



FEB 16 2016

February 11, 2016

**Scott Ginnett**  
Board Chairman

Tony Gomillion, County Administrator

**Susan Nelms**  
Executive Director

Santa Rosa County Board of Commissioners  
6495 Caroline Street  
Milton, FL 32570-4592

Dear Mr. Gomillion:

The Workforce Innovation and Opportunity Act (WIOA), Public Law 113-128, allows for a 19 member Board of Directors, with 10 (5 Santa Rosa County/5 Escambia County) of those members from the private sector.

Russell B. Branch currently serves as the disabled representative on the Board, but has informed me that he will be taking a new position with Escambia County Destination Management Organization (Escambia DMO) as Executive Director. This creates a vacancy for the disabled representative on the board.

Katrina Simpkins, Vocational Assessment and Training Services Manager for Global Connections to Employment/Lakeview Center, Inc., has been nominated by Lakeview Center to serve as the CBO representative for the disabled, on the CareerSource Escarosa (Escarosa) Board of Directors. (See attached profile sheet).

Escarosa therefore requests your assistance in reviewing and appointing Ms. Simpkins to serve as the disabled representative on the CareerSource Escarosa Board of Directors.

Please let me know if you need additional information or if I can be of further assistance in this process. Thanks for your help with the required appointment.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Nelms".

Susan Nelms  
Executive Director

SN/js

Attachment

**WORKFORCE ESCAROSA, INC. dba CAREERSOURCE ESCAROSA  
BOARD MEMBERSHIP PROFILE - PRIVATE SECTOR**

TYPE OF BUSINESS (Check all that apply): <input type="checkbox"/> Small Business (less than 500 employees) <input type="checkbox"/> Minority Owned
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**Name:** Katrina Simpkins      **Title:** Vocational Assessment & Training Services Manager  
**Business Name:** Global Connections to Employment/Lakeview Center, Inc.  
**Address:** 2001 North "E" Street      **Phone No.:** 850-429-6958  
Pensacola, FL 32501      **FAX No.:** 850-595-1340  
**E-Mail Address:** Katrina.simpkins@gce.org  
**Cell Phone No.:** 850-525-4281

**Home Address:** 1926 Waxwing Drive  
Cantonment, FL 32533

**MEMBERSHIP DEMOGRAPHICS (for reporting purposes)**

<b>GENDER:</b>	<b>RACE:</b>	<b>VETERAN:</b>	<b>AGE:</b>	<b>DISABLED:</b>
<input type="checkbox"/> Male	<input checked="" type="checkbox"/> Black	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> < 55	<input type="checkbox"/> Yes
<input checked="" type="checkbox"/> Female	<input type="checkbox"/> White	<input checked="" type="checkbox"/> No	<input type="checkbox"/> 55 OR >	<input checked="" type="checkbox"/> No
	<input type="checkbox"/> Asian			
	<input type="checkbox"/> Hispanic			
	<input type="checkbox"/> Ameri. Indian			
	<input type="checkbox"/> Other			

Community Organization Memberships  
None

Board Memberships  
None

*Briefly state why you would like to become involved in the Workforce Escarosa, Inc. Board.*  
I would like to become a member of the Workforce Escarosa Board to serve as an advocate for individuals with disabilities in our local community. I can also be utilized as a resource that is knowledgeable about workforce trends, labor market statistics, etc. as it related to this population.

Does your company currently provide any service or products to Workforce Escarosa, Inc.?  
 Yes  No

Please attach a copy of your resume' to this form