

Regular Meeting
November 12, 2015
Tiger Point Community Center
Gulf Breeze, Florida

The Board of County Commissioners of Santa Rosa County, Florida, met in Regular Session on the above date with the following members present: Chairman Don Salter, Jaye Williamson, Rob Williamson, Lane Lynchard and Robert "Bob" Cole. Also present were the Public Services Director (Tony Gomillion), Public Works Director (Steven Furman), Clerk of Court (Donald C. Spencer), Administrative Assistant/Office Manager (Emily Spencer), County Administrator (Hunter Walker), County Attorney (Roy Andrews), Assistant County Engineer (Michael Schmidt), and Budget Director (Jayne Bell). Salter called the meeting to order at 9:00 a.m. The meeting was opened in prayer by Pastor Scott Veroneau, Soundside Campus - Gulf Breeze United Methodist Church. Those present joined in the pledge of allegiance to the flag.

First on the agenda, Salter moved approval without objection of the minutes of the September 24, 2015 and October 8, 2015 Regular Meetings and the September 24, 2015, October 22, 2015 and November 4, 2015 Special Meetings.

Next, Salter moved approval without objection of the agenda as amended.

Next on the agenda, Stan Nichols (Tax Collector) presented the Board with a check of unspent revenue totaling \$361,000.00.

Next, Cole moved approval without objection of a proclamation proclaiming November 12-19, 2015 as Okinawa Culture Week (Attachment in file).

Margie Baldwin (Florida Okinawa Kenjinkai, President) accepted the proclamation and thanked the Board for their service to the community. She said the Okinawa Kenjinkai event will be held at the Santa Rosa County Auditorium this Saturday, November 14, 2015 at 2:00 p.m.

Next, Jonathan Lord (Deputy Director, Florida Division of Emergency Management) said Santa Rosa County is the ninth county and the first county in the Panhandle, to achieve the Division of Emergency Management Accreditation. Lord congratulated Santa Rosa County Emergency Management under the direction of Brad Baker, the Board of County Commission, and the entire community.

Brad Baker (Santa Rosa County Emergency Management, Director) thanked the Board for supporting the Emergency Management Division. He said he would like to also thank the staff of Emergency Management Department, the Emergency Communications/911 Division, the Fire and Rescue, Lifeguard Ambulance and all of the partners in the county for the community approach. He said this accreditation is a team effort.

The Board presented Baker with a plaque in recognition of the Emergency Management Accreditation.

Walker said in recognition of this accreditation, the county's annual Emergency Management grant from the state will be increased by \$10,000.00.

Next there was a public hearing concerning a Proposed Ordinance establishing special events permitting process.

Salter moved approval without objection of the ordinance.

ORDINANCE NO. 2015-28 RECORDED IN ORD. BOOK. NO. 14 AT PAGES 195-199
AND RECORDED IN OR BK 3476 AT PAGES 441-445.

Economic Development Committee – Lynchard & J. Williamson

1. Recommend FY2015-2016 Defense Infrastructure Grant Agreement with Florida Department of Economic Opportunity in the amount of \$300,000.00 for on-going base buffering initiative proximate to NAS Whiting Field. Lynchard moved approval without objection.
2. Recommend bid in the amount of \$525.06 per month from Power Secure, Inc. for lease of 18 acres in the Santa Rosa Industrial Park for expansion of utility training program. Lynchard moved approval without objection.
3. Recommend reservation of Navarre Beach Marine Park for 2016 Country on the Sound event November 2-7, 2016. Lynchard moved approval without objection.
4. Recommend scheduling Navarre Beach Sand Sculpting event at currently budgeted amount of \$55,000.00 the third weekend in April, 2016. Lynchard moved approval without objection.
5. Recommend following regarding proposed Tough Mudder event scheduled for April 9-10, 2016:
 - Allocation of \$80,000.00 in Local Event/Marketing for marketing
 - Submission of application to Florida Sports Foundation Grant \$30,000.00 for marketing support requiring match of \$30,000.00.

Scott Kemp said this event was a great success last year. He said his only concern is the county giving money to Tough Mudder when this event will be making a lot of money.

Salter said this money comes from the bed tax collections, not the general revenue.

Lynchard said these are Tourist Development Council (TDC) funds and cannot be spent for any type of general county revenue. He said this event will be a two day event this year and will be a huge deal for the county's shoulder season.

Cole said there are other communities that will compete for this event.

Lynchard moved approval without objection.

Administrative Committee – Salter & Lynchard

1. Discussion of Pine Street location of judicial facility in downtown Milton.

J. Williamson said he does not feel comfortable with voting on this today. He said if the option of the Board is not to move this item unto next month's agenda, then he will be voting no on the Pine Street site. J. Williamson said he would like to see this item moved to the Board's December meeting.

Cole said he does not feel that Pine Street is the proper place to build the judicial facility and he thinks this location should be removed from consideration. He gave a power point presentation regarding the effects of train derailments.

Salter said the Board received an email from the Santa Rosa County Planning Department regarding what should not be placed in a flood plain. He read the email aloud. Salter asked Walker if the Board would be violating the flood mitigation plan if it chose to build in a flood plain. Walker said the Flood Mitigation Plan is not a building code but feels it is something the Board should take into consideration.

Andrews said the plan is not an absolute legal prohibition, but something to be considered. Salter said it is his understanding that both of the potential downtown sites are in the flood plain. Andrews said he thinks that most of the area of the original courthouse site is out of the flood plain. He said the plan would allow for mitigation if the Board chose to utilize either of the sites.

Cole discussed a 30 acre site near Sanders Street that is owned by the City of Milton. He said he challenges the City of Milton to give 15 acres to the county for the courthouse. Cole said he challenges City of Milton to contact the county's Planning Department to see if a courthouse will be suitable here. He discussed another piece of property, in the city limits, on Dogwood Drive. Cole said he will not support either of the downtown locations.

Cole moved approval to remove the Pine Street location from consideration. Salter relinquished Chairmanship to Vice-Chairman Lynchard and seconded the motion. R. Williamson objected.

Kevin Hobbs said he feels downtown Milton is a poor location for the courthouse. He said the courthouse needs to be in a place where there is room for growth.

Henrietta Lawlor said neither downtown site is a good site for this multi-million dollar project. She said the Board should vote no on the downtown sites.

Ed Carson said he feels the Board should consider issuing an RFP (Request for Proposals), put together a concise document and stick to it.

Ray Slingerland said there is a county owned site off Old Bagdad Highway and asked why this site has not been considered. He said he can support a 1 cent sales tax but not if it is for the downtown site.

Yvonne Harper said she understands why the City of Milton wants to keep the courthouse in Milton, but this is a county courthouse. She said she does not understand why the Board keeps deferring to the City of Milton.

J. Williamson asked Andrews if there is a Florida Statute that state the courthouse has to be built in the county seat. Andrews said yes. He said there is also a statute that states the county seat can be expanded up to 15 miles with the vote of the Board of Commissioners.

Cole said if the City of Milton wants the courthouse in the city limits, then they should be willing to give the county property.

There was further discussion regarding the location of a new courthouse.

Brian Watkins (City of Milton, Manager) said the City Council has voted that they would like to see the courthouse remain in the downtown area. He said R. Williamson spoke to the City Council and they agreed with his proposal. He said if there are other proposed sites in the downtown area, then the City of Milton will be happy to look at those also.

Lynchard said if new judicial facility is built behind the current courthouse, then the Pine Street land could be used for ancillary needs, including parking and a retention pond. He said he does not feel the Board needs to throw out the Pine Street property because this could solve a lot of the problems that the downtown site has been presented with.

R. Williamson further discussed his recommendation regarding the Pine Street location. He said he was prepared today to make a motion to choose the downtown Milton site and select between the Pine Street site and the location behind the existing courthouse and then use the information do a true site development cost comparison to decide which of these sites the most fiscally responsible site. R. Williamson asked Cole to rescind his motion or for the other commissioners, that have shared interest, to vote against this motion.

After further discussion, Cole withdrew his motion and Salter withdrew the second.

Lynchard moved approval without objection that any further discussion of the Pine Street location be table until the Board's December meeting.

Lynchard said there is no action taken on this item.

2. Recommend County Attorney develop employment agreement with Tony Gomillion for County Administrator position. Salter moved approval without objection.

Andrews said he intends to meet with DeVann Cook regarding the salary survey and then will like to get a sense of the Commissioners intentions. He said staff will bring the contract back for Board approval, at the December meeting.

3. Recommend letter of support/approval of proposed Remote Area Medical clinic at location to be determined November 12-13, 2016. Salter moved approval without objection.
 4. Recommend renewal of contract with Johnson & Blanton, LLC for provision of advocacy and lobbying services at current rate through December 31, 2016. Salter moved approval without objection.
 5. Recommend purchase of additional playground equipment for the Santa Rosa Sportsplex from J.A. Dawson & Company in the amount of \$19,940.58 based on comparison shopping, from Districts I and III recreation funds. Salter moved approval without objection.
 6. Recommend purchase of playground equipment for the Holley Ball Park from J. A. Dawson & Company in the amount of \$44,380.00 based on comparison shopping from District IV recreation funds. Salter moved approval without objection.
 7. Recommend approval to contract with Leathers and Associates as sole source provider of special needs all-inclusive playground addition to Benny Russell Park at cost not to exceed \$213,500.00 from District I (70%) and District III (30%) recreation funding. Salter moved approval without objection.
- 7B. Discussion of the November 21, 2015 Fun Run event.

J. Williamson said the Fun Run will start at Pace Community Church and will end at Benny Russell Park. He said the Fun Run organizers want to place a “bounce house” at Benny Russell Park for the event. There was further discussion regarding liability insurance. Andrews said if the event organizers furnish liability coverage, then with Board approval a “bounce house” can be used at the Benny Russell Park for the event.

J. Williamson said the event organizers would also like for parking for the Benny Russell Park on Saturday between 8 a.m. – 12:00 p.m. will be located at Pace Community Church. There was further discussion regarding signage for the event.

J. Williamson moved approval to allow a “bounce house” from 8:00 a.m. – 12:00 p.m. Saturday, November 21, 2015 at the Benny Russell Park as long as the correct insurance is provided and that parking for the park usage be moved to Pace Community Church until 12:00 p.m.

8. Recommend bid in the amount of \$292,164.00 from Piney Grove Nursery and Landscaping, Inc. for US 98 Landscaping and Irrigation project in Navarre as low bidder meeting specifications. Salter moved approval without objection.
9. Recommend revised proposed amendments to Human Resources Policies as recommended by Human Resources Director. Salter moved approval without objection.
10. Recommend Accommodation Request Form for persons with disabilities as recommended by Human Resources Director. Salter moved approval without objection.
11. Recommend scheduling public hearing on amendment to Ordinance 2015-19 establishing the Local Option Gas Tax as required by Florida Department of Revenue. Salter moved approval without objection.

Andrews said the public hearing will be schedule during the Board’s December meeting.

12. Recommend corrective Navarre Beach lease agreement with Horace Larker initially entered into on October 9, 1968. Salter moved approval without objection.
13. Recommend Resolution (No. 2015-55) authorizing quit claim deed to Florida Department of Transportation for county easement adjacent to US 98. Salter moved approval without objection.
14. Recommend scheduling joint workshop with School Board and School Superintendent beginning at 12:00 p.m. Thursday, January 21, 2016 at Russell Center regarding growth management. Salter moved approval without objection.

15. Recommend declaration as surplus property items from Environmental/Landfill Department as recommended by the Clerk of Courts. Salter moved approval without objection.
16. Recommend cancellation of the November 23, 2015 and December 21, 2015 Committee-of-the-Whole meetings and November 26, 2015 and December 24, 2015 regular meetings due to observance of Thanksgiving and Christmas holidays. Salter moved approval without objection
17. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Special Local Mitigation Strategy	November 19	1:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Special Zoning Board Meeting	November 19	6:00 p.m.
Commission Committee	November 23	Cancelled
Bagdad Architectural Advisory Board	November 25	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	November 25	Cancelled
Commission Regular	November 26	Cancelled
Tourist Development North End Committee	November 30	8:30 a.m.
Economic Development Office, 6491 Caroline St., Suite 4, Milton		

Salter moved approval without objection.

Engineer’s Report

1. Recommend staff negotiate contracts for engineering design services for the following HMGP drainage improvement projects:
 1. Patterson/Pace Lane – Atkins of North America, Inc.
 2. Maranatha Way – Baskerville Donovan Engineers, Inc.
 3. Ranchettes Subdivision – American Consulting Engineers.

Salter moved approval without objection.

2. Recommend proposal from J. W. Dunnwright in the amount of \$21,639.50 for repair/replacement of windows and doors at scale house at Central Landfill. Salter moved approval without objection.
3. Recommend Task Order in the amount of \$53,226.00 with SCS Engineers for design and engineering services required for intermediate permit modification for the Central Landfill Class I and Class III areas. Salter moved approval without objection.
4. Recommend proposal from Southwestern Sales Company in the amount of \$41,026.38 for tarp deployment machine for Central Landfill. Salter moved approval without objection.
5. Recommend proposal from Southwind Builders, Inc. in the amount of \$11,425.00 to fill concrete pits at recycling building at Central Landfill. Salter moved approval without objection.
6. Recommend amended Florida Department of Agriculture and Consumer Services budget for annual mosquito control program. Salter moved approval without objection.
7. Recommend Water Supply Agreement with Fairpoint Regional Utility System, Inc. for Navarre Beach Utility System. Salter moved approval without objection.
8. Recommend Final Plat for Heritage Estates, a 53 lot subdivision, located in District 1 contingent on mylar and bond. Salter moved approval as amended without objection.

Andrews said the recording of the plat will be contingent upon the mylar being amended or reflecting that there is a dedication of subordination by lean holders and mortgagees consistent with an updated title opinion. He said the title opinion that was submitted was several months old and after review, it was determined there were additional lean holders and mortgage holders that needed to be a part of the dedication. Andrews said there is also a consideration that not all of the improvements are approved to the county’s specifications and that either those improvements be put in place prior to the recordation of the plat, or that a bond for those would be furnished.

J. Williamson asked Andrews if there is a specific timeframe for the completion of what is required. Andrews said the developers are trying to get this recorded prior to the Board’s December meeting.

9. Recommend Paved Road and Drainage Maintenance for Soundside Landing Court located in District 5, including 158 LF of Soundside Landing Court. Salter moved approval without objection.

John Hattaway said he is asking for the Board to give consideration to anyone in the future that may be interested in developing or improving a road already existing in a county owned right-of-way. He said the right-of-way that he installed has been owned by the county since the 1950's. Hattaway said the level that he had to bring the road to in order for the county to accept it, far exceeds what the county does when they develop a road in an existing county right-of-way. He said his proposal to the Board is to allow an individual who wants to develop a road in an area to be able to build it to the standards that already exist in that area.

Lynchard said he feels this needs to be looked into. He asked Hattaway if he has quantified how much more it cost him to build to that particular standard, versus if it had been built to the baseline that the county uses. Hattaway said he spent approximately \$50,000.00 and could have probably done it for \$25,000.00-\$30,000.00.

Lynchard said he would like the Engineering Department to review these requirements and see what can be done to encourage people, to pave roads themselves without having to go through the MSBU process.

Public Services Committee – J. Williamson & Lynchard

1. Recommend Equipment Lease Agreement with Tri-County Community Council, Inc. for twelve (12) vans used in the door-to-door transportation disadvantaged program. J. Williamson moved approval without objection.

Public Works Committee – Cole & R. Williamson

1. Recommend granting easement to Gulf Power Company for county property located between Fenwick Street and OLF Holley Field. Cole moved approval without objection. Salter abstained.
2. Recommend purchase of one, flex-wing rotary cutter from Beard Equipment Co., for \$17,742.34, based on comparison shopping using the National Purchasing Partners (NPP) contract pricing. Cole moved approval without objection.
3. Recommend purchase of five (5) model 6105 tractors from Smith Tractor Co., for \$8,500.00 each, for a total of \$42,500.00 including trade-in of the five (5) two year old model 6115 tractors, in accordance with the agreement approved at January 9, 2014 meeting. Cole moved approval without objection.
4. Recommend purchase of two (2) Z TRAC 997 diesel mowers for the Parks Department from Smith Tractor Co, Inc. at cost of \$32,401.52, based on comparison shopping, with funding from the County Capital Fund. Cole moved approval without objection.
5. Recommend purchasing trees for the Navarre Sports Complex and Navarre Soccer Complex at an approximate cost of \$2,875.00, with funding from the Tree Mitigation Fund. Cole moved approval without objection.

Budget & Financial Management Committee – R. Williamson & Cole

1. Recommend Budget Amendment 2016 – 037 in the amount of \$27,836.00 carrying forward funds for construction of overhang to EDO building as approved at the June 11, 2015 meeting. R. Williamson moved approval without objection.
2. Recommend Budget Amendment 2016 – 038 in the amount of \$3,000.00 carrying forward unspent funds for Fidelis Park improvements and return to District Three recreation funds. R. Williamson moved approval without objection.
3. Recommend Budget Amendment 2016 – 039 in the amount of \$6,145.00 carrying forward unspent funds placing ADA compliant ground cover in county parks. R. Williamson moved approval without objection.
4. Recommend Budget Amendment 2016 – 040 in the amount of \$2,400.00 carrying forward unspent funds for the Navarre Sports Complex ADA repairs/upgrades and return to District Four recreation fund. R. Williamson moved approval without objection.

5. Recommend Budget Amendment 2016 – 041 in the amount of \$21,596.00 carrying forward funds to complete purchase Dodge Caravan for library system. R. Williamson moved approval without objection.
6. Recommend Budget Amendment 2016 – 042 in the amount of \$717,297.00 carrying forward Electric Franchise Fee balance to R&B Drainage Reserves. R. Williamson moved approval without objection.
7. Recommend Budget Amendment 2016 – 043 in the amount of \$2,875.00 from Tree Mitigation Reserves to purchase trees for the Navarre Sports Complex and Navarre Soccer Complex. R. Williamson moved approval without objection.
8. Recommend Budget Amendment 2016 – 044 in the amount of \$1,578,405.00 to carry forward Impact Fee Fund balance and distribute \$172,101.00 for multi-purpose paths; \$352,966.00 Area One; \$80,237.00 Area Two; \$969,503.00 Area Three; and \$3,599.00 into Impact Fee administrative reserves. R. Williamson moved approval without objection.
9. Recommend Budget Amendment 2016 – 045 in the amount of \$358,048.00 carrying forward balance of \$192,528.00 and recognize FY2016 HUD HOME Program funding of \$165,520.00. R. Williamson moved approval without objection.
10. Recommend Budget Amendment 2016 – 046 in the amount of \$593.00 for emergency repair program expenditures for “emergency sewer repair” due to homeowner’s withdrawal of application. R. Williamson moved approval without objection.
11. Recommend Budget Amendment 2016 – 047 in the amount of \$45,000.00 to move funds from Regular Salaries to Other Contractual Services for Landrum Staffing employee. R. Williamson moved approval without objection.
12. Recommend Budget Amendment 2016 – 048 in the amount of \$414,981.00 carrying forward funds for completion of multi-purpose path along East Bay Blvd. R. Williamson moved approval without objection.
13. Recommend Budget Amendment 2016 – 049 in the amount of \$277,261.00 carrying forward funds to complete prior year’s paving projects: District I, \$5,748.00; District II, \$175,829.00; District III, \$40,138.00; District IV, \$31,322.00; District V, \$24,224.00. R. Williamson moved approval without objection.
14. Recommend Budget Amendment 2016 – 050 in the amount of \$216,191.00 carrying forward Boating Improvement funds. R. Williamson moved approval without objection.
15. Recommend Budget Amendment 2016 – 051 in the amount of \$556,000.00 carrying forward a portion of the sheriff’s FY15 excess fees and allocates for expenditure: \$256,000.00 donation from Aramark to construct a warehouse and \$300,000.00 to fund the initial year’s operation of the work release program. R. Williamson moved approval without objection.
16. Recommend Budget Amendment 2016 – 052 in the amount of \$1,900.00 carrying forward funds from General Fund for television monitor at Tiger Point Community Center. R. Williamson moved approval without objection.
17. Recommend Budget Amendment 2016 – 053 in the amount of \$74,270.00 to carry forward remaining TDC funds to complete the Bagdad sidewalk project. R. Williamson moved approval without objection.
18. Recommend Budget Amendment 2016 – 054 in the amount of \$115,000.00 recognizing FEMA HMGP grant revenue and required match for Phase I design of stormwater and drainage improvements for Maranatha Way. R. Williamson moved approval without objection.
19. Recommend Budget Amendment 2016 – 055 in the amount of \$30,235.00 from District III for repair of the Military Heritage Trail and Tree Mitigation Reserves to plant park grade trees as approved October 22, 2015. R. Williamson moved approval without objection.
20. Recommend Budget Amendment 2016 – 056 in the amount of \$845,447.00 carrying period 13 excess revenues in Electric Franchise Fee reserves and distribute 10% (\$84,547.00) to Economic Development Reserves and balance (\$760,900.00) equally divided among five recreation districts. R. Williamson moved approval without objection.

21. Recommend Budget Amendment 2016 – 057 in the amount of \$48,000.00 for playground equipment and pavilion for Holley Ball Park from District Four recreation funds. R. Williamson moved approval without objection.
22. Recommend Budget Amendment 2016 – 058 in the amount of \$23,618.00 for additional playground equipment at Pace Community Center from District I and District III recreation funds equally. R. Williamson moved approval without objection.
23. Recommend Budget Amendment 2016 – 059 in the amount of \$213,500.00 for all design and construction of all-inclusive special needs playground at Benny Russell Park from District I recreation fund (\$149,450.00) and District III recreation funds (\$64,050.00). R. Williamson moved approval without objection.
24. Recommend Budget Amendment 2016 - 060 in the amount of \$120,864.00 recognizing additional \$40,000.00 from FDOT beautification grant and \$80,864.00 from TDC reserves for US98 beautification/landscaping project. R. Williamson moved approval without objection.
25. Recommend County Expenditures / Check Register. R. Williamson moved approval without objection.

Public Forum

Don Richards (United Peninsula Association, president) discussed a conditional use permit that was granted three years ago to the City of Gulf Breeze. He said earlier this week three members of UPA met to revise the conditional use requirements because the City of Gulf Breeze cannot meet the original requirements. Richards said the mayor has requested to negotiate directly with the county. He said he hopes the Board will continue to support UPA.

Other Business

Salter said at this time the Board will begin the 2016 Board Reorganization Meeting.

Nominations for Chairman

R. Williamson nominated Lynchard for Chairman. Cole seconded and the motion passed unanimously.

Nomination for Vice-Chairman

Cole nominated J. Williamson as Vice-Chairman. Salter seconded and the motion passed unanimously.

Adjournment

There being no further business to come before the Board at this time the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: Don Salter, Chairman

Attest: Donald C. Spencer, Clerk of Court