.

County Administrator Overview

Gomillion gave a power point presentation to the Board regarding the Fiscal Year 2017 budget. He said the purpose of this meeting is to provide the FY2017 budget approach, provide revenue projections and expenditure requests.

Gomillion said he has challenged department heads to a 3% reduction over 3 years in selected occupancy and operating expenses. He said he expects capital funding to be presented from the fund balance. Gomillion said all departments feel pressure to offer more service as the county continues to grow. He said merit increases are included in this plan. Gomillion said the clerk’s state budget has been decreased and potential cost shifts will have to be considered. He said it is his assumption to move forward with balancing this budget at the current millage rate. He discussed revenue amounts and sources. Gomillion said the projected revenue is \$74,300,884 million and the expenditure request is \$78,241,466 million with a delta of \$4 million. He said removing the capital expenses from the expenditure request leaves a \$1 million delta. Gomillion said he anticipates funding the capital expenses from the fund balance.

Lynchard said he appreciates the effort and approach regarding reduction in operating and occupancy expenses.

R. Williamson said he is in support of the proposed merit increase. He said he agrees with segregating capital expenses and operational expenses.

Salter said he is glad to see the proposed merit increase. He said the capital expenditures will come from capital reserves. Salter said that is why the half cent sales tax for public safety and capital projects is important.

J. Williamson asked how much the proposed merit increase will cost. Gomillion said \$1.3 million.

Cole said the county funds elections for various municipalities. He said he would like these figures broken down. He said he would like to consider earned raises instead of across the board merit increases. Cole said the LED lighting is a cost benefit that he would like considered.

Adjournment

There being no further business to come before the Board at this time, the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

Chairman: Lane Lynchard

Attest: Don Spencer, Clerk of Court