



**SANTA ROSA COUNTY
PUBLIC WORKS DEPARTMENT**

STEPHEN FURMAN
Director
stephenf@santarosa.fl.gov

6075 Old Bagdad Highway | Milton, Florida 32583

MEMORANDUM

TO: Tony Gomillion, County Administrator
FROM: Stephen Furman, Public Works Director
DATE: Oct. 14, 2016
SUBJECT: Bid award for the Ortega Street Sidewalk Project

A handwritten signature in black ink, appearing to be "S.F.", is located to the right of the subject line.

RECOMMENDATION

Discussion of award of the Ortega Street sidewalk project to Gulf Coast Industrial Construction, LLC in the amount of \$46,546.50, as the low bidder meeting specifications.

BACKGROUND

The BCC approved the bidding of the construction of approximately 2400 linear feet of sidewalk on Ortega Street at their March 10, 2016 meeting, with a not to exceed the estimated cost of \$62,758. Funding for the project was approved from the Area 3 Impact Fees. Gulf Coast Industrial Construction, LLC is the apparent low bidder with the amount of \$46,546.50. This company has constructed several similar projects for the county in recent years, and we recommend the award of this contract.



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

6495 Caroline Street, Suite J | Milton, Florida 32570

DAVID KING
davidk@santarosa.fl.gov

BID OPENING October 11, 2016

Santa Rosa County Procurement Conference Room
Milton, Florida

Present: For Santa Rosa County:

Dave King - Procurement Officer; Glenn Bailey – Assistant Public Works
Director

Others in attendance:

Tony McKnight – Pensacola Concrete Construction; Gene Williams – Main Street
Construction; Craig Helms – Site & Utility; Michael Taylor – McDelt; Mitt
Fulmer – Floridian Construction; Jill Radford, Tyler Clukey – Gulf Atlantic;
Ryan – David Taylor Construction

The meeting opened at 10:00 a.m.

The purpose of the meeting was to receive bids for the Ortega Street Sidewalk Project.

The following were received:

Ortega Street Sidewalk

BID# 2016-050:

1. Gulf Coast Industrial Construction, LLC	\$46,546.50
2. Site and Utility, LLC	\$62,180.00
3. Floridian Construction & Development Co., Inc.	\$67,846.00
4. Main Street Construction Services, LLC	\$74,899.00
5. Pensacola Concrete Construction Co., Inc.	\$79,937.50
6. LAS Contracting Corp	\$88,953.00
7. McDelt, LLC	\$99,258.00
8. Dominguez Design-Build, Inc.	\$101,700.00
9. Gulf Atlantic Constructors, Inc.	\$154,050.00

**INVITATION TO BID
ORTEGA STREET SIDEWALKS**

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida will receive sealed bids for construction and installation of concrete sidewalks located on Ortega Street, Navarre, FL. Only properly licensed and insured contractors are invited to submit proposals.

All bids must be in writing and delivered by hand, overnight courier service, or U.S. Mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite J, Milton, Florida 32570, and must be received by 10:00 a.m., October 11, 2016, at which time will be publicly opened. Secondary delivery location shall be to Suite M at the above address. Only bids received by the aforesated time and date will be considered. All bids shall be sealed and clearly labeled, "**ITB 16-061 ORTEGA STREET SIDEWALK**". Please provide the original proposal, labeled "ORIGINAL", and FOUR (4) copies labeled "COPY" (5 total complete packages) along with one (1) electronic file in OCR (readable) PDF format.

A Pre-Bid conference will be held 10.00 p.m., October 3, 2016 at the intersection of Ortega Street and Laredo Street in Navarre, Florida. All interested parties are invited to attend. It is strongly recommended those interested in submitting bids attend.

Specifications may be secured by download from the Santa Rosa County Website:
www.santarosa.fl.gov (Bids).

Questions concerning this bid should be directed to Glenn Bailey at glennb@santarosa.fl.gov prior to 4:30 p.m., October 7, 2016.

Each bid shall be submitted on the bid form provided and must be accompanied by a Certified Check or bid Bond in the amount of five percent (5%) of the Base Bid as Bid Security, and copies of all required licenses. Such Bid Bond or Check is given with the understanding and agreement that it guarantees: (1) that the bidder will not withdraw his bid for a period of 60 days after the bids have been opened; and, (2) that if his bid is accepted, the Bidder will enter into the written Contract with Santa Rosa County and furnish the required Performance Bond Payment Bond Insurance Certificates, within 10 days after receipt of Notice of Award of his bid. Pursuant to Florida Statutes, Section 255.05, should the contract exceed \$100,000, the Contractor shall be required to execute and record performance and payment bonds. These bonds must state the name and principal business address of both the principal and the surety and a description of the project sufficient to identify it. In the event the bidder fails to comply with any of these conditions and requirements in whole or in part, the full amount of the bond or check shall be automatically forfeited to Santa Rosa County as damages on account of the default of the bidder. Otherwise, Certified Checks shall be returned to bidders in accordance with Procurement Procedures and bid Bonds shall be let to expire unless return is requested by the submitter.

The Board of County Commissioners reserves the right to accept or reject any and all bids in whole or in part and to waive all informalities and to award the bid that it determines to be in the best interest of Santa Rosa County. Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

**PROJECT MANUAL
FOR
ORTEGA STREET SIDEWALK PROJECT**



SANTA ROSA COUNTY FLORIDA

DISTRICT ONE	VACANT
DISTRICT TWO	ROBERT "BOB" COLE
DISTRICT THREE	W.D. "DON" SALTER
DISTRICT FOUR	ROB WILLIAMSON
DISTRICT FIVE	LANE LYNCHARD, CHAIRMAN

**September
2016**

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**INVITATION TO BID
ORTEGA STREET SIDEWALK PROJECT**

Only properly licensed contractors are invited to bid on the Ortega Street Sidewalk Project. This work includes the installation/construction of concrete sidewalks as shown in attached aerial map/plan.

The Board of County Commissioners of Santa Rosa County, Florida (Owner) will receive sealed bids from qualified licensed contractors only until 10:00 A.M. (CST), October 11, 2016; at the Santa Rosa County Procurement Department, 6495 Caroline Street Suite J, Milton, Florida 32570. Bids received after this time will be rejected and returned unopened to the bidder. Bids will be opened publicly and read aloud. All interested parties are invited to attend.

Bid documents, Scope of Work, including single line diagram/map, sketch and specifications relative thereto may be inspected at the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite J, Milton, Florida. Bid documents, Scope of Work, including single line diagram/map, sketch and specification may be secured from the Santa Rosa County Procurement website: www.santarosa.fl.gov (Bids).

A pre-bid meeting will be held on October 3, 2016 at 10:00 A.M., on site at the intersection of Ortega Street and Laredo Street Navarre, FL; attendance is strongly recommended. All interested parties are invited to attend.

Questions concerning this project should be directed, in writing, to Glenn Bailey at glennb@santarosa.fl.gov prior to October 7, 2016 at 4:30 P. M.

The project will be awarded to the lowest responsive and responsible bidder meeting all qualifications set forth in the project manual.

Each bid shall be submitted on the bid form shown and must be accompanied by a Certified Check or Bid Bond in the amount of five percent (5%) of the Base Bid, and copies of appropriate licenses. Such Bid Bond or Check is given with the understanding and agreement that it guarantees: (1) that the bidder will not withdraw his bid for a period of 60 days after the bids have been opened; and, (2) that if his bid is accepted, the Bidder will enter into the written Contract with Santa Rosa County and furnish the required Performance Bond Payment Bond Insurance Certificates, within 10 days after receipt of Notice of Award of his bid. Pursuant to Florida Statutes, Section 255.05, should the contract exceed \$100,000, the Contractor shall be required to execute and record the performance and payment bonds. The bonds must state the name and principal business address of both the principal and the surety and a description of the project sufficient to identify it. In the event the bidder fails to comply with any of these conditions and requirements in whole or in part, the full amount of the bond or check shall be automatically forfeited to Santa Rosa County as damages on account of the default of the bidder.

The Owner reserves the right to waive informalities in bids, to reject any or all bids with or without cause and to accept the bid that in its judgment is in the best interest of Santa Rosa County, Florida.

The Contract form shall be provided by the County Attorney.

Completion Time: The entire project shall be completed within ninety (90) calendar days after the Notice to Proceed.

The date of substantial completion of the work or designated portion thereof is the date certified by the Engineer when construction is sufficiently complete and approved in accordance with the Contract Documents so the Owner can occupy or utilize the work for the use which it was intended.

Liquidated damages will be established in the amount of \$500.00 per calendar day for each calendar day after completion date if the work is not substantially complete as certified by the Engineer.

Payment requests approved by the Engineer for work completed satisfactorily in accordance with the Contract Documents shall be reduced by a ten percent (10%) retainer. The ten percent (10%) retainer shall be retained by the Owner until final completion and acceptance of the work by the Engineer.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

SCOPE OF WORK

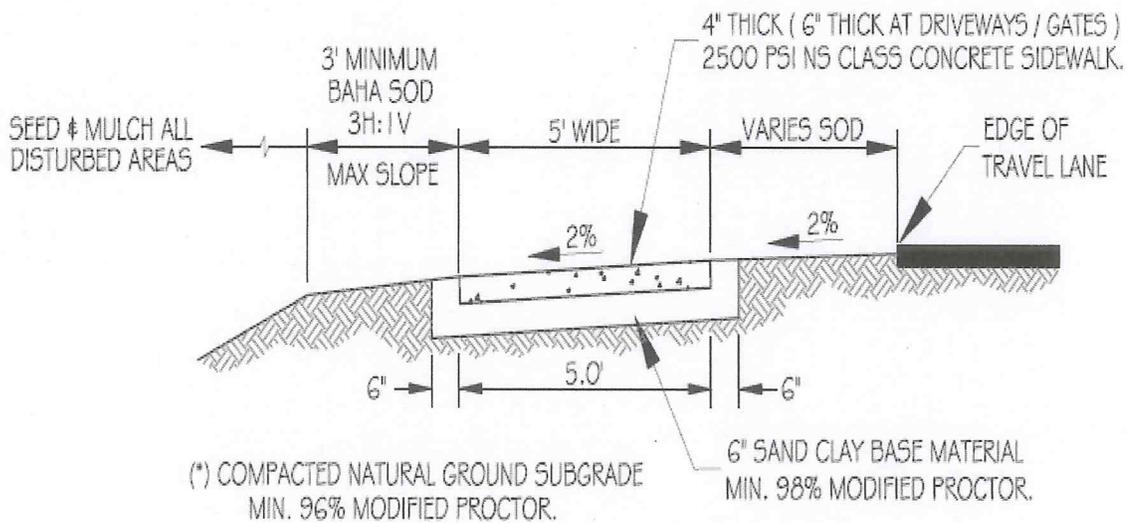
The scope of work is to construct concrete sidewalks on Ortega Street from Branston Street south to Navarre Parkway. (See attached map and cross section below). The single line diagram/map below indicates general sidewalk location. Exact sidewalk alignment shall be coordinated with county Public Works Department prior to construction. The sidewalk shall be constructed to match the existing grade. The sidewalk will have a transverse slope either toward or away from the road to maintain existing drainage patterns. Minor cut and fill will be required during construction to provide a smooth transition of the sidewalk and maintain existing drainage patterns.

Work shall include the following:

- 1) Prepare site for concrete sidewalk. Scarify soil, remove top soil/organics/vegetation and compact native soil. Remove unsuitable soils, replace with granular fill, and compact. Santa Rosa County shall provide and deliver suitable fill as required. Fill material will be stock piled within the project area. Fill material shall be placed and compacted by contractor.
- 2) Form, place and finish two (2) sections of new concrete sidewalks as shown in attached site plan. Section A sidewalk from Branston Street (just south of Branston at the end of existing sidewalk) to Olivera Street shall be 4" thick, 5' wide and approximately 1075 LF. Section B sidewalk from Olivera Street to Navarre Parkway shall be 4" thick, 5' wide and approximately 1313 LF. The project is divided into the two sidewalk sections A and B for the purpose of scheduling and possible phasing depending on funds availability. Please provide a quote for each section of sidewalk as well as a total (Base Bid) using the bid table below.
- 3) Sidewalk finish shall match existing adjacent sidewalks on Ortega Street.
- 4) Sidewalks shall have a minimum strength of 2500 pounds per square inch (PSI) and be reinforced with woven wire fabric or fiber reinforced concrete.
- 5) Sidewalks shall be constructed with a maximum of ¼ inch in 12 inches slope.
- 6) Sidewalks shall conform to ADA requirements.
- 7) Sidewalks shall have ADA ramps with detectible warnings at all street intersections.
- 8) One-half (1/2) inch expansion joints shall be at thirty (30) foot intervals or less, with control joints at ten (10) foot intervals.
- 9) Contractor shall be responsible for any incidental work associated with sidewalk construction such as utility valve box adjustments, irrigation repairs/relocates etc.
- 10) Contractor shall remove and haul any excess soil and vegetation removed from site.
- 11) Clean and restore site. Restoration shall include sodding any areas disturbed during construction. Dispose of all construction debris, trash and unused materials.

**Ortega St
Sidewalk Project**





NOTE: REFER TO PLAN SHEETS FOR ADDITIONAL LIMITS OF SODDING AND/OR SEED AND MULCH
TESTING FREQUENCY: ONE (1) DENSITY TEST EACH FOR SUBGRADE AND BASE EVERY 200 LF

5 FOOT WIDE SIDEWALK DETAIL

N.T.S.

1.00 INSTRUCTIONS TO BIDDERS:

A Bid form is included in these specifications. Bid documents shall be sealed and clearly labeled with the words "ITB #16-061 Ortega Street Sidewalk Project", name of bidder and date and time of opening so as to guard against premature opening of any bid. The Owner may consider as informal any bid on which there is an alteration of or departure from the Bid Form hereto attached. The Bid shall be based upon the completion of the work according to the drawings and specifications, together with all addenda thereto.

Evidence of all appropriate required licenses, current Business Tax Receipt, notarized Sworn Statement, and Certificate of Competency shall be attached to the Bid Documents.

2.00 INTERPRETATION:

No oral interpretation will be made to any Bidder as to the meaning of the drawings or specifications. Every interpretation made to a Bidder will be in the form of an Addendum to the specifications. Addenda will be furnished to each Bidder, but it shall be the Bidder's responsibility to make inquiry as to Addenda issued. All such addenda shall become part of the contract and all Bidders shall be bound by such Addenda whether or not received by the Bidders.

3.00 FAMILIARITY WITH LAWS:

It is the Bidder's responsibility to be familiar with all Federal, State, and local laws, ordinances, rules, and regulations that in any manner, affect the work. Ignorance thereof the part of the Bidder will in no way relieve him from responsibility.

4.00 EXAMINATION OF DOCUMENTS AND SITE:

Before submitting his proposal, Bidder shall visit the site of the proposed work and familiarize himself with the nature and extent of the work and any local conditions that may in any manner affect the work to be done and the equipment, materials, and labor required.

He shall also examine the drawings, specifications, and other Contract Documents to inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract.

5.00 RIGHT TO REJECT PROPOSAL:

The Owner reserves the right to waive informalities in bids to reject any or all bids with or without cause and accept the bid that in its judgment is in the best interest of the County.

6.00 TIME OF COMPLETION:

The entire project shall be completed within ninety (90) calendar days from the Notice To Proceed date.

7.00 FORM OF AGREEMENT:

The Contract form shall be provided by the County Attorney.

8.00 BID GUARANTEE:

Each bid shall be submitted on the bid form provided and must be accompanied by a Certified Check or bid Bond

in the amount of five percent (5%) of the Base Bid, and copies of all required licenses. Such Bid Bond or Check is given with the understanding and agreement that it guarantees: (1) that the bidder will not withdraw his bid for a period of 60 days after the bids have been opened; and, (2) that if his bid is accepted, the Bidder will enter into the written Contract with Santa Rosa County and furnish the required Performance Bond Payment Bond Insurance Certificates, within 10 days after receipt of Notice of Award of his bid. Pursuant to Florida Statutes, Section 255.05, should the contract exceed \$100,000, the Contractor shall be required to execute and record performance and payment bonds. These bonds must state the name and principal business address of both the principal and the surety and a description of the project sufficient to identify it. In the event the bidder fails to comply with any of these conditions and requirements in whole or in part, the full amount of the bond or check shall be automatically forfeited to Santa Rosa County as damages on account of the default of the bidder.

BID FORM

ORTEGA STREET SIDEWALK PROJECT

(To be copied by the Bidder on his own letterhead)

TO: Santa Rosa County Procurement Department
6495 Caroline Street, Suite J
Milton, Florida 32570

REFERENCE: **ITB # 16-061 ORTEGA STREET SIDEWALK PROJECT**

BASE BID PRICE: _____ DATE: _____

Dear Sir:

I have received the Bid Documents consisting of the Project Manual entitled **ORTEGA STREET SIDEWALK PROJECT** prepared by Santa Rosa County Public Works Department, 6075 Old Bagdad Highway, Milton, Florida 32583.

I have also received Addenda Numbers _____ and have included their provisions in my Bid. I have examined both the Bid Documents and the site.

In submitting the Bid, I agree:

- 1. To hold my bid in full force and effect for a period of sixty (60) calendar days after the time of opening of this Bid.*
- 2. To accept the provisions of the Instructions to Bidders regarding disposition of Bid Guarantee.*
- 3. To enter into and execute a Contract within 10 (ten) calendar days after said Contract is delivered to me, if awarded on the basis of this Bid.*
 - 4. To accomplish the work in accordance with the Contract Documents.*
 - 5. To commence work under this Contract on or before a date to be specified in written "Notice of Proceed" by the County Attorney and to complete project within ninety (90) Calendar days thereafter.*
- 6. To pay as liquidated damages, the sum of \$500.00 for each consecutive calendar day after completion date, as called for in the Contract Agreement as modified.*
- 7. Provide Santa Rosa County with performance bonds and adhere to Supplementary Conditions.*

Bid Tabulation		
Ortega Street Sidewalks	Location	Bid (\$)
Section A - Sidewalks	Branston to Olivera Street	
Section B – Sidewalks	Olivera Street to Navarre Parkway	
Base Bid (Sections A & B)	Branston to Navarre Parkway	

I will construct this project for the lump sum price of:

BASE BID _____ (\$ _____)

FIRM: _____

BY (print): _____

SIGNATURE: _____

TITLE: _____

DATE: _____

MAILING ADDRESS _____

PHONE (____) _____ FAX (____) _____

EMAIL _____

NOTE: Please return this bid form to the above address. NO OTHER BID FORM WILL BE ACCEPTED

END OF SECTION