



**SANTA ROSA COUNTY
PUBLIC WORKS DEPARTMENT**

STEPHEN FURMAN
Director
stephenf@santarosa.fl.gov

6075 Old Bagdad Highway | Milton, Florida 32583

MEMORANDUM

TO: Tony Gomillion, County Administrator
FROM: Stephen Furman, Public Works Director 
DATE: Sept. 30, 2016
SUBJECT: Osburn Associates, Inc. Contract Extension

RECOMMENDATION

Discussion of the request for a one year contract extension with Osburn Associates, Inc. signs and reflective materials at current pricing.

BACKGROUND

Osburn Associates, Inc. is requesting a one year extension to their county contact to signs and reflective materials. This is the second and final extension allowed under the current contract. The Public Works Department recommends extending the contract for this final year.



September 26, 2016

Tom Collins
Santa Rosa County Admin Offices
6495 Caroline Street, Suite M
Milton, FL 32570-4592

Re: Extension of Contract for Signs and Reflective Materials

Dear Mr Collins,

We at Osburn Associates Inc. would like to exercise our 2nd renewal option, extending the contract to supply Signs and Reflective Material to Santa Rosa County. We will continue to supply these materials with the same pricing, terms and conditions as the previous term. Please let me know if you require anything further from us.

Should you have any questions regarding this matter, please contact me at 800-523-8917.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steven C Gustin", is written over a light blue horizontal line.

Steven C Gustin
Sales Manager



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
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HUNTER WALKER, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE BELL, OMB Director

October 8, 2015

Steven C. Gustin, Sales Manager
Osburn Associates, Inc.
P.O. Box 912
Logan, Ohio 43138

Dear Mr. Gustin:

At the October 8, 2015 meeting, the Santa Rosa County Board of Commissioners approved renewal of the existing contract to supply signs and reflective materials to Santa Rosa County as outlined in your letter of September 18, 2015.

Please contact Public Works Director Stephen Furman with questions, comments, or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Hunter Walker".

Hunter Walker
County Administrator

WHW

cc: Stephen Furman ✓
Merry Beth Andrews

NOTICE TO BIDDERS
SIGNS AND REFLECTIVE SHEETING MATERIAL

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for signs and reflective sheeting material.

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida, 32570; and must be received by 10:00 AM, October 14, 2014, at which time bids will be opened and read aloud. Bids are to be sealed and clearly labeled "**BID – SIGNS**". Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Questions concerning this request should be directed to Tom Collins at (850) 981-7151.

Specifications and bid form may be secured from Santa Rosa County website (www.santarosa.fl.gov/bids) or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1870

All prices are firm for a period of one year. After one year, the County may approve the option of renewing the contract at the same or lesser price for a period not to exceed two (2) years with the agreement of the bidder.

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue – September 13, 2014 - Press Gazette, September 18, 2014 – Navarre Press,
and September 18, 2014 – Gulf Breeze News

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street,
Suite G, Milton, Florida, 32570, Attn.: Orrin L. Smith.

SWORN STATEMENT UNDER SECTION 287.133 (3) (A),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO
ADMINISTER OATHS.

1. This sworn statement is submitted to County Commissioners of Santa Rosa County
by Steven C. Gastin Sales Manager
(print individual's name and title)
for Osburn Associates, Inc
(print name of entity submitting sworn statement)

whose business address is 9383 Vanatta Rd, Lawton, OH 43138
and (if applicable) its Federal Employer Identification Number (FEIN) is 31-1041388. If the entity has no
FEIN, include the Social Security Number of the individual signing this Sworn Statement: _____

- 2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - 1. A predecessor or successor of a person convicted of a public entity crime; or
 - 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of public entity crime.
- 5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or appeals to bid on contracts for the provision of goods and services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
- 6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)
 - Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
 - The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
 - The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officers determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (ATTACH A COPY OF THE FINAL ORDER.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signature]
(Signature)

Sworn to and subscribed before me this 13th day of October, 2014.

Personally known Melinda Thompson
Notary Public - State of Ohio

Produced identification _____
My commission expires 2-12-2018



MELINDA THOMPSON
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires February 12, 2018
(Printed, typed, or stamped commissioned name of notary public.)

**SPECIFICATIONS AND BID FORM
SIGNS AND REFLECTIVE SHEETING MATERIAL**

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date: 10/13/2014

All signs shall be fabricated using at a minimum a "High Intensity Prismatic" reflective sheeting material that shall be in accordance with both the current editions of the Florida Department of Transportation specifications and the Manual on Uniform Traffic Control Devices (MUTCD) minimum retroreflectivity levels. The backing shall consist of .080 gauge 5052-H38, aluminum alloy, degreased, etched and treated with alodine 1200. All signs and sign legends must be in conformance with the Manual on Uniform Traffic Control Devices (MUTCD) as published by the U.S. Department of Transportation, Federal Highway Administration.

The undersigned agrees to furnish the items requested by you for Santa Rosa County in your invitation to bid, and certifies that the items meets or exceeds specifications called for, except as set out in "EXCEPTIONS TO BID CONDITIONS" and attached to this form.

This agreement may be terminated in writing with 30 days notice by either party.

Name & Address of Bidder

Osburn Associates Inc
PO Box 912 Logan OH 43138

<u>Item</u>	<u>Description</u>	<u>Code</u>	<u>Size</u>	<u>High Intensity Prismatic</u>	<u>Diamond Grade</u>
1.	County Route Marker	M1-5	24"x24"	\$ <u>15.24</u> ea.	\$ <u>18.92</u> ea.
2.	JCT	M2-1	21"x15"	\$ <u>7.80</u> ea.	\$ <u>9.80</u> ea.
3.	Arrows	M6-1	21x15"	\$ <u>7.80</u> ea.	\$ <u>9.80</u> ea.
4.	Stop Sign	R1-1	18"x18"	\$ <u>7.56</u> ea.	\$ <u>10.08</u> ea.
5.	Stop Sign	R1-1	30"x30"	\$ <u>21.00</u> ea.	\$ <u>28.00</u> ea.
6.	Stop Sign	R1-1	36"x36"	\$ <u>30.24</u> ea.	\$ <u>40.32</u> ea.
7.	Stop Sign	R1-1	24"x24"	\$ <u>12.44</u> ea.	\$ <u>17.92</u> ea.
8.	Stop Sign	R1-1	48"x48"	\$ <u>53.76</u> ea.	\$ <u>71.68</u> ea.
9.	All Way Stop	R1-4	12"x6"	\$ <u>1.88</u> ea.	\$ <u>2.34</u> ea.
10.	Yield Sign	R1-2	36"x36"x36"	\$ <u>16.40</u> ea.	\$ <u>20.60</u> ea.
11.	15 MPH Speed Sign	R2-1	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
12.	20 MPH Speed Sign	R2-1	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
13.	25 MPH Speed Sign	R2-1	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
14.	30 MPH Speed Sign	R2-1	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
15.	35 MPH Speed Sign	R2-1	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
16.	40 MPH Speed Sign	R2-1	34"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
17.	45 MPH Speed Sign	R2-1	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
18.	55 MPH Speed Sign	R2-1	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.

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SIGNS AND REFLECTIVE SHEETING MATERIAL**

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date: 10/13/2014

Name & Address of Bidder

Osborn Associates, Inc.
PO Box 912 Logan, OH 43138

<u>Item</u>	<u>Description</u>	<u>Code</u>	<u>Size</u>	<u>High Intensity Prismatic</u>	<u>Diamond Grade</u>
19.	Speed Zone Ahead	R2-5c	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
20.	Reduced Speed Ahead	R2-5a	24"x30"	\$ <u>17.80</u> ea.	\$ <u>22.40</u> ea.
21.	No Parking Anytime	R7-1	12"x18"	\$ <u>5.34</u> ea.	\$ <u>6.72</u> ea.
22.	Handicap Parking		12"x18"	\$ <u>5.34</u> ea.	\$ <u>6.72</u> ea.
23.	No Diving		18"x18"	\$ <u>8.01</u> ea.	\$ <u>10.08</u> ea.
24.	No Parking	R8-3	18"x24"	\$ <u>10.68</u> ea.	\$ <u>13.44</u> ea.
25.	Road Closed	R11-2	48"x30"	\$ <u>35.60</u> ea.	\$ <u>44.80</u> ea.
26.	Curve Right	W1-R2	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
27.	Right Reverse Turn	W1-3R	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
28.	Right Reverse Curve	W1-R4	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
29.	Curve Left	W1-R2	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
30.	Left Reverse Turn	W1-3L	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
31.	Left Reverse Curve	W1-4L	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
32.	Winding Road	W1-R5	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
		W1-L5			
33.	Large Arrow Sign	W1-6	48"x24"	\$ <u>28.48</u> ea.	\$ <u>35.84</u> ea.
34.	Double Head Arrow	W1-7	48"x24"	\$ <u>28.48</u> ea.	\$ <u>35.84</u> ea.
35.	"T" Symbol Sign (Right or Left)	W2-2	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
36.	Stop Ahead Sign	W3-1a	30"x30"	\$ <u>25.80</u> ea.	\$ <u>31.13</u> ea.
37.	Stop Ahead Sign	W3-1a	36"x36"	\$ <u>36.50</u> ea.	\$ <u>31.13</u> ea.
38.	Pavement Ends	W8-3	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
39.	Soft Shoulder	W8-4	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
40.	Playground Sign	W15-1	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
41.	Railroad Advance Warning Sign	W10-1	36" Diameter	\$ <u>32.04</u> ea.	\$ <u>40.32</u> ea.
42.	Dead End Sign	W14-1	30"x30"	\$ <u>22.25</u> ea.	\$ <u>28.00</u> ea.
43.	Delineators	Yellow	6"x12",	\$ <u>1.88</u> ea.	\$ <u>2.34</u> ea.
		No	4"x8"	\$ <u>.75</u> ea.	\$ <u>.99</u> ea.
		Button			

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Date: 10/13/2014

Name & Address of Bidder

Osborn Associates, Inc.
Po Box 912 Logan, OH 43138

<u>Item</u>	<u>Description</u>	<u>Code</u>	<u>Size</u>	<u>High Intensity Prismatic</u>	<u>Diamond Grade</u>
44.	Delineator Post	6'	1.12#/ft." Galvanized	\$ <u>5.85</u> ea.	\$ _____ ea.
45.	U Channel Traffic Post	-10'	2#/ft. Galvanized	\$ <u>16.60</u> ea.	\$ _____ ea.
46.	U Channel Traffic Post	12'	3#/ft. Galvanized	\$ <u>27.75</u> ea.	\$ _____ ea.
47.	Idle Speed No Wake And Resume Normal Safe Operation (shall be IAW Florida Fish & Wildlife Conservation Commission waterway marker guidelines, www.myfwc.com)		36"x36"	\$ <u>45.40</u> ea.	\$ <u>55.48</u> ea.
48.	Red Reflectors	No button	Diamond 24"x24"	\$ <u>13.44</u> ea.	\$ <u>17.92</u> ea.
49.	Typical Type 3 Object Markers	OM-3L OM-3R	12"x36"	\$ <u>11.31</u> ea.	\$ <u>14.67</u> ea.

STREET MARKER POST

Street marker posts shall be hot dipped galvanized, 12 gauge, with 3/8 inch holes on one foot centers.

12 GAUGE POST DIMENSIONS

2 1/4" x 2 1/4" x 10 ft.	\$ <u>29.60</u> each
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12 GAUGE BASE POST DIMENSIONS

2 1/2" x 2 1/2" x 3 ft.	\$ <u>9.76</u> each
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Osborn Associates, Inc.
PO Box 912, Logan, OH 43138

STREET MARKER BLADES

Street marker blades shall have high intensity prismatic reflective sheeting on one side.

BLANKS SIZE AND COLOR

Yellow blank with black trim:

24"x 30"	\$ <u>16.65</u>	each
9"x 30"	\$ <u>6.30</u>	each
24"x 24"	\$ <u>13.44</u>	each
18"x 24"	\$ <u>10.08</u>	each
30"x30"	\$ <u>21.00</u>	each

White blank with black trim:

36"x48"	\$ <u>40.32</u>	each
12"x18"	\$ <u>5.04</u>	each
18"x24"	\$ <u>10.08</u>	each
24"x30"	\$ <u>16.80</u>	each

Green blank with white trim:

48"x18"	\$ <u>20.16</u>	each
60"x18"	\$ <u>28.20</u>	each
24"x30"	\$ <u>16.80</u>	each
9"x48"	\$ <u>10.08</u>	each
9"x42"	\$ <u>8.82</u>	each
9"x36"	\$ <u>7.56</u>	each
9"x30"	\$ <u>6.30</u>	each
30"x30"	\$ <u>21.00</u>	each
36"x36"	\$ <u>30.24</u>	each
12"x18"	\$ <u>5.04</u>	each
18"x24"	\$ <u>10.08</u>	each
60"x30"	\$ <u>42.00</u>	each

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White blank with green trim:

18"x24" \$ 10.08 each
12"x18" \$ 5.04 each
30"x9" \$ 6.30 each
36"x9" \$ 7.56 each
24"x30" \$ 16.80 each
36"x36" \$ 30.24 each

Brown blank with white trim:

9"x48" \$ 10.08 each
9"x42" \$ 8.82 each
9"x36" \$ 7.56 each
9"x30" \$ 6.30 each
24"x30" \$ 16.80 each
24"x30" \$ 16.80 each
18"x24" \$ 10.08 each
30"x30" \$ 21.00 each

White blank with red border:

18"x24" \$ 10.08 each
12"x18" \$ 5.04 each
24"x30" \$ 16.80 each

Red Blank with white border:

6"x 18" \$ 3.56 each

Route marker, blue with yellow trim 24" \$ 15.04 each

NOTE:

All prices quoted are to be CASH BID PRICE F.O.B. Public Works Department, 6075 Old Bagdad Highway, Milton, Florida 32570.

NOTE:

Please return this bid form to the above address. NO OTHER BID FORM WILL BE ACCEPTED.

Osborn Associates, Inc.
Company

PO Box 912, Logan, OH 43138
Address

740-385-6869
Telephone Number


Representative Signature

Comments: _____

700-1.2.4 Retroreflective Sign Sheeting: Use signs that meet the material and process requirements of Section 994. Use Type XI sheeting for all regulatory, warning and overhead signs. The R1-1, R1-2, R5-1 and R5-1a signs must use a sheeting system that includes a colorless film overlay. Type XI sheeting shall also be used for all limited access advance exit and exit guide signs.

The above FDOT signing policy went into effect January 1, 2014. The Red, Yellow, White and Green signs are now specified as ASTM Type XI, with a few minor exceptions, like "No Parking" or an object marker, etc. The 3M Series 4000 Diamond Grade Cubed or otherwise known as "DG3" meets the ASTM Type XI requirement. All other signs must now meet ASTM Type IV. The 3M Series 3930 High Intensity Prismatic, or otherwise known as "HIP" meets the ASTM Type IV requirement. The final reflective category is ASTM Type I, which is the 3M Series 3200 Engineer Grade and/or 3M Series Engineer Grade Prismatic, both of which meet the ASTM Type I requirement. Please adjust your Sign Sheeting bid package accordingly. Please contact your local district FDOT Traffic Engineering office for further clarification.

R1-1 = STOP SIGNS

R1-2 = YIELD

R5-1 = DO NOT ENTER

R5-1a = WRONG WAY