

## BUDGET MODIFICATION RESOLUTION

No.

*Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:*

REQUESTER ACTION

DATE: April 20, 2016

FROM: **Dist. 2 Capital Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
<b>From:</b>	<b>2322 – 599001</b>	<b>Dist. 2 Project Fund Reserves</b>	<b>(\$ 20,000)</b>
<b>To:</b>	<b>2322 – 5630044</b>	<b>Bagdad Mill Site</b>	<b>\$ 20,000</b>

**State reason for this request:**

To supplement the landscaping budget as well as provide additional funds for miscellaneous park needs that may be identified prior to the park opening as approved at the March 10, 2016 meeting.

**Requested by: Sheila Fitzgerald/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-129**

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: April 25, 2016

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

***PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of April, 2016.***

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

**Jayne Bell**

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**From:** Sheila Fitzgerald  
**Sent:** Monday, April 18, 2016 8:17 AM  
**To:** Jayne Bell  
**Cc:** Henry Brewton  
**Subject:** FW: Agenda Item - Bagdad Mill Site Park Landscaping & Irrigation Bids  
**Attachments:** AgendaItemBagdadMillSiteParkLandscapingIrrigation03082016.pdf

Jayne – Please also add this one to next week.

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**From:** Sheila Fitzgerald  
**Sent:** Friday, April 08, 2016 1:19 PM  
**To:** Jayne Bell <[JayneB@santarosa.fl.gov](mailto:JayneB@santarosa.fl.gov)>; Henry Brewton <[HenryB@santarosa.fl.gov](mailto:HenryB@santarosa.fl.gov)>  
**Subject:** FW: Agenda Item - Bagdad Mill Site Park Landscaping & Irrigation Bids

Jayne/Henry-

I forgot to request a budget amendment related to the following action the Board took at the March 10, 2016 meeting. Can you please transfer \$20,000 from Dist II Rec reserves to 2322-5630044 via budget amendment? **Obviously this can wait until the next meeting.**

*With the Board's approval, District II Recreation Funds are requested in the amount of \$20,000 to supplement the landscaping budget as well as provide additional funds for miscellaneous park needs that may be identified prior to the park opening.*

Thanks,  
 Sheila

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**From:** Sheila Fitzgerald  
**Sent:** Tuesday, March 08, 2016 3:47 PM  
**To:** Tony Gomillion <[TonyG@santarosa.fl.gov](mailto:TonyG@santarosa.fl.gov)>  
**Cc:** Merry Beth Andrews <[MerryA@santarosa.fl.gov](mailto:MerryA@santarosa.fl.gov)>; Roy Andrews <[RoyA@santarosa.fl.gov](mailto:RoyA@santarosa.fl.gov)>; Orrin Smith <[OrrinS@santarosa.fl.gov](mailto:OrrinS@santarosa.fl.gov)>; Glenn Bailey <[GlennB@santarosa.fl.gov](mailto:GlennB@santarosa.fl.gov)>; Erica Grancagnolo <[EricaG@santarosa.fl.gov](mailto:EricaG@santarosa.fl.gov)>; Sabrina White <[sabrinaw@santarosa.fl.gov](mailto:sabrinaw@santarosa.fl.gov)>; Emily Spencer <[emilys@santarosa.fl.gov](mailto:emilys@santarosa.fl.gov)>; Stephen Furman <[StephenF@santarosa.fl.gov](mailto:StephenF@santarosa.fl.gov)>  
**Subject:** FW: Agenda Item - Bagdad Mill Site Park Landscaping & Irrigation Bids

Tony,

Attached is a revised agenda item for Thursday's meeting. Our recommendation is included in the memo.

Thanks,

Sheila

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**From:** Sheila Fitzgerald  
**Sent:** Tuesday, March 01, 2016 4:31 PM  
**To:** Tony Gomillion <[TonyG@santarosa.fl.gov](mailto:TonyG@santarosa.fl.gov)>

Cc: Roy Andrews <[RoyA@santarosa.fl.gov](mailto:RoyA@santarosa.fl.gov)>; Merry Beth Andrews <[MerryA@santarosa.fl.gov](mailto:MerryA@santarosa.fl.gov)>; Orrin Smith <[OrrinS@santarosa.fl.gov](mailto:OrrinS@santarosa.fl.gov)>; Glenn Bailey <[GlennB@santarosa.fl.gov](mailto:GlennB@santarosa.fl.gov)>; Erica Grancagnolo <[EricaG@santarosa.fl.gov](mailto:EricaG@santarosa.fl.gov)>; Emily Spencer <[emilys@santarosa.fl.gov](mailto:emilys@santarosa.fl.gov)>; Sabrina White <[sabrinaw@santarosa.fl.gov](mailto:sabrinaw@santarosa.fl.gov)>  
**Subject:** Agenda Item - Bagdad Mill Site Park Landscaping & Irrigation Bids

Tony,

Please see attached. Note, this is a “place holder” agenda item for a bid opening scheduled for Tuesday, March 8.

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Sheila Fitzgerald  
Grants & Special Projects Director  
Santa Rosa County Board of Commissioners  
6495 Caroline Street, Suite H | Milton, Florida 32570  
P: 850.983.1848 | C: 850.393.5239 | F: 850.983.1944  
[Santarosa.fl.gov](http://Santarosa.fl.gov) | [Facebook](#) | [Twitter](#) | [Instagram](#)

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.



# Santa Rosa County Board of County Commissioners

**Sheila Fitzgerald, Special Projects/Grants Director**

6495 Caroline Street, Milton, FL. 32570-4978, Phone (850) 983-1848 / Fax (850) 983-1944

## MEMORANDUM

TO: Tony Gomillion  
FROM: Sheila Fitzgerald  
DATE: March 8, 2016  
SUBJECT: Bagdad Mill Site Park – Landscape Bids

### **RECOMMENDATION:**

Recommend the Board of County Commissioners award the Bagdad Mill Site Park Landscaping and Irrigation contract to Executive Landscaping for the base bid and alternates 1, 2 and 4 in the total amount of \$119,386. Approximately \$110,000 is available in the current budget for landscaping and irrigation. With the Board's approval, District II Recreation Funds are requested in the amount of \$20,000 to supplement the landscaping budget as well as provide additional funds for miscellaneous park needs that may be identified prior to the park opening.

### **BACKGROUND**

Construction is underway at the Bagdad Mill Site Park. The Land and Water Conservation Fund (LWCF) grant includes funding for landscaping and irrigation which will be augmented with general park budgeted funds. A bid for landscaping and irrigation was advertised in February and sealed bids were opened on Tuesday, March 8. Two bids were received. Only one bidder was responsive, Executive Landscaping.

After a review of the responsive bid, staff's recommendation is to award the base bid in the amount of \$67,203 and alternates 1, 2, and 4 for a total award of \$119,386. This includes the required landscape buffer per the land development code and each selected alternate provides irrigation and grassing to different sections of the park, prioritized by anticipated usage. Please refer to the attached bid tab and bid from Executive Landscaping for reference.

### **NEXT STEPS**

If the contract with Executive Landscaping is awarded, we will work through contract development and approvals to quickly expedite the commencement and completion of landscaping activities.

**BID OPENING**  
**March 8, 2016**  
**Milton, Florida**

Present: Procurement Officer; Glenn Bailey representing Santa Rosa County Public Works; Erica Grancagnolo representing Santa Rosa County Grants; Rene West representing Executive Landscaping; and Zane Bentley representing Pensacola Hydroseeding. The meeting took place at 10:00 a.m.

The purpose of the meeting was to receive bids for Bagdad Mill Site Irrigation and Landscaping Project. Bids were received from the following:

**Bagdad Mill Site Irrigation and Landscaping Project:**

	Base Bid
1. Executive Landscaping	\$67,203.00
2. Pensacola Hydroseeding	Non-responsive



# EXECUTIVE LANDSCAPING

TO: Santa Rosa County Procurement Department  
6495 Caroline Street  
Milton, Florida 32570

REFERENCE: Bagdad Mill Site Park – Landscape and Irrigation Project

BASE BID PRICE:	\$	<u>67,203.00</u>
ALTERNATE #1	\$	<u>13,328.00</u>
ALTERNATE #2	\$	<u>31,014.00</u>
ALTERNATE #3	\$	<u>12,608.00</u>
ALTERNATE #4	\$	<u>7,841.00</u>
ALTERNATE #5	\$	<u>4,305.00</u>
TOTAL:	\$	<u>136,299.00</u>

Gentlemen:

I have received the Bidding Documents consisting of Drawings and specifications (Project Manual) entitled Bagdad Mill Site Park – Landscape and Irrigation Project

I have also received Addenda Numbers 1 DATED MARCH 1, 2016, and have included their provisions in my Bid. I have examined both the Bidding Documents and the site.

In submitting the Bid, I agree:

1. To hold my bid in full force and effect for a period of sixty (60) calendar days after the time of the opening of this Bid.
2. To accept the provisions of the Instructions to Bidders regarding disposition of Bid Guarantee.
3. To enter into and execute a Contract within 10 (ten) calendar days after said Contract is delivered to me, if awarded on the basis of this Bid.
4. To accomplish the work in accordance with the Contract Documents.
5. To commence work under this Contract on or before a date to be specified in written

"Notice of Proceed" by the County Attorney and to complete project within one hundred twenty (60) calendar days thereafter.

6. To pay as liquidated damages, the sum of \$250.00 for each consecutive calendar day after completion date, as called for in the Contract Agreement as modified.
7. Provide FDOT with performance Bonds and adhere to FDOT Special Conditions.  
Provide Santa Rosa County with performance Bonds and adhere to Supplementary Conditions

I will construct this project for the lump sum price of:

BASE \_\_\_\_\_

(\$ \_\_\_\_\_)

Unit prices are attached for informational purposes. Change orders and progress payments will be based on unit prices provided.

FIRM: EXECUTIVE LANDSCAPING, INC.

BY (print): RENE L. WEST

SIGNATURE: 

TITLE: PRESIDENT

DATE: MARCH 8, 2016

MAILING ADDRESS P.O. Box 11487

PENSACOLA, FL 32524

PHONE (850) 478-2312 FAX (850) 479-1525

EMAIL RENE@EX-LD.COM

SWORN STATEMENT UNDER SECTION 287.133 (3) (A),

FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to SANTA ROSA COUNTY  
by RENE L. WEST  
(print individual's name and title)  
for EXECUTIVE LANDSCAPING, INC.  
(print name of entity submitting sworn statement)  
whose business address is 1436 EAST OLIVE ROAD, PENSACOLA, FL 32514

Employer Identification Number (FEIN) is 59-2659799 and (if applicable) its Federal  
Social Security Number of the individual signing this Sworn Statement: \_\_\_\_\_ If the entity has no FEIN, include the

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  1. A predecessor or successor of a person convicted of a public entity crime; or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of public entity crime.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or appeals to bid on contracts for the provision of goods and services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)  
 Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.  
\_\_\_\_\_ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.  
\_\_\_\_\_ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officers determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (ATTACH A COPY OF THE FINAL ORDER.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature) \_\_\_\_\_

Sworn to and subscribed before me this 3<sup>rd</sup> day of March, 2016.

Personally known  \_\_\_\_\_ Pierce

or Produced identification \_\_\_\_\_ Notary Public - State of FLORIDA

(Type of identification) \_\_\_\_\_ My commission expires 12/10/2018

Shannon Pierce (Printed, typed, or stamped commissioned name of notary public.)

