

**REQUEST FOR PROPOSALS
WIRELESS COMMUNICATION SERVICES**

Notice is hereby given that the Santa Rosa County Board of County Commissioners is calling for and requesting proposals for cellular services.

All proposals shall be considered in accordance with the Florida Competitive Consultant Negotiations Act.

All proposals must be in writing and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida 32570; and must be received by 10:00 a.m. local time, October 18, 2011.

Only proposals received by the aforesaid time and date will be considered. Proposals received after the time set for opening will be rejected and returned unopened to the submitter. All proposals shall be sealed and clearly labeled, “**RFP- Cellular Services**”. Please provide one original and 11 copies of the proposal.

Specifications may be secured from Santa Rosa County Website (www.santarosa.fl.gov/bids) or at the Santa Rosa County Procurement Department at the above address. Questions concerning this request should be directed to the Santa Rosa County Procurement Department at (850) 983-1870.

The Board of County Commissioners reserves the right to accept or reject any and all qualifications in whole or in part and to waive all informalities.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

Legal Notice

One issue – September 3, 2011 - Press Gazette, September 8, 2011 - Navarre Press, and
September 8, 2011 Gulf Breeze News

Bill and Proof to Santa Rosa County Procurement Department, Attention: Orrin L. Smith,
6495 Caroline Street, Suite G, Milton, Florida 32570

September 3, 2011

MEMORANDUM

TO: Company Addressed
FROM: Santa Rosa County Procurement Department
SUBJECT: Cellular Services

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REQUEST FOR PROPOSALS (RFP) CELLULAR SERVICES

Santa Rosa County is seeking proposals from qualified firms for the services described. All proposals must meet the terms and conditions of this RFP.

All proposals must be submitted at or before **10:00 a.m.** (local time), on **October 18, 2011**. Submitters shall provide one (1) original and eleven (11) copies of their proposal. All proposals must be in writing and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida 32570.

Only proposals received by the aforestated time and date will be considered. Proposals received after the time set for opening will be rejected and returned unopened to the submitter. Submitters using the mail assume all risks of late or non-delivery.

CELLULAR SERVICES

MINIMUM SPECIFICATIONS / SCOPE OF SERVICES

Proposals shall include/rate schedules/plans and equipment costs for the following services. Proposals outside the scope called for will be considered. All proposed equipment shall meet or exceed the following specifications:

1. General Specifications for all services:

- A. Priority Access for blackberry, cellular, and push to talk.
- B. Selection of service for radio/phone or radio only.
- C. Must provide customer service delivery and support.
- D. Pooling of cellular minutes.
- E. No long distance or roaming charges.
- F. Contract cancelable with 30 day notice with no penalty.

2. Digital Cellular Phones & Services:

- A. 25 number memory.
- B. 15 character display with memory recall of all stored digits. LED, Fluorescent or backlit LED display.
- C. Call log listing missed calls, dialed calls, received calls.
- D. Auto redial.
- E. Called ID, Call Waiting, Call Forwarding.
- F. On/off (end) switch, volume control, battery status indicator.
- G. Carrying case.
- H. AC battery charger and in-vehicle (cigarette) battery charger.
- I. Battery – rechargeable, Lithium (minimum two (2) hour talk time, minimum four (4) days of standby time).
- J. Voice mail.

3. Two-way “Push to Talk” type radio:

- A. Sub second radio push to talk.
- B. Cellular/Digital phone (option-some users may choose only the radio function and no cellular capability).
- C. Text and numeric paging. Expanded test message capability up to 240 characters.
- D. Speakerphone for hands-free use.
- E. Caller ID.
- F. Missed call indicator, delayed message alert.
- G. Battery – rechargeable, Lithium (minimum two (2) hour talk time, minimum four (4) days of standby time). Price must include spare battery.
- H. AC Battery Charger and in vehicle (cigarette) battery charger.

- I. Carrying case.
 - J. On/off (end) switch, volume control, battery status indicator.
 - K. Ability to contact one or multiple persons in a predefined call group.
- C. Blackberry/Android:**
- A. Sub second radio push to talk.
 - B. Speakerphone for hands-free use.
 - C. Call log listing missed calls, dialed calls, received calls.
 - D. Auto redial.
 - E. Called ID, Call Waiting, Call Forwarding.
 - F. On/off (end) switch, volume control, battery status indicator.
 - G. Carrying case.
 - H. AC battery charger and in-vehicle (cigarette) battery charger.
 - I. Battery – rechargeable, Lithium (minimum two (2) hour talk time, minimum four (4) days of standby time).
 - J. Voice mail.
 - K. Blackberry enterprise access integration.

System Requirements:

- A. **Compatibility:** In the event that the County's equipment is not compatible with the awarded network service, the vendor shall furnish new equipment to the County at **no or minimal charge**. The equipment will be equivalent or better than the existing County equipment.
- B. **Replacement:** If a piece of equipment goes out of service and is not under warranty, the County will purchase and own the replacement equipment.
- C. **Warranty:** Include detailed information to explain your equipment warranty.
- D. **Start Up:** There will be no initialization, start up fees or delivery fee.
- E. **Selection:** In your proposal, list a minimum of two selections (prefer three) of equipment (to include all accessories) in each category. Furnish brochures and literature (showing all accessories) on each item.
- F. **Packages:** Santa Rosa County is specifically looking for detailed proposals that have group plans, with monthly packages of airtime, set monthly pricing per phone/service type, and detailed equipment costs.
- G. **Coverage:** Proposals must provide maps which show area coverage and any areas of dead space. Failure to do so may result in disqualification.

- H. **Testing/Evaluation:** Santa Rosa County reserves the right to require (at no cost) one set of each piece of equipment proposed for testing/comparison prior to the award of this contract(s). Samples will be returned to the vendor.
- I. **Billing:** The successful bidder(s) will be required to provide individualized (by user) monthly invoices which itemize all outgoing and incoming calls. Bills will list:
1. Phone #.
 2. Invoice #.
 3. Bill date and due date.
 4. Bill remittance address.
 5. Summary record.
- A sample invoice is to be included in your proposal.
- J. **Roaming Charges:** Proposals shall provide nationwide roaming at no cost.
- K. **Long Distance:** Proposals shall provide nationwide calling on all calls originating within the local coverage area.
- L. Proposals will meet all Federal Communications Commission rules and regulation.
- M. **Implementation:** Proposals must include a clear implementation plan with dates required to phase in your service.
- N. **References:** Proposals must include a minimum of five references and should include all governmental accounts services.
- O. **Emergency Operation:** Proposals must include a detailed action plan to explain your company's response in the event of a disaster:
1. Back up power supply.
 2. System redundancy.
 3. Government priority during recovery.
 4. Availability of equipment for short term use.