

Regular Meeting
March 10, 2016
Milton, Florida

The Board of County Commissioners of Santa Rosa County, Florida, met in Regular Session on the above date with the following members present: Chairman Lane Lynchard, Don Salter, Jaye Williamson, Rob Williamson and Robert "Bob" Cole. Also present were the Public Works Director (Steven Furman), Clerk of Court (Donald C. Spencer), Administrative Assistant/Office Manager (Emily Spencer), County Administrator (Tony Gomillion), County Attorney (Roy Andrews), County Engineer (Roger Blaylock), and Budget Director (Jayne Bell). Lynchard called the meeting to order at 9:00 a.m. The meeting was opened in prayer by Pastor Clain Roberts, Worship Pastor at Immanuel Baptist Church. Those present joined in the pledge of allegiance to the flag.

First on the agenda, Lynchard moved approval without objection of the minutes of the February 25, 2016 Regular and Special Meetings.

Next, Lynchard moved approval without objection of the agenda.

Next, R. Williamson discussed a schedule of events taking place in Navarre on March 10-11, 2016, with regard to the Black Hawk Memorial.

Next on the agenda, there was a public hearing of an Ordinance establishing the Navarre Beach Renourishment MSBU (Municipal Service Benefit Unit).

Andrews said the proposed ordinance establishes the MSBU and provides that the Board will establish and interim rate resolution. He said the ordinance provides that the actual assessment is not final until the final public hearing in August.

R. Williamson said the county has money coming in from FEMA, the state, and from the 1% set aside from bed tax collections. He said what is remaining, is the local share. He said as currently proposed, this leaves the county with an approximate \$9+ million balance of the local share which will leave a \$4.991 million split from MSBU and the county's general fund reserves. He said the county currently has in the budget, awaiting the governor's approval, an additional \$5.7 million to go with the \$2.75 that was received last year. He said with those funds added in, this would reduce the overall costs of the MSBU to approximately \$1.9 million for the MSBU and \$1.9 million from the county's general fund reserves. He said the anticipated \$5.7 million coming from the state, would decrease the percentage share of the overall project from leaseholders to approximately 12%.

J. Williamson asked if the funds from FEMA, FDEP and the state are in-hand funds or reimbursements. Gomillion said reimbursements.

Cole asked if the county will be comfortable taking funds out of reserves, until the funds are reimbursed, to curtail interest.

Lynchard said the county's cost of borrowing is very low, especially on a short-term basis. He said rather than depleting reserves, as the county moves into hurricane season, he thinks it would be prudent to have staff work with Gomillion to come up with an amount the county would want to secure on a short-term basis, until such time as the county gets the reimbursements from FEMA and the state, then the county can pay those off and then the Board can make a policy decision on the local share.

Gomillion said staff can bring the Board back more information regarding a cost to borrow, to fund the project and the county can pay back to that as the county receives the reimbursements.

J. Williamson asked Bell if the \$2.8 million tourist development funds are future collections. Bell said yes.

Gary Buroker spoke on behalf of the Navarre Beach Leaseholders. He said the Navarre Beach Leaseholders are asking the Board to consider using the \$8 million in lease fees, towards beach renourishment, before assessing a MSBU.

Pam Wingate discussed the history of land lease fees on Navarre Beach. She said she has reviewed the Holi Corp land lease and it is written basically to give a land lease credit if their ad valorem taxes are paid. She asked if the county is going to update the Holi Corp lease to read like Summerwinds with a flat \$250.00 fee per unit once the hotel is completed. Lynchard said Andrews will review the Holi Corp lease to see if there are any inconsistencies.

Jeff Hymel said a lease fee on top of ad valorem is essentially double taxation. He said he feels basing a MSBU on a total assessed value, rather than a per parcel value, seems more fair.

There was further discussion regarding a MSBU for Navarre Beach Renourishment.

Lynchard moved approval without objection of ordinance.

ORDINANCE NO. 2016-06 RECORDED IN ORD. BOOK NO. 14 AT PAGES 219-256
AND RECORDED IN OR BK 3502 AT PAGES 1458-1495.

Next there was a public hearing regarding the approval of the tentative assessment rate resolution (No. 2016-08) for Navarre Beach Renourishment.

Lynchard moved approval without objection.

Next on the agenda, there was a public hearing regarding an amendment to the Land Development Code related to Flood Hazard Zones.

Lynchard moved approval without objection of the ordinance.

ORDINANCE NO. 2016-07 RECORDED IN ORD. BOOK NO. 14 AT PAGES 257-279
AND RECORDED IN OR BK 3502 AT PAGES 1496-1518.

Economic Development Committee – J. Williamson & Lynchard

1. Recommend reallocation of funds for interactive displays at the Navarre Beach Sea Turtle Conservation Center in the amount of \$4,800.00. J. Williamson moved approval without objection.

R. Williamson said the Navarre Beach Sea Turtle Conservation Center welcomes anyone to tour the facility.

2. Recommend acceptance of the Florida Sports Foundation marketing/funds matching grant awarded in the amount of \$12,000.00 to advertise Tough Mudder Gulf Coast 2016. J. Williamson moved approval without objection.

Administrative Committee – Lynchard & J. Williamson

1. Recommend authorization for the County Administrator to utilize a month to month agreement with Valley Crest Maintenance, Inc. for the ongoing landscape maintenance at the Navarre Beach entrance until such time that a permanent agreement can be bid and a contractor chosen for the overall Hwy. 98 area median beatification projects (estimated to be June 2016). Lynchard moved approval without objection.

2. Discussion of reconciliation with Coastal Concessions related to the management agreement for the Navarre Beach Pier.

Gomillion said staff met with Coastal Concessions on Tuesday. He said he has provided the Board with an updated recommendation regarding the reimbursement portion of the initial improvements. Gomillion said he recommends the Board utilize \$32,868.49 as reimbursement to Coastal Concessions. He said Coastal Concessions has agreed to continue performing the maintenance of the bathrooms and increase the gross receipts tax from 3.1% to 5%.

R. Williamson asked when the 5% tax will take place. Gomillion said this has not been defined. He said there will need to be an amendment to the operating agreement. Andrews said if the Board takes action today, he assumes this will be on April 1st.

Lynchard further discussed details of outstanding balances and potential reimbursements between the county and Coastal Concessions. He said there is a balance from Coastal Concessions to the county of \$3,000.00 and the county will waive the late fees.

R. Williamson asked when this balance will be satisfied. Stephanie Maddox (Coastal Concessions) said on Tuesday, March 15th.

R. Williamson clarified that Coastal Concessions agrees to increase gross receipts tax from 3.1% to 5% beginning April 1st and the outstanding balance will be satisfied on or before March 15th.

Lynchard moved approval without objection as discussed.

3. Recommend approval of Interlocal agreement with the City of Gulf Breeze for the sharing of Tourist Development Tax revenue generated within the City limits. Lynchard moved approval without objection.

R. Williamson said this was never an attempt by Santa Rosa County to take bed tax dollars away from the City of Gulf Breeze.

Lynchard asked Andrews how the Interlocal Agreement relates to current year tourist development tax revenues. Andrews said the agreement will be effective the beginning of this fiscal year.

4. Recommend inclusion of the Ponderosa Drive MSBU project in the 2016 annual process. Lynchard moved approval without objection.
5. Recommend approval of modification of the scope of services agreement and revised fee schedule with Atkins North America, Inc. not to exceed \$3,000.00 per month effective April 1, 2016 through March 31, 2017. Lynchard moved approval without objection.
6. Recommend approval of quotation from PLAYMORE Recreation Products and Services in the amount of \$29,924.50 for park equipment to be utilized at the Bagdad Mill Site Park. Lynchard moved approval without objection.
7. Discussion of the landscape bids received for the Bagdad Mill Site Park.

Gomillion said the base bid and alternates 1, 2, and 4 total \$119,386.00 and will also include the recommendation that \$20,000.00 will be paid from District Two recreation funds.

8. Recommend authorization for submittal of the revised Settlers Colony grant application in the total amount of \$5,428,286.00. Lynchard moved approval without objection.
9. Recommend issuance of replacement bonds for Industrial Development Revenue Bonds which were issued in 2011 on behalf of WTEC and approve authorization for execution of related documents. Lynchard moved approval without objection.
10. Recommend approval of revised Landfill rate resolution establishing a recycling tipping fee in the amount of \$36.00 per ton effective April 1, 2016. Lynchard moved approval without objection.
11. Recommend approval to advertise an RFQ for design services for the Navarre Park improvement. Lynchard moved approval without objection.
12. Recommend approval of BOCC Employee of the Year/Quarter program, to include a \$50.00 award to Employee of the Quarter and a \$100.00 award for the Employee of the Year. Lynchard moved approval without objection.
13. Recommend approval of agreement between Santa Rosa County and Stonebrook Village Homeowners Association for traffic enforcement on private roads. Lynchard moved approval without objection.
14. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

RESTORE Council	March 14	Cancelled
Commission Committee	March 21	9:00 a.m.
Fire Department Executive Group	March 21	5:30 p.m.
Emergency Operations Center, 4499 Pine Forest Rd, Milton		
Bagdad Architectural Advisory Board	March 23	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	March 23	5:30 p.m.
Commission Regular	March 24	9:00 a.m.
Special Local Mitigation Strategy Meeting	March 24	1:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Commission Special – Rezoning Meeting	March 24	6:00 p.m.
TDC Board of Directors Budget Workshop	March 31	9:00 a.m.
Economic Development Office, 6491 Caroline Street, Ste.4, Milton		

Lynchard moved approval without objection.

Engineer's Report

No Items.

Public Services Committee – Cole & R. Williamson

1. Recommend approval of the Transportation Alternative Program Grant Application and Resolution. Cole moved approval without objection.
2. Recommend approval to proceed with the Abatement/Bid Process for the following abandoned/derelict properties:

2001 Alhambra St – Navarre
4863 Attaway Dr – Pace
9975 Bandera Dr – Navarre
2262 Chapparel St – Navarre

5424 Maverick Ln – Gulf Breeze
4341 Ponderosa Rd – Milton
6540 Renee Cir – Milton

Cole moved approval without objection.

3. Recommend approval of the floodplain variance for the property located at 1142 Oyster Bay Drive, Milton. Cole moved approval without objection.
4. Recommend approval of resolution for the 2016-2018 Local Housing Assistance Plan and authorize the County Administrator to approve emergency repairs up to \$13,000.00. Cole moved approval without objection.

Public Works Committee – Salter & Cole

1. Recommend renewal of the maintenance agreement with the Northwest Florida Water Management District for the following facilities:

Quintette Landing
Webb Landing
Kyser Landing
Williams Lake
Simpson River

Salter moved approval without objection.

2. Recommend approval to resurface the following roads in District 1 at an estimated cost of \$259,350.80:

Old Guernsey Road
Carlyn Drive (*from 4845 Carlyn Dr north to East Spencer Field Rd*)
Oak Lane (*from Ridge Ave north 1300 feet*)
Bayshore Parkway
Dana Street
Windsor Lane
Central Drive
Linda Street
San Clemente Drive
Buffle Drive
Jenson Lane
San Antonio Drive
April Lane
Waller Lane
Skipper Lane
La Quinta Court

Salter moved approval without objection.

3. Recommend approval of the purchase agreement with Kingline Equipment in the amount of \$215,150.00 for purchase of 6 new tractors which includes the trade in allowance for 6 used tractors. Salter moved approval without objection.
4. Recommend approval to renew the agreement with Florida Pest Control & Chemical Co. for fire ant control in County Parks at the current contract rate of \$101.00 per acre. Salter moved approval without objection.

Budget & Financial Management Committee – R. Williamson & Salter

1. Recommend Budget Amendment 2016 – 109 in the amount of \$294,615.00 to fund the construction of the Godwin Connection (\$145,857.00), the Madura Road sidewalk from Tiger Point Blvd. to the Godwin Connection (\$86,000.00) and the Ortega Street Sidewalk (\$62,758.00) from Area 3 Impact Fees as approved at the February 25, 2016 meeting. R. Williamson moved approval without objection.
2. Recommend Budget Amendment 2016 – 110 in the amount of \$80,000.00 to carry forward TDC funds for the funding agreement with Tough Mudder, Inc. for marketing efforts as approved at the February 25, 2016 meeting. R. Williamson moved approval without objection.

R. Williamson said this \$80,000.00 is from tourist bed taxes that are collected. He said this will increase the advertising budget for Santa Rosa County tourism in support of this event. R. Williamson further discussed changes from last year's contract.

3. Recommend Budget Amendment 2016 – 111 in the amount of \$56,426.00 to carry forward funds for a change order/amendment to Task Order 15-04 with Geosyntec Consultants to provide CQA Services for the Central Landfill Cell C Construction and Certification as approved at the February 25, 2016 meeting. R. Williamson moved approval without objection.
4. Recommend Budget Amendment 2016 – 112 in the amount of \$2,500.00 to fund the request from the Spanish Trace Homeowners Association for the installation of a crosswalk and associated drainage work on East Bay Blvd. to provide safe access to the multi-use path with funding from Area 3 Impact Fees as approved at the February 25, 2016 meeting. R. Williamson moved approval without objection.
5. Recommend Budget Amendment 2016 – 113 in the amount of \$78,301.00 to carry forward funds in the Beach Berm Restoration Fund for invoices submitted by Coastal Tech (\$72,301.00) and for membership dues to Florida Shore & Beach Preservation (\$6,000.00). R. Williamson moved approval without objection.
6. Recommend Budget Amendment 2016 – 114 in the amount of \$7,767.00 to carry forward funds in the General Fund for costs associated with state mandated indigent healthcare. R. Williamson moved approval without objection.
7. Recommend Budget Amendment 2016 – 115 in the amount of \$37,861.00 to carry forward funds received from the sale of old cell phones and allocate for expenditure in the communications account. R. Williamson moved approval without objection.
8. Discussion of Budget Amendment 2016 – 116 in the amount of \$39,530.00 to fund the contract with Pegasus Engineering approved at the February 11, 2016 meeting for engineering services and development of an expanded HMGP drainage improvement grant application to expand Settlers Colony drainage project. If successful, expenditures may be reimbursable at 75%. R. Williamson moved approval without objection.

9. Recommend county check register. R. Williamson moved approval without objection.

County Administrator

Gomillion said staff is working on some agenda enhancements. He said soon there will be a post meeting agenda that will have a video clip along with the item backup available to the public.

Adjournment

There being no further business to come before the Board at this time, the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: Lane Lynchard, Chairman

Attest: Donald C. Spencer, Clerk of Court