



DONALD G. SPENCER  
CLERK OF COURT &  
CONTROLLER  
*City of Milton*  
2016 JUL 1 9 03  
SANTA ROSA COUNTY, FL  
FINANCE FILED

7/5/16

June 29, 2016

TO: Owner of Record of Contributing Structure  
Address of Contributing Structure

RE: ***The Milton Historic District Educational Walking Tour.***  
Permission and Concurrence with Proposed Project and Grant Application

Dear Sir or Madam

The City of Milton held an outreach meeting on June 28, 2016 to provide information about the Milton Historic District Educational tour. The City of Milton is seeking grant funding from the Florida Division of Historical Resources for the creation and implementation of this project. The self-guided Walking Tour will consist of the Historic Structures listed on the Florida Master Site File as Contributing Structures. The tour shall take place from the City's Right of Way as a passive recreational and educational activity and experience. As part of the project the City would like to place Historic Placards on all of the properties that wish to have them. These placards will be purchased and installed by the City of Milton in conjunction with the Division of Historical Resources and will not require any monetary contribution from property owners. The placards will provide information about each historic building as to its name, year of construction, architectural style, and an identifying number for additional information online about the building. No personal property owner information will be released to the public as a part of any phase of this project. This project will also involve the development of an application for smart phones and other devices as well as brochures with maps and information which will guide the tour throughout the Historic District.

**Project Agreement and Application Concurrence:**

You are receiving this letter because the City of Milton is seeking your permission on the next page, as the owner of record of a Contributing Structure in the Milton Historic District, to act as a participant in the proposed project. By granting the City permission you are agreeing to allow the City to install the placard on your property and to allow for your property to be listed and indicated on any tour informational materials as a contributing historic structure. The City of Milton is also pursuing your concurrence or agreement with the City's efforts in soliciting grant funding through application with the Florida Division of Historical Resources. Your concurrence with the application by no means, implies nor elicits any obligation or responsibility, monetary or otherwise, in the completion of the application or project itself.

**Please complete and sign the following:**

I \_\_\_\_\_, do hereby acknowledge that the City of Milton has my permission, as the owner of record the below address, to place a plaque about the building on my property for the proposed *Milton Historic District Educational Walking Tour* project and that I am in agreement with the application for grant funding. With my consent, I also indicate that I would prefer the plaque to be placed (check one)

- On the most prominent face of the building.
- In the front yard on a 4X4 wooden sign post.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Address of Property)

Thank you,



Tim Milstead  
Current Planner, City of Milton

Please return this completed document in the enclosed self-addressed and stamped envelope, or you may fax or email the completed document at your convenience.

If you have any questions, comments, or concerns, please contact the City's Planning and Development Department at the following:

**Mail:** P.O. Box 909  
Milton, Florida 32572

**Phone:** (850) 983-5440  
**Fax:** (850) 983-5415

**Email:** [tim.milstead@ci.milton.fl.us](mailto:tim.milstead@ci.milton.fl.us)